

REGULAR MONTHLY MEETING MINUTES OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 pm, on Thursday, October 12, 2017 at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Trustee Dorsey Powell, Chairman
Trustee Keith Durbin
Trustee Jeffrey Carlson
Trustee Tammy Baechle, Secretary
Trustee Mike Portman, Treasurer
Trustee Ed Hogan
Trustee John Flood
Jason McGregor, Attorney for the District
Chief Chris Gosnell
Sergeant Scott Adkins
Sergeant Ricky Carlson

JEFFERSON COUNTY CLERK
Signed By *[Signature]*
2017 NOV 15 AM 10:07

I. Call to Order

The meeting was called to order by acting Chairman Dorsey Powell at 7:00PM.

II. ADMINISTRATION

The minutes of the September 14, 2017 meeting were presented for approval. Trustee Mike Portman made the motion to accept the minutes and Trustee Jeffrey Carlson seconded said motion. **The OFPD Board approved with no opposition.**

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the September 14, 2017 Okolona Fire Protection District Board of Trustees meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

IV. FINANCE AND ACCOUNTING

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|--------------------------|----------------|
| September Ending Balance | \$2,748,345.67 |
| Sub-total | \$2,452,054.53 |
| Business Money Market | \$ 303,539.21 |
| Money Market | \$ 549,299.90 |
| Petty Cash | \$ 100.00 |
| Total Available Cash | \$3,304,993.64 |

Trustee Ed Hogan made a motion to accept the treasurer's report for July, 2017 as presented. Trustee John Flood seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the treasurer's report for September, 2017. The report was duly approved and made part of the permanent records of the Okolona Fire Protection District.

V. Old Business

A. Purchase of New 8009 Vehicle

Bill Collins Ford has finally released pricing for their 2018 F250. We have obtained quotes for both gas and diesel.

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|---|---|
| \$36,384.84 Gas | \$44,208.30 Diesel |
| <u>\$ 2,836.00</u> Warranty (Easy Care) | <u>\$ 2,836.00</u> Warranty (Easy Care) |
| \$39,220.84 TOTAL | \$47,044.30 TOTAL |

After discussion and comparison of gas or diesel Trustee Jeff Carlson made a motion to purchase a 2018 F250 Diesel and Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the purchase of a 2018 F250 from Bill Collins Ford. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

VI. NEW BUSINESS

A. Durbin Retirement Letter

Captain Keith Durbin provided the board with a letter announcing his intention to retire from the Okolona Fire Protection District on November 30, 2017. Trustee Tammy Baechle made a motion to accept Captain Keith Durbin's letter of retirement and trustee John Flood seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved Captain Keith Durbin's letter of retirement. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.

B. Station 1 Rooftop Units

Station 1 has had one of the two remaining rooftop units break down. The offices of the Fire Marshall and Training Officer do not have air due to the compressor going bad. We have obtained a direct quote from Koch Air for a replacement unit of \$3,621.00. Trustee Ed Hogan made the motion to accept the quote from Koch Air to purchase the unit, Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to purchase a new rooftop unit for Station 1 from Koch Air for \$3,621.00. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.

C. Station 1 Installation of Rooftop Unit

We have obtained a quote from G.B. Givens Contracting for installation and related work of the new rooftop unit at Station 1 for \$4,540.00. Trustee Ed Hogan made the motion to accept the quote from G.B. Givens Contracting; Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to accept the quote of \$4,540.00 from G.B. Givens Contracting; for installation and related repairs of the new rooftop unit for Station 1. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.

D. Station 1 Roof Repairs

There will be a small amount of roof repairs when the new unit is installed to be sure there are no leaks. Roof Solutions, the approved contractor and original installer of the roof has estimated the repairs to be approximately \$1,000.00 - \$1,500.00. Trustee Ed Hogan made a motion to accept the estimated cost of the repairs from Roof Solutions not to exceed \$1,500.00, Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to accept the estimated cost from Roof Solutions to repair the roof after installation of the new rooftop unit for Station 1. The repairs are not to exceed \$1,500.00 this is duly approved and made part of the permanent records of the Okolona Fire Protection District

VII. Executive Closed Session

Trustee Ed Hogan made a motion to enter into Executive Session for the purpose of KRS 61.815 Executive Closed Session for KRS 61.810 Section "F" discussions or hearings which might lead to the appointment, discipline or dismissal of an individual OFPD member and KRS 61.810 Section "C" discussion of proposed litigation. The motion was seconded by Trustee Jeff Carlson. **The OFPD Board of Trustees approved said motion with no opposition.**

A motion to come out of Executive Session was made by Trustee Ed Hogan, Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

VIII. Adjournment

There being no further matters to come before the board of trustees of the Okolona Fire Protection District Board of Trustees, a motion to adjourn the meeting was made by Trustee John Flood, Trustee Mike Portman seconded said motion. The motion was approved by the board. Meeting adjourned at 8:19 p.m.

Respectfully submitted,



Tammy Baechle, Secretary

Attested: 

Dorsey Powell, Chairman