

# REGULAR MONTHLY MEETING MINUTES OF THE OKOLONA FIRE PROTECTION DISTRICT

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The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 pm, on Thursday, July 13, 2017 at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Trustee Dorsey Powell, Chairman  
 Trustee Keith Durbin  
 Trustee Jeffrey Carlson  
 Trustee Tammy Baechle, Secretary  
 Trustee Mike Portman, Treasurer  
 Trustee Ed Hogan  
 Trustee John Flood  
 Jason McGregor, Attorney for the District  
 Assistant Chief Cary Luker  
 Sergeant Jason Tobbe  
 Firefighter Fred Winbun

## I. Call to Order

The meeting was called to order by acting Chairman Dorsey Powell at 7:00PM.

## II. ADMINISTRATION

The minutes of the June 1, 2017 meeting were presented for approval. Trustee Mike Portman made the motion to accept the minutes and Trustee Ed Hogan seconded said motion. **The OFPD Board approved with no opposition.**

***IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the June 1, 2017 Okolona Fire Protection District Board of Trustees meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

The minutes of the June 24, 2017 Special Meeting were presented for approval. Trustee Mike Portman made a motion to accept the minutes and Trustee Ed Hogan seconded said motion. **The OFPD Board approved with no opposition.**

***IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the June 24, 2017 Okolona Fire Protection District Special Meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## III. FINANCE AND ACCOUNTING

|                              |                |
|------------------------------|----------------|
| May Ending Balance           | \$3,876,174.20 |
| Deposits as of 06/30/2017    | \$ 99,773.36   |
| Withdrawals as of 6/31/ 2017 | \$ 457,755.66  |

Ending Balance 06/31/2017

\$3,518,252.88

Trustee John Flood made a motion to accept the treasurer's report for June, 2017 as presented. Trustee Ed Hogan seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the treasurer's report for June, 2017. The report was duly approved and made part of the permanent records of the Okolona Fire Protection District.***

#### **IV. Old Business**

##### **A. Firefighter Trustee Election**

A motion to accept the certification of the Firefighter Trustee Election results with Jeffrey Carlson winning the election was made by Trustee Tammy Baechle and Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the results of the Trustee Firefighter election. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.***

##### **B. Jeffrey Carlson Oath of Office**

Attorney Jason McGregor swore in Jeffrey Carlson to serve another term as Firefighter Trustee. **The OFPD Board of Trustees approved with no opposition.**

##### **C. Appointment of Officers**

Trustee Ed Hogan made of motion for the current Board of Trustee officers to remain in their same positions and Trustee Jeffrey Carlson seconded said motion. **The OFPD Board of Trustees approved with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the motion to have the current Board of Trustee officers to remain in their positions. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.***

##### **D. Purge of old records**

Judy Johnson prepared a list of old records to be reviewed by the board that she recommends to be purged. After discussing the items on the list Trustee Ed Hogan made a motion to purge the old records and Trustee Keith Durbin seconded said motion. Attorney Jason McGregor had concerns about disposing of incentive pay records from the Edgewood and Black Mudd Fire Department and Trustee Mike Portman made a motion to amend the motion and to keep the incentive pay records until council had a chance to review them. Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the motion to purge all records on the list with the exception of incentive pay records for Edgewood and Black Mudd Fire Department's until council has had a chance to review them. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.***

## E. Refrigerators

Trustee Jeff Carlson informed the board that General Electric has donated four refrigerators, three to go to Station 2 and one to Station 1.

## V. NEW BUSINESS

### A. Board Meetings Moved

The Accountant Debbie Atwood has offered an example of a new format for the month end treasurer's report for the board to review. She has also requested access to view only the PNC account and suggested that the board move to the second Thursday of each month in order to process the treasurer's report accurately. After discussion Trustee Ed Hogan made a motion to start the process to move the board meetings to the second Thursday of each month starting August 10, 2017 and report the change to the Department for local government Special Purpose Governmental Entities Website and the Okolona Fire Department Bylaws. Trustee Jeff Carlson seconded said motion. Chairman Dorsey Powell asked that the changes made to the bylaws be presented to the board at the August meeting. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved moving the Board of Trustee meetings to the second Thursday of each month starting August 10, 2017. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.***

### B. Surplus 8093

Unit 8093 is experiencing some engine issues and a request was made to surplus the vehicle and send to auction. We have budgeted for a new pickup truck that we will ask to purchase later this year. Trustee Ed Hogan made a motion to surplus 8093 and Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to surplus 8093. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.***

### C. LifePak 1000 Defibrillators

Physio Control Technician informed us that our two oldest LifePak 1000 defibrillators are no longer supported or serviced by the manufacture and have to be replaced. The quote for the units is \$5,195.36 and Trustee Ed Hogan made a motion to purchase the two units at the cost of \$5,195.36 and Trustee John Flood seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved the purchase of two LifePak 1000 defibrillators at a cost of \$5,195.36. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.***

### D. Station 3 Flooring

Captain Mark Little has obtained a quote from Trade Mark Flooring for flooring materials and labor for the station 3 fitness room for \$2,767.65. Trustee Ed Hogan made a motion to pay the \$2,767.65 to put new flooring in the fitness room at station 3. Trustee Tammy Baechle seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved the quote of \$2,767.65 from Trade Mark Flooring to install new flooring in the***

*fitness room at station 3. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.*

#### **E. New Junior Firefighters**

Assistant Chief Mattingly requested to add Ryan Lason, Trevor Logsdon, Conner Brumleve and Kalin Kaiser as Junior Firefighters. Trustee Ed Hogan made a motion to accept Ryan Lason, Trevor Logsdon, Conner Brumleve and Kalin Kaiser as Junior Firefighters and Trustee Jeff Carlson seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved Ryan Lason, Trevor Logsdon, Conner Brumleve and Kalin Kaiser as Junior Firefighters. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.***

#### **F. Executive Closed Session**

Trustee Ed Hogan made a motion to enter into executive closed session pursuant to KRS61.810 Section (f) discussions or hearings which may lead to the appointment, discipline or dismissal of an individual OFPD member and KRS 61.810 Section c discussion of proposed litigation. The motion was seconded by Trustee Jeff Carlson. **The OFPD Board of Trustees approved said motion with no opposition**

#### **G. Training Academy**

The Mt. Washington Fire Protection District has requested severance of its Training Academy Membership. The OFPD Board of Trustees granted authority for Chief Gosnell to negotiate this severance on behalf of OFPD with the following guidelines: 1. Begin at a \$25,000.00 exit fee, 2. MWFPD would be responsible for any loan refinancing cost and 3. MWFPD would forgo any future free usage of the Training Academy. Chief Gosnell will update the OFPD Board of Trustees at the next meeting.

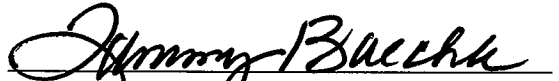
#### **H. Personnel Matters**

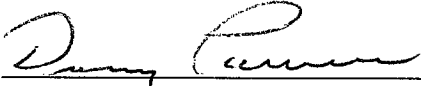
Firefighter Fred Winbun is no longer a member of OFPD with confidential terms of separation as agreed upon by Mr. Winbun

#### **VI. Adjournment**

There being no further matters to come before the board of trustees of the Okolona Fire Protection District Board of Trustees, a motion to adjourn the meeting was made by Trustee Ed Hogan. Trustee John Flood seconded said motion. The motion was approved by the board. Meeting adjourned at 8:13 p.m.

Respectfully submitted,

  
Tammy Baechle, Secretary

Attested:   
Dorsey Powell, Chairman