

# OKOLONA FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

## REGULAR MONTHLY MEETING MINUTES THURSDAY, MAY 15, 2025

Okolona Fire Protection District's regular monthly meeting came to order at 4:12pm on Thursday, May 15, 2025, at 8501 Preston Highway, Louisville, KY 40219 with the following persons present:

Chairperson Matt Kolter  
Secretary Brandon Allendorf  
Trustee Yolanda Moore  
Trustee Sharon Jeter  
Trustee Vanessa Williams-Harvey  
Deputy Chief Kenny Amback  
EMS Director Joe Hamilton  
Attorney Jason McGregor

Jan Howard, Whitney King, Jeremiah Young, Jason Tobbe, Frankie Nalley, Matt Newman, Marc Davich

### **CALL TO ORDER**

Matt Kolter called the meeting to order at 4:12pm.

### **CLOSED SESSION**

Brandon Allendorf made a motion to enter closed session at 4:13pm pursuant to KRS 61.810 (1)(c) to discuss proposed or pending litigation. Sharon Jeter seconded said motion and the Board approved with no opposition. Brandon Allendorf made a motion to come out of closed session at 4:56pm and Vanessa Williams-Harvey seconded said motion. The Board approved with no opposition.

### **MINUTES**

Brandon Allendorf made a motion to approve the 4/10/25 regular and budget committee meeting minutes and the special meeting minutes from 4/24/25 and 4/30/25. Yolanda Moore seconded said motion. The Board approved with no opposition.

### **FINANCIAL REPORT**

Vanessa Williams-Harvey made a motion to approve the April 2025 financial report and Yolanda Moore seconded said motion. The Board approved with no opposition.

## **BUDGET LINE AMENDMENTS**

July 2024-June 2025 budget vs actual report reviewed, and amendment amounts discussed.

To amend by increasing line item in **income** accounts:

6C 40310 – Hydrant Maintenance	\$500 (amended total \$14,499.92)
7A 40710 – Insured Cash Sweep Interest	\$100,000 (amended total \$604,000)

To amend by increasing line item in **expense** accounts by decreasing line item 11E 61220 – Reserve for Transfer

10F 61105 – Insurance	\$30,000 (amended total \$288,000)
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## **EEO ADVANTAGE**

Tabled until next meeting.

## **CONSTRUCTION UPDATE**

Information only presented.

## **ELECTRONICS PURCHASING REQUESTS**

- 1) Brother printer for fire prevention office at a cost of \$699.99.
- 2) Dell computer, monitor, keyboard and mouse for the training room at a cost of \$2229.53.

Brandon Allendorf made a motion to approve both purchases and Sharon Jeter seconded said motion. The Board approved with no opposition.

## **EMS DIVISION**

### **A. Director's Report**

In April, there were 1,690 runs with 859 of those being in Okolona's district. Average response time was 7:47. Data collected from ESO Analytics.

### **B. Community Outreach**

The CPR classes have received good feedback from the public and the department hopes to schedule additional classes in the future.

### **C. Radio Request**

The purchase of a Motorola APX 6000 portable radio has been requested for our medical director, Dr. Kuhl at a cost of \$6,601.66. Brandon Allendorf made a motion to approve the purchase of the radio and Yolanda Moore seconded said motion. The Board approved with no opposition.

## FIRE DIVISION

### **A. Chief's Report**

In April, there were 365 runs.

### **B. New SOP**

New SOP presented regarding our response to medical calls at staffed medical facilities. After review, Brandon Allendorf made a motion to approve the new SOP. Vanessa Williams-Harvey seconded said motion. The Board approved with no opposition.

### **C. Surplus Equipment**

The following items have been recommended for surplus as they have exceeded their shelf life. Command Staff has recommended all be donated to Fairdale and/or Fern Creek High School's fire academy:

Helmet – serial number 01008972

Jackets – serial numbers 4567386, 4487758, 4315317

Pants – serial numbers 3550064, 4212122, 4697969, 4063969, 4567387, 3943710,  
0601006829

Boots – six pair

Nomex apparel – six items

Brandon Allendorf made a motion to approve the surplus of all items listed and donate them to Fairdale and/or Fern Creek High School's fire academy. Vanessa Williams-Harvey seconded said motion. The Board approved with no opposition.

## NEW BUSINESS

### **A. Sick Time Buy Back**

Information only presented.

### **B. Special Meeting**


A special meeting is needed towards the end of June to approve the Department for Local Government budget for fiscal year 2025-2026 and any additional amendments to the fiscal year 2024-2025 budget. After discussion, it was agreed that this meeting will be held on 6/20/25 at 3:00pm. This special meeting will take the place of the regular board meeting originally scheduled for 6/12/25.

## ADJOURNMENT

Vanessa Williams-Harvey made a motion to adjourn the meeting at 5:58pm and Yolanda Moore seconded said motion. The Board approved with no opposition.

Respectfully submitted,

Attested:

  
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Brandon Allendorf – Secretary

  
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Matt Kolter – Chairperson