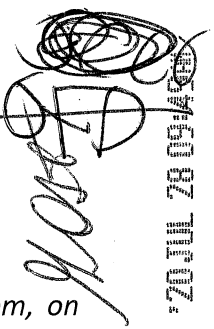


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**BOARD OF DIRECTORS - REGULAR MONTHLY MEETING
OKOLONA FIRE PROTECTION DISTRICT HOLDING COMPANY 2, INC.**

The Okolona Fire Protection District Holding Company 2, Inc. came to order at 8:00 pm, on Thursday, March 12, 2020 at 8501 Preston Highway, Louisville KY 40219 with the following persons present:

- President Dorsey Powell
- Director Ed Hogan
- Director Jeffrey Carlson
- Treasurer Mike Portman
- Jason McGregor, Attorney
- Chief Marlin Howard
- Deputy Chief Mark Little
- Tom Puckett, Assistant Chief
- John Vickers

I. CALL TO ORDER

The meeting for OFPDHC2, Inc. was called to order by President Dorsey Powell at 8:00 pm.

II. Consideration of Previous Meeting Minutes

The minutes of the February 13, 2020 were presented for approval. Director Ed Hogan made a motion to accept the minutes and Director Mike Portman seconded said motion. The OFPDHC2, Inc. Board of Directors approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion the Okolona Fire Protection District Holding Company 2, Inc. approve the minutes for the February 13, 2020 meeting. This was duly approved and made part of the permanent records of the Okolona Fire Protection District Holding Company 2, Inc.

In the absence of Secretary Tammy Baechle, President Dorsey Powell appointed Director Jeffrey Carlson as Acting Secretary.

III OLD BUSINESS

There being no old business

IV. NEW BUSINESS

C. Holding Company transfer to District

Tom Puckett recommended that we transfer the Holding Company to the District as soon as possible to save on time and fees. Director Ed Hogan made a motion to transfer the CON and/or license from the Holding Company to the District when legally acceptable. Director Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve to transfer the CON and/or License from the Holding Company to the District when legally acceptable. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

D. Purchase Order approval for EMS

Specialty Truck (Horton Ambulances for March 25-27 delivery) \$664,449.00

EFX Graphics for ambulance striping. \$3,400.00 each totaling \$10,200.00

Teleflex EZ 10 System (alternative of an IV) \$3,105.00

Director Ed Hogan made a motion to approve the funds for each of the purchase orders and Director Jeff Carlson seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve the payments for Specialty Truck \$664,449.00, EFX Graphics \$10,200.00 and Teleflex EZ 10 system for \$3,105.00. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

E. SOP Changes

Changes were made to the Standard Operating Guidelines to accommodate EMS. Director Ed Hogan made a motion to approve the SOP changes and Director Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve the changes made to the SOP to accommodate EMS. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

F. Handbook Revisions

Revisions were made to the handbook to accommodate the 12 hour shift employees. Director Ed Hogan made a motion to accept the revisions and Director Mike Portman seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the Board approved the revisions made to the handbook to accommodate the 12 hour employees. This was approved and made part of the permanent records of the Okolona Fire Protection District.

G. Billing Manager and Provider Letter

A letter has been drafted by the 911 Billing Services to act as Billing Manger for EMS. Director Ed Hogan made a motion to accept 911 Billing Service as Billing Manager and

for President Dorsey Powell to sign the letter. Director Mike Portman seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve the signature of Chairman Dorsey Powell to 911 Billing Service to be the Billing Manager for EMS. This was duly approved and made part of the permanent records of the Okolona Fire Protection District

H. Payment Data System Inc. Agreement

This company will handle electronic payments with third party for credit card payments at no cost to the fire department. Director Ed Hogan made a motion for President Dorsey Powell to sign the agreement and Director Mike Portman seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the Board approved to sign the agreement for third party billing with Data System Inc. This was approved and made part of the permanent records of the Okolona Fire Protection District.

I. Andee Valentine

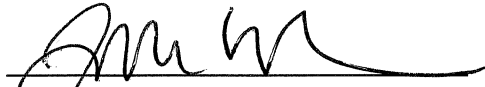
Andee Valentine's name was somehow missed during the approval of new hires, she will have a hire date with EMS as a Paramedic on March 10, 2020 and a start date of March 23, 2020 with an annual salary of \$57,000.00. Director Ed Hogan made a motion to hire Andee Valentine with a starting date of March 23rd at \$57,000.00 a year and Director Jeff Carlson seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the Board approved to hire Andee Valentine with a hire date of March 10, a start date of March 23 and a annual salary of \$57,000.00. This was approved and made part of the permanent records of the Okolona Fire Protection District.

V. ADJOURNMENT


There being no further matters to come before the OFPDHC2, Inc. Board of Directors a motion to adjourn the meeting was made by Director Ed Hogan and Director Jeff Carlson seconded said motion. **The OFPDHC2, Inc. Board of Directors approved said motion with no opposition.** The OFPDHC2, Inc. Board of Directors Meeting adjourned at 8:05 p.m.

Respectfully Submitted,



Jeffrey Carlson, Acting Secretary

Attested:



Dorsey Powell, President