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REGULAR MONTHLY MEETING MINUTES OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 p.m. on Thursday, June 11, 2020 at 8501 Preston Highway, Louisville, KY 40219 with the following people present:

- Trustee Dorsey Powell, Chairman
- Trustee Michael Portman, Treasurer
- Trustee Ed Hogan
- Trustee Jeffrey Carlson
- Jason McGregor, Attorney for the District
- Chief Marlin Howard
- Deputy Chief Mark Little
- Tom Puckett, Assistant Chief
- Trustee John Vickers
- Trustee Tammy Baechle, Secretary
- Trustee Jason Tobbe
- Ricky Carlson, Chuck Naser, Eric Hayden, Brandon Allendorf, William Kiefer, Marty Moore, Chris Wetzel, Frankie Nalley, Chris Seelye, Eric Jumper

I. CALL TO ORDER

The Meeting was called to order by Chairman Dorsey Powell at 7:00 p.m.

II. MINUTES

The minutes of the May 14, 2020 meeting were presented for approval. Trustee Ed Hogan made a motion to accept the minutes with changes and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the May 14, 2020 Okolona Fire Protection District Board of Trustees were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. FINANCE AND ACCOUNTING

Beginning Balance	\$ 4,616,370.39	(17,191.75)	
Business Money Market	\$ 31.22		
Money Market Account	\$ 39.08		
Petty Cash	\$ 100.00		
CB&T FD t	\$3,008,214.03		
CB&T EMS	\$		
From line of credit		\$ 238,837.83	
EMS Account	\$		
Ending Cash	\$ 7,133,143.32	58,979.58	7,192,122.90

The treasury report for May 2020 was presented for approval. Trustee Ed Hogan made a motion to approve the treasury report and Trustee Jeff Carlson seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the treasury report presented was duly approved and made part of the permanent records of the Okolona Fire Protection District.

IV. OLD BUSINESS

A. EMS Employee Sick Leave

Loryn Baker and Kevin Burns are currently off on sick leave.

B. EMS Update

Assistant Chief Tom Puckett updated the board regarding May 2020 EMS run data.

Lauren Roberts Resignation

Lauren Roberts submitted her letter of resignation to the board effective immediately. Trustee Ed Hogan made a motion to accept Lauren's resignation and Trustee Jason Tobbe seconded said motion.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to accept Lauren Roberts letter of resignation. This was made part of the permanent records of the Okolona Fire Protection District.

V. NEW BUSINESS

A. Setting of KRS 75.031 Bond Amount

Mayor Fischer's General Legal counsel has requested that the OFPD's board set a minimum bond Percentage pursuant to KRS 75.031. Previously, Mayor Abramson set the minimum bond amount at 30% of the revenue of the local fire district. Currently, Metro is deferring to the prior Abramson 30% amount set in 2003 and requested that the Okolona Fire Protection District review the matter and decide if it is warranted to raise the percentage bond coverage. Via email Mayor Fischer's Legal Counsel has stated that Metro will agree with the bond coverage percentage ultimately adopted by the Okolona FPD. Trustee Ed Hogan made a motion to ratify the minimum 30% of district revenue bond percentage and Trustee Jeff Carlson seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to set the KRS 75.031 minimum bond amount at 30% of district revenue. This was made part of the permanent records of the Okolona Fire Protection District.

B. Buechel and Fairdale Tax Rolls

The payment of \$9,958.08 to Buechel Fire Protection District for tax share for General Electric and \$47,948.19 to Fairdale Fire Protection District for tax share with UPS were presented to the board. Trustee Ed Hogan made a motion to pay the tax shares to Buechel and Fairdale Fire Departments and Trustee Jason Tobbe seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to pay the tax shares to Buechel Fire Protection for \$9,958.08 for General Electric and \$47,948.19 to Fairdale Fire Protection for UPS. This was made part of the permanent records of the Okolona Fire Protection District.

C. Fire Gear Purchase

This is the usual six sets of fire gear we purchase each year. Trustee Jason Tobbe made a motion to purchase eight sets from FDSAS at a cost of \$22,040.00 Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to purchase eight sets of fire gear from FDSAS for \$22,040.00. This was made part of the permanent records of the Okolona Fire Protection District.

D. Release of Truck Specifications

We have truck specifications for a new ladder truck and we would like to release them to manufacturers. Trustee Ed Hogan made a motion to start the Specifications and Bid process. Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve to start the specification and bid process for a new ladder truck. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

E. Denton Group Lobbyist

We received correspondence requesting our financial participation in the Denton Group lobbying Legislative representation. Trustee Ed Hogan made a motion not to participate and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approved not to participate in the Denton Group lobbying Legislative representation. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

F. FY 2019-2020 Amended Budget

A proposed amended budget was presented to the board for review. After discussion Trustee Jason Tobbe made a motion to accept the FY 2019-2020 amended budget and Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve the FY 2019-2020 amended budget. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

G. FY 2020-2021 Proposed Budget

A proposed budget was presented to the board for review. After discussion Trustee Ed Hogan made a motion to approve the FY 2020-2021 budget and Trustee Mike Portman seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approve the FY 2020-2021 budget. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

H. Positions and Pay

This document lays out the new command staff and the 3% raise for the full time and part time employees effective July 5, 2020. Trustee Jason Tobbe made a motion to accept the document as written and Trustee Ed Hogan seconded said motion. Trustee Jeff Carlson abstained from voting. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the Board approved the position and pay document. This was approved and made part of the permanent records of the Okolona Fire Protection District.

I. Career Firefighter Promotion Recommendation Policy

This policy has been updated with appropriate minimum requirements and probationary periods. Approval of this policy will allow for a promotion process to be started to fill openings created by the command staff changes. After reviewing the recommendation policy Trustee Ed Hogan made a motion to accept the policy and Trustee Jeff Carlson seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to accept the changes to the Career Firefighter Promotion Policy. This was made part of the permanent records of the Okolona Fire Protection District.

J. Matt Kolter Resignation

Matt Kolter submitted his letter of retirement effective June 30, 2020. Trustee Ed Hogan made a motion to accept Matt's letter of retirement and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to accept Matt Kolter's letter of retirement. This was made part of the permanent records of the Okolona Fire Protection District.

K. Lauren Roberts Resignation

Lauren Roberts submitted her letter of resignation effective immediately. Trustee Ed Hogan made a motion to accept Lauren Roberts resignation and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to accept Lauren Roberts letter of resignation. This was made part of the permanent records of the Okolona Fire Protection District.

L. Jeffrey Carlson's Letters of Resignation

Trustee Jeff Carlson has submitted his resignation as Firefighter Trustee of the Board of Trustees and as Director of the Holding Company. Trustee Ed Hogan made a motion to accept Jeffrey Carlson's letters of resignation. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to accept Jeffrey Carlson's letters of resignation from the Board of Trustees and as Director of the Holding Company. This was

made part of the permanent records of the Okolona Fire Protection District.

M. Joseph Craig Letter of Retirement

Joseph Craig has submitted his letter of retirement effective July 31, 2020. Trustee Jason Tobbe made a motion to accept Joseph Craig's letter of retirement and Trustee Tammy Baechle seconded aid motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the Board approved the retirement of Joseph Craig. This was approved and made part of the permanent records of the Okolona Fire Protection District.

N. Hiring for Vacant Positions

Trustee Ed Hogan made a motion to start the hiring process for all vacant positions and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to start the hiring process to fill vacant positions. This was made part of the permanent records of the Okolona Fire Protection District.

O. Draw for Roederer Construction

Roederer Construction presented the board with a draw for the dorm construction for \$24,118.86. Trustee Jason Tobbe made a motion to pay Roederer Construction \$24,118.86 and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to pay Roederer Construction \$24,118.86. This was made part of the permanent records of the Okolona Fire Protection District.

P. Outside Panels & Lettering

Station 1 has requested a sign board for the outside area where the round room used to be to cover an area that is not aesthetically pleasing. Also to have an awning put over the new door on the north side of the building. Roederer Construction has quoted \$2,425.00 for the sign board and \$4,950.00 for the awning over the door. Trustee Ed Hogan made a motion to pay Roederer Construction \$2,425.00 to install the sign board and \$4,950.00 to install an awning over the door and for the Chief to oversee the details and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to pay Roederer Construction \$2,425.00 to install a sign board at station 1 and \$4,950.00 to install an awning over the door. This was made part of the permanent records of the Okolona Fire Protection District.

Q. Commonwealth Sweep Account

We would like to initiate the insured cash sweep account deposit placement agreement with Commonwealth Bank. This should be the last step to prepare Commonwealth Bank to receive all deposits as we transition away from PNC. Trustee Ed Hogan made a motion to approve the sweep account at Commonwealth Bank and Trustee Mike Portman seconded said motion. The

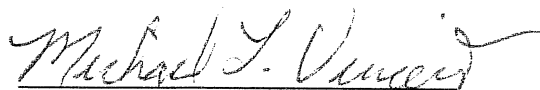
OFPD Board approved said motion with no opposition

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to initiate the insured cash sweep account at Commonwealth Bank. This was made part of the permanent records of the Okolona Fire Protection District.

VI. Adjournment


There being no further matters to come before the OFPD Board a motion to adjourn the meeting was made by Trustee Tammy Baechle and Trustee Ed Hogan seconded said motion. The OFPD Board approved said motion with no opposition. The OFPD Board meeting adjourned at 8:20 p.m.

Respectfully Submitted,



OFPD BOT Secretary

Attested:



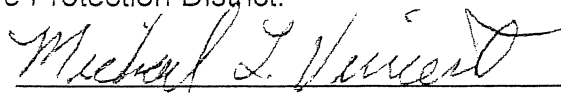
Dorsey Powell, OFPD Chairman

OKOLONA FIRE PROTECTION DISTRICT

OATHS MANDATED BY KENTUCKY CONSTITUTION - SECTION 228 & KRS 75.170

I do solemnly swear that I will support the Constitution of the United States and the Constitution of this Commonwealth, and be faithful and true to the Commonwealth of Kentucky as long as I continue a citizen thereof, and that I will faithfully execute, to the best of my ability, the office of trustee of the Okolona Fire Protection District according to law; and I do further solemnly swear that since the adoption of the present Constitution, I, being a citizen of this state, have not fought a duel with deadly weapons within this State nor out of it, nor have I sent or accepted a challenge to fight a duel with deadly weapons, nor have I acted as second carrying a challenge, nor aided or assisted any person thus offending, so help me God.


I do further swear that in accordance with KRS 75.170 I shall faithfully discharge my duties as trustee for the Okolona Fire Protection District.


MICHAEL L. VINCENT, TRUSTEE

COMMONWEALTH OF KENTUCKY)
)
) SS
COUNTY OF JEFFERSON)

Subscribed sworn to and acknowledged before me by MICHAEL L. VINCENT -
Trustee, this 9th day of July 2020.

My Commission Expires: July 10, 2022.


JASON F. MCGREGOR
NOTARY PUBLIC - STATE-AT-LARGE,
KENTUCKY