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REGULAR MONTHLY MEETING MINUTES OF THE OKOLONA FIRE PROTECTION DISTRICT

Portman

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 p.m. on Thursday, September 10, 2020 at 8501 Preston Highway, Louisville, KY 40219 with the following people present:

- Trustee Dorsey Powell, Chairman
- Trustee Michael Portman, Treasurer
- Trustee Michael Vincent
- Jason McGregor, Attorney for the District
- Chief Marlin Howard
- Deputy Chief Mark Little
- Tom Puckett, Assistant Chief
- Trustee John Vickers

I. CALL TO ORDER

The Meeting was called to order by Chairman Dorsey Powell at 7:00 p.m.

II. MINUTES

The minutes of the August 2020 meeting were presented for approval. Trustee Mike Portman made a motion to accept the minutes and Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the August, 2020 were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. FINANCE AND ACCOUNTING

Beginning Cash Balance EMS	\$121,180.04		
Sweep Account EMS	63,966.10		
Beginning Cash Balance FD		\$ 87,594.37	
Sweep Account FD		\$ 2,387,064.54	
PNC Sweep		\$ 3,893,635.77	
Petty Cash		\$ 100.00	
From line of credit	\$ 96,159.63		
Total	\$330,702.78	\$6,097,153.63	\$6,427,856.41

The treasury report for July 2020 was presented for approval. Trustee Ed Hogan made a motion to approve the treasury report and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the treasury report presented was duly approved and made part of the permanent records of the Okolona Fire Protection District.

IV. OLD BUSINESS

A. Trustee Ed Hogan discussed the involvement of younger members on a research and development committee to better understand the process of running the fire department. He made a motion to have the Chief handle the planning committee and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion and a valid second of said motion and discussion it was approved to create a research and development committee with younger members of the fire department. This was made part of the permanent records of the Okolona Fire Protection District.

V. NEW BUSINESS

A. EMS Update

Assistant Chief Tom Puckett updated the board on the data from August. He also asked for approval to hire PRN employees. Paramedics would be Wes England, Brandon Heming, Madyson Wieland, Josh Frye, Lanette Mudd and Billy McKelvey with a salary of \$26.00 an hour. Start date to be announced. The EMT would be Chris Early at \$20.00 an hour. Trustee Ed Hogan made a motion to hire Paramedics and EMT listed and Trustee Michael Vincent seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion and a valid second of said motion and discussion it was approved to hire PRN Paramedics Wes England, Brandon Heming, Madyson Wieland, Josh Frye, Lanette Mudd and Billy McKelvey at \$26.00 an hour and EMT Chris Early at \$20.00 an hour. This was made part of the permanent records of the Okolona Fire Protection District.

B. SOP Update

Updates were written to the SOP on Civil Disturbances. Trustee Ed Hogan made a motion to accept the revisions to the SOP and to purchase bullet proof vests (Body Armor) starting with the EMS at a cost of up to \$4,200.00. Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion and a valid second of said motion and discussion it was approved to accept the Civil Disturbance revisions on the SOP and to purchase bullet proof vests (Body Armor) for EMS for up to \$4,200.00. This was made part of the permanent records of the Okolona Fire Protection District.

C. Transfer of funds from PNC to Commonwealth

There is a balance of \$3,904,379.80 at PNC Bank. Trustee Mike Portman made a motion to move \$2,404,379.80 to the fire department checking account at Commonwealth Bank. Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to move \$2,404,379.80 from PNC Bank to Commonwealth Bank. This was made part of the permanent records of the Okolona Fire Protection District.

D. Sweep Account

There was a discussion to reduce the sweep amounts to within FDIC limits. It is currently at \$125,000.00 per account. The board decided to leave the account balances as they are and speak to Dean Dorton about our best option.

E. Spectrum Enterprise account renewal

The current cost is 25 megabytes for \$449.00 per month or 50 megabytes for \$649.00. A committee was formed to negotiate terms and cost. Trustee Mike Portman will check rates for better options. The OFPD Board approved with no opposition.

F. Tax Rate

At a meeting of the Board of Trustees of the Okolona Fire Protection District held on the 10th day of September, 2020, a motion being made for the following resolutions, the motion seconded, discussion held and a unanimous vote in favor for the following resolutions IT IS HEREBY RESOLVED THAT:

REAL ESTATE TAX RATE RESOLUTION

Resolved that the Board of Trustees of the Okolona Fire Protection District hereby adopts as its tax rate for real property the sum of 17.000 cents (SEVENTEEN CENTS) per \$100.00 (0.1700 CENTS per \$100.00) of valuation as assessed for Jefferson County Kentucky taxes as of January 1, 2020.

PERSONAL PROPERTY TAX RATE RESOLUTION

Resolved that the Board of Trustees of the Okolona Fire Protection District hereby adopts and as its tax rate for tangible personal property, inventory, documented water craft, aircraft and inventory in-transit for the tax year 2020, the sum of 17.000 cents (SEVENTEEN CENTS) per \$100.00 (0.1700 CENTS per \$100) of valuation as assessed for Jefferson County Kentucky taxes as well as (Ten) 10.000 cents per \$100.00 of valuation as assessed for Jefferson County Kentucky taxes for motor vehicles and water craft for tax years 2020 and 2021.

G. Roderer Construction

Roederer Construction requested a draw of \$8,307.00. Trustee Mike Portman made a motion to pay the \$8,307.00 and Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to pay Roederer Construction \$8,307.00. This was made part of the permanent records of the Okolona Fire Protection District.

H. Shared Emergency Time Request

A request was made to approve shared leave for James White and Jake Wood. Trustee Mike Portman made a motion to approve the shared emergency time request and Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to approve the shared leave request for James White and Jake Wood. This was made part of the permanent records of the Okolona Fire Protection District.

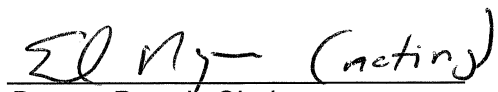
VI. Adjournment

There being no further matters to come before the OFPD Board a motion to adjourn the meeting was made by Trustee Jason Tobbe and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition. The OFPD Board meeting adjourned at 8:30 p.m.

Respectfully Submitted,


Michael Vincent - Secretary

Attested:


~~Dorsey Powell~~, Chairman
Ed Hogan (Acting)