

**REGULAR MONTHLY MEETING MINUTES
OF THE OKOLONA FIRE PROTECTION DISTRICT**

2018 JAN 31 PM 1:57

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 pm, on Thursday, December 14, 2017 at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Trustee Dorsey Powell, Chairman
Trustee Keith Durbin
Trustee Jeffrey Carlson
Trustee Mike Portman, Treasurer
Trustee Ed Hogan
Trustee John Flood
Jason McGregor, Attorney for the District
Chief Chris Gosnell

I. Call to Order

The meeting was called to order by acting Chairman Dorsey Powell at 7:00PM.

II. ADMINISTRATION

The minutes of the November 9, 2017 meeting were presented for approval. Trustee John Flood made a motion to accept the minutes and Trustee Ed Hogan seconded said motion. **The OFPD Board approved with no opposition.**

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the November 9, 2017 Okolona Fire Protection District Board of Trustees meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. FINANCE AND ACCOUNTING

November Beginning Balance	\$2,193,509.69
Sub-total	\$1,755,668.79
Business Money Market	\$ 303,666.05
Money Market	\$ 549,529.43
Petty Cash	\$ 100.00
Total Available Cash	\$2,608,964.27

Trustee John Flood made a motion to accept the treasurer's report for November, 2017 as presented. Trustee Ed Hogan seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the treasurer's report for November, 2017. The report was duly approved and made part of the permanent records of the Okolona Fire Protection District.

IV. Hiring Committee

Chairman Dorsey Powell appointed a New Fire Chief committee consisting of Trustees Ed Hogan, John Flood and Mike Portman to work on a list of interested potentials for the position of Chief.

V. Old Business

A. KRS Rates

The Kentucky Retirement System has published the new 17-18 FY contribution rates effective on July 1, 2018 of 47.86% from the current rate of 31.55%

B. Salary Chart

The finance committee had met to discuss updating the salary chart and brought it to the board for discussion; Trustee John Flood asked that it be tabled until spring due to the increase in the Kentucky Retirement System contribution. **The OFPD Board of Trustees approved with no opposition.**

C. New Truck Specifications

Specifications compiled by the New Truck Committee were presented to the board for review. After discussion Trustee John Flood made a motion to accept the specifications and Trustee Ed Hogan seconded said motion. **The OFPD Board approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the specifications presented by the New Truck Committee. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

D. Purge Records

Judy Johnson submitted a list of items to purge from the records room. The board reviewed the list and with the recommendation of Attorney Jason McGregor decided to purge all the items with the exception of 1987 W.D. Craig contract agreement, 1975 Training Tower construction papers and 1968 addition construction papers. Trustee Ed Hogan made a motion to accept the list with the exception of the three items noted by Attorney Jason McGregor. Trustee Jeff Carlson seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the purging of the documents presented with the exception of the 1987 W.D. Craig contract agreement, 1975 Training Tower construction and 1968 addition construction papers. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

E. Audit

The auditors expect to have the audit complete and ready to present to the board at the January 2018 meeting.

VI. NEW BUSINESS

A. James Casey Retirement

Sergeant James Casey submitted his letter of retirement effective December 31, 2017. Trustee Ed Hogan made a motion to accept the letter of retirement and Trustee Mike Portman seconded said motion. **The OFPD Board approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to accept the retirement letter from Sergeant James Casey. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

B. Hiring List

We will establish a hiring list starting in January to fill the vacancy created by the resignation of Firefighter Shelby Aldridge.

C. Sergeant List

We have started the process for creating a new Sergeant Promotion list since the last list was recently exhausted. The list will be ready to present at the January board meeting.

D. Kyle Iler Step Raise

Firefighter Kyle Iler has achieved certification for advancement for a step increase. His new pay level is \$31,028.67 annually.

E. Volunteer Required Attendance

We have four volunteer members that did not achieve their attendance percentage. The Chiefs Staff recommends giving these members until June 30, 2018 to achieve the required levels or come before the board for action. A letter will go out to these members putting them on six month probation.

F. Vehicle Surplus

With the recent retirement of Assistant Chief Mattingly we have a command vehicle that is being reassigned as a service vehicle. It was recommended that unit 8090 at station 3 be surplus with the newly assigned vehicle. Trustee Mike Portman made a motion to surplus 8090 now and to surplus 8005 that has 80,000 miles when the new vehicle is ready. **The OFPD Board approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to surplus unit 8090 now and to surplus 8005 after receiving the new vehicle. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

G. Paraquet Deposit

Assistant Chief Allendorf requested to place a deposit for the Paraquet Springs Conference Center for December 2018 Awards Banquet. The required deposit is \$325.00. Trustee Ed Hogan made a motion to pay the deposit to hold the December 1, 2018 date that is available and Trustee Mike Portman seconded said motion. **The OFPD Board approved said motion with no opposition.**


IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to pay a \$325.00 deposit to Paraquet Springs Conference Center For the 2018 Awards Banquet. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

X. Adjournment

There being no further matters to come before the board of trustees of the Okolona Fire Protection District Board of Trustees, a motion to adjourn the meeting was made by Trustee Ed Hogan, Trustee John Flood seconded said motion. The motion was approved by the board. Meeting adjourned at 8:15 p.m.

Respectfully submitted,


Tammy Baechle, Secretary

Attested: 
Dorsey Powell, Chairman