

REGULAR MONTHLY MEETING MINUTES OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 p.m. on Thursday, July 9, 2020 at 8501 Preston Highway, Louisville, KY 40219 with the following people present:

Trustee Dorsey Powell, Chairman
Trustee Michael Portman, Treasurer
Trustee Michael Vincent
Jason McGregor, Attorney for the District
Chief Marlin Howard
Deputy Chief Mark Little
Tom Puckett, Assistant Chief
Trustee John Vickers
Trustee Jason Tobbe

Visitors:

Michael Alden, Scott Underwood, Chris Wetzel, Frankie Nalley, Taylor Moore, Troy Sturtzel, Chris Seelye and Rob Barrett

I. CALL TO ORDER

The Meeting was called to order by Chairman Dorsey Powell at 7:00 p.m.

II. SWEARING IN OF TRUSTEE

The Property Owner Trustee Election was held on June 27, 2020. The candidates were Keith Anderson and Michael Vincent and after the ballots were counted Michael Vincent became the new Trustee. Mr. Vincent was sworn in by Attorney Jason McGregor.

III. BOARD OF TRUSTEE ELECTION

Trustee Mike Portman made a motion to elect Dorsey Powell as Chairman of the Board.

Trustee John Vickers seconded said motion.

Chairman Dorsey Powell made a motion to elect Mike Portman as Treasurer and Trustee Jason Tobbe seconded said motion.

Chairman Dorsey Powell made a motion to elect Michael Vincent as Secretary and Trustee Mike Portman seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the Board has elected Dorsey Powell as Chairman, Mike Portman as Treasurer and Michael Vincent as Secretary. This was made a part of the permanent records of the Okolona Fire Protection District.

IV. FIRE FIGHTER ELECTION

Trustee Jason Tobbe made a motion to send out a letter to the firefighters to elect a Fire Fighter Trustee to fill the unexpired Fire Fighter Trustee term ending June 30, 2020. It will be in the form of an election so the fire fighters can elect who they would like to see Appointed by the Metro Mayor as a Trustee. Trustee John Vickers seconded said motion. The motion was then amended by Trustee Tobbe to say the election will be July 25 from 11-2 and letters of interest must be in by 4:00 pm on July 17, 2020. Trustee John Vickers seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the Board approved to have an election for Fire Fighter Trustee on July 25, 2020 to determine which name to forward to the Metro Mayor for

appointment to fill the unexpired term vacated by Jeffrey Carlson. This was made a part of the permanent records of the Okolona Fire Protection District.

V. MINUTES

The minutes of the June 2020 meeting were presented for approval. Trustee Mike Portman made a motion to accept the minutes and Trustee Mike Vincent seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the June, 2020 were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

VI. FINANCE AND ACCOUNTING

Beginning Balance	\$ 4,182,446.23	(12,049.59)	
Business Money Market	\$ 31.22		
Money Market Account	\$ 39.08		
Petty Cash	\$ 100.00		
CB&T FD t	\$3,009,618.63		
CB&T EMS.....	\$		
From line of credit		\$ 205,538.66	
EMS Account	\$ (4,358.10)	4,358.10	
Ending Cash	\$ 6,696,819.02	129,144.46	6,825,963.48

The treasury report for June 2020 was presented for approval. Trustee Jason Tobbe made a motion to approve the treasury report and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the treasury report presented was duly approved and made part of the permanent records of the Okolona Fire Protection District.

VII. OLD BUSINESS

A. Auditor

The FY 2018 - 2019 audit was not completed by Tichenor until July 8, 2020 and was then presented to the board. Trustee Mike Portman made a motion to accept the audit and to commence finding a replacement auditor. Trustee Jason Tobbe seconded said motion.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion the audit was approved and made part of the permanent records of the Okolona Fire Protection District. Further, Okolona Fire Protection District shall obtain a replacement auditor for the FY 2019 – 2020 audit.

B. EMS Update

Assistant Chief Tom Puckett updated the board on the data from June. No action taken.

VIII. NEW BUSINESS

A. Promotions

The interviews are complete and the recommendations for promotions are:

Sergeants: Eric Hayden and Michael Alden

Captains: Adam Lucas and Taylor Moore

Majors: Tommy Ogle and Troy Sturtzel

Trustee Mike Portman made a motion to accept the list presented with a starting date of July 19, 2020. Trustee Jason Tobbe seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion and a valid second of said motion and discussion it was approved to promote Eric Hayden and Michael Alden to Sergeant, Adam Lucas and Taylor Moore to Captain and Tomas Ogle and Troy Sturtzel to Major with a start date of July 19. This was made part of the permanent records of the Okolona Fire Protection District.

B. David Todd Retirement

EMS employee David Todd submitted his letter of retirement. Trustee Jason Tobbe made a motion to accept his letter of retirement and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to David Todd's letter of retirement. This was made part of the permanent records of the Okolona Fire Protection District.

C. Hiring Full Time EMT

Amy Seelye will be moving from a part time PRN EMT to full time EMT to fill an open position beginning August 2, 2020. Trustee Mike Portman made a motion to move Any Seelye to full time EMT and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to move Any Seelye to a full time EMT beginning August 2, 2020. This was made part of the permanent records of the Okolona Fire Protection District.

D. Regina and Dale Carrico

PRN EMT's Regina Carrico and Dale Carrico have obtained their Paramedic licenses. Trustee Mike Portman made a motion to move Regina and Dale Carrico from EMT's to Paramedics and Trustee Jason Tobbe seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion approve to move Dale and Regina Carrico to the Paramedic positions. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

E. Hiring Part Time Fire Inspectors

John Baily and Keith Durbin have applied for the part-time Fire Inspector positions. Trustee Mike Portman made a motion to hire John Baily and Keith Durbin starting July 19, 2020 and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

F. SCBA'S – Pleasure Ridge Park

The board declined to place a bid. The OFPD Board approved with no opposition.

G. Roederer Construction Draw Approval

Roederer Construction presented the board with a draw for the dorm construction for \$19,926.25. Trustee John Vickers made a motion to pay Roederer Construction \$19,926.25 and Trustee Jason Tobbe seconded said motion. The OFPD Board approved said motions with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion to approved the draw to Roederer Construction in the amount of \$19,926.25. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

H. Camp Taylor Fire Protection District

Chairman Dorsey Powell appointed a committee consisting of Trustees Jason Tobbe and Ed Hogan, Chief Mark Little and himself to meet with Camp Taylor.

I. Capitalization and Depreciation Policy

This was tabled until the September meeting. The OFPD Board approved with no opposition.

J. Surplus Equipment

Bids were open for the surplus refrigerator and freezer. There was one bid for the freezer by Chief Marlin Howard for \$5.00 and one bid for the refrigerator by Donald Bradsord for \$50.00. Trustee Mike Portman made a motion to accept the bids presented and Trustee Michael Vincent seconded said motion. The OFPD Board approved said motion with no opposition

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to accept the bid for the freezer for \$5.00 and the bid for the refrigerator for \$50.00. This was made part of the permanent records of the Okolona Fire Protection District.

K. Dorm Patio

The board was asked to consider two bids for a 40X10 patio outside the dorm. One bid was for a regular slab for \$3,923.00 and the other for a decorative slab for \$5,273.00. Trustee Jason Tobbe made a motion to approve a regular slab patio at \$3,923.00 and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

The board was also asked to consider a fence around the patio at a cost of \$600.00 for materials and the fire fighters will do the construction. Trustee Mike Portman made a motion to amend the first motion to include a fence at a cost of \$600.00 and Trustee John Vickers seconded said motion. The OFPD Board approved said motion with no opposition.

IT IS HEREBY RESOLVED that after proper motion a valid second of said motion and discussion it was approved to build a patio outside the dorm for \$3,923.00 and a fence for \$600.00. This was made part of the permanent records of the Okolona Fire Protection District.

L. Crusade

The Crusade will be a touchless drive through only this year.

VIII. Adjournment

There being no further matters to come before the OFPD Board a motion to adjourn the meeting was made by Trustee Jason Tobbe and Trustee Mike Portman seconded said motion. The OFPD Board approved said motion with no opposition. The OFPD Board meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Attested


Michael Vincent, Acting Secretary


Dorsey Powell, Chairman