

OKOLONA FIRE PROTECTION DISTRICT

REGULAR MONTHLY MEETING MINUTES

THURSDAY, AUGUST 10, 2023

Okolona Fire Protection District's regular monthly meeting came to order at 4:20 pm on Thursday August 10, 2023 at 8501 Preston Highway, Louisville, KY 40219 with the following persons present:

Secretary Michael Vincent
Treasurer Mike Portman
Chairperson Matt Kolter
Trustee Chris Gosnell
Chief Mark Little
Assistant Chief Jeff Carlson
EMS Director Joe Hamilton
EMS Advisor Stephen Miller
EMS Advisor Amy Seelye
Attorney Jason McGregor

Theresa Gregory, Jim Baker, Scott Underwood, Chris Seelye, Billy Kiefer, Angie Estes, Sam Kim, Nicole Bray, Justin Preher, Josh Exton, Matt Newman, Natalia Groshing, Ricky Carlson, Jennifer Meinhardt, Kenny Amback & Brayden Terrell

1. CALL TO ORDER

The meeting was called to order by Matt Kolter at 4:20 pm.

2. MINUTES AND FINANCIAL REPORT

The minutes of the following meeting were presented for approval: July 13, 2023 regular meeting. Treasurer Mike Portman made motion to approve the minutes and financial report and Trustee Chris Gosnell seconded said motion. **The OFPD Board approved said motion with changes.**

3. 2024 MV & WATERCRAFT PROPERTY TAX RATE CERTIFICATION

2024 MV & watercraft property tax rate certification was set at 10 cents per \$100 of valuation. Treasurer Mike Portman made motion to approve and Trustee Chris Gosnell seconded said motion. **The OFPD Board approved said motion with no opposition.**

4. REAL AND PERSONAL PROPERTY TAX RATES

Tax Rolls are not yet Certified by the Department of Revenue. Tabled for next meeting.

5. DEPARTMENT FOR LOCAL GOVERNMENT

FY 22 – 23 Year end actuals will be sent out when complete.

6. STATION 4

2628 & 2630 South Park Road appraisal Geotechnical Survey tabled for next meeting.

7. WORKPLACE VIOLENCE INSURANCE

Treasurer Mike Portman made motion to approve the purchase of Insurance for \$2M at \$2,444.61 annually. Trustee Chris Gosnell seconded said motion. **The OFPD Board approved said motion with no opposition.**

8. FY 2023-2024 DLG YEAR END ACTUALS

Information only presented.

9. EMS

A. EMS Director's Report

Latest run volume reported.

B. New Hire/Promotion

Hired (Full Time)

**Paramedic Chris Claytor
Paramedic Jen Dement
EMT Isaac Little
EMT Jacob Rich
EMT Cassie Mitchell**

(Part Time)

**EMT Kylie Slape
AEMT Danny Hicks
Paramedic Brandin Carey**

10 FIRE

A. Fire Recovery USA

Information only presented.

B. New Hire/Promotion

Trustee Chris Gosnell made motion to promote Sergeant Brandon Allendorf to Fire Captain with an effective date August 13, 2023. Treasurer Mike Portman seconded said motion. **The OFPD Board approved said motion with no opposition.**

Treasurer Mike Portman made motion to adjust the pay for Firefighter/Paramedic to \$56,555.00. Secretary Mike Vincent seconded said motion. **The OFPD Board approved said motion with no opposition.**

C. Resignations/Retirements

None to report.

D. Surplus Equipment

None currently.

E. SOP Revisions

Motions were made to accept the following revisions to the SOP:

Biohazard Marking of Vehicles – Treasurer Mike Portman made first motion and Secretary Mike Vincent seconded said motion;

Chemical Decontamination Unit - Treasurer Mike Portman made first motion and trustee Chris Gosnell seconded said motion; &

Confined space rescue – Trustee Chris Gosnell made first motion and Secretary Mike Vincent seconded said motion.

The OFPD Board approved said motions with no opposition.

F. Hazardous Job Descriptions

Motions were made for the following job descriptions to be submitted to the state for approval:

Fire Training Officer (Captain)

Fire Training Officer (Major)

Treasurer Mike Portman made first motion and Secretary Mike Vincent seconded said motions. **The OFPD Board approved said motion with no opposition.**

G. Topper and Slide out Bed

Treasurer Mike Portman made motion to approve Louisville Toppers bid and motion was seconded by Trustee Chris Gosnell. **The OFPD Board approved said motion with no opposition.**

Trustee Chris Gosnell made motion to approve L&W Emergency Equipment's bid and Treasurer Mike Portman second said motion. **The OFPD Board approved said motion with no opposition.**

H. F250 and Explorer Equipment

Treasurer Mike Portman made motion to approve L&W Emergency Equipment's bid and motion was seconded by Secretary Mike Vincent.

The OFPD Board approved said motion with no opposition.

I. Sign Station 1

Treasurer Mike Portman made motion to accept Hadley Sign Solutions bid for the new sign at station 1 and trustee Chris Gosnell seconded said motion. **The OFPD Board approved said motion with no opposition.**

J. Awards Banquet Contract

Motion was made to accept the agreement contract with Paroquet Springs Conference Centre. Treasurer Mike Portman made first motion and Secretary Mike Vincent second said motion. **The OFPD Board approved said motion with no opposition.**

K. Awards Taxable If Given to More Than 10% Of Employees

Information only.

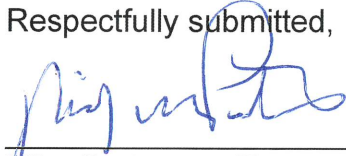
11. FIRE NEW BUSINESS

- A. Fire Academy received grant funding for a classroom on top of the hill.
- B. Jefferson Co. Fire Alliance - Approved Support and Funding of Special Teams Coordinator.
- C. KFA resolutions and House Bill information provided.
- D. Jeff Kampschaefer's name to be add to the fallen fighters' memorial on Oct. 10, 2023.
- E. Station 1 & 3 remodel drawings submitted to building department for permits. Once permits are approved, construction can begin.
- F. New station 2 drawing received for review by construction committee.
- G. GE tabletop drill scheduled for September 7th, 10:30.

12. ADJOURNMENT

There being no further matters to come before the OFPD Board, Treasurer Mike Portman made motion to adjourn the meeting at 6:45pm and Secretary Mike Vincent seconded said motion. **The OFPD Board approved said motion with no opposition and meeting adjourned at 6:45pm.**

Respectfully submitted,



Mike Portman – Treasurer

Attested:



Matt Kolter – Chairperson