

OKOLONA FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

SPECIAL MEETING MINUTES WEDNESDAY, OCTOBER 9, 2025

Okolona Fire Protection District's regular monthly meeting came to order at 4:03pm on Thursday, October 9, 2025, at 8501 Preston Highway, Louisville, KY 40219 with the following people present:

Chairperson Matt Kolter
Secretary Brandon Allendorf
Trustee Melody Lafollette
Trustee Yolanda Moore
Trustee Sharon Jeter
Trustee Vanessa Williams-Harvey
Deputy Chief Kenny Amback
EMS Director Joe Hamilton
Attorney Jason McGregor

Jan Howard, Scott Holston, Greg Davis (RIR), Jeff Smith (KLM)

CALL TO ORDER

Brandon Allendorf called the meeting to order at 4:03pm.

A moment of silence was given to Board Treasurer Mike Portman who passed away October 6, 2025.

MINUTES AND FINANCIAL REPORT

Brandon Allendorf made a motion to approve the minutes for the 9/10/25 special meeting. Yolanda Moore seconded said motion. The Board approved with no opposition.

Brandon Allendorf made a motion to approve the September financial report. Sharon Jeter seconded said motion. The Board approved with no opposition.

CONSTRUCTION UPDATE

Information provided by Construction Manager Scott Holston. Training Tower renovation is near completion. Reviewed projects that are complete on Station 78 renovations. Roofing on Station 78 has started with expected completion for renovations in about 2 weeks.

Jeff Smith with KLM, heating and air conditioning contractor for Station 76's upstairs renovation, addressed the Board with an admitted cost error on KLM's original proposal. Smith asked for additional payment. The decision was tabled for further discussion.

ELECTRONICS PURCHASING REQUEST

Two Dell desktop computers were requested for Chief Little and EMS Director Hamilton. Brandon Allendorf made a motion to purchase two Dell desktop computers, not to exceed the amount of \$4,400.00. Vanessa Williams-Harvey seconded said motion. The Board approved with no opposition.

EMS DIVISION

A. Director's Report

In September, there were 1,694 runs with 661 of those being in Okolona's district. Average response time was 8:06. Data collected from ESO Analytics.

B. Resignations

Ariahna Aubrey, PRN, turned in a letter of resignation on 9/25/25. Guy Estes, PRN, submitted a letter of resignation for Oct 14, 2025. Both are not eligible for rehire. Brandon Allendorf made a motion to accept the resignations of Ariahna Aubrey and Guy Estes, with both not being eligible for rehire. Yolanda Moore seconded said motion. The Board approved with no opposition.

C. New Business

Currently discussing a community blood drive with Red Cross planned for March.

FIRE DIVISION

A. Chief's Report

In September, there were 367 fire runs.

B. Promotions

Firefighter Jacob Rich has completed all requirements for his Advanced EMT certification and is eligible for an annual salary of \$75,329.01. Vanessa Williams-Harvey made a motion to approve the salary increase for Jacob Rich. Yolanda Moore seconded said motion. The Board approved with no opposition.

C. New Equipment

Deputy Chief Amback requested the purchase of a truck topper for the Mechanic utility truck for \$7,274.00. Vanessa Williams-Harvey made the motion to accept the proposal to purchase a truck topper for the Mechanic utility truck for \$7,274.00. Sharon Jeter seconded said motion. The Board approved with no opposition.

D. Old Business

Replacement of Quint 78 and additional apparatus: Manufacturer build times are currently 36-48 months, which has driven up the costs of used apparatus. Staff will begin looking for a new stock truck for purchase. Plus, due to long build times and apparatus replacement expectancy, will start the process of ordering an additional truck.

CLOSED SESSION

Brandon Allendorf made a motion to enter into closed session at 5:14pm pursuant to KRS 61.810 (1) (f) to discuss personnel matters that might lead to the discipline or dismissal of individual employees. Yolanda Moore seconded said motion. The Board approved with no opposition.

Brandon Allendorf made a motion to come out of closed session at 5:30pm and Melody Lafollette seconded said motion. The Board approved with no opposition.

ADJOURNMENT

Brandon Allendorf made a motion to adjourn the meeting at 5:31pm and Vanessa Williams-Harvey seconded said motion. The Board approved with no opposition.

Respectfully submitted,

Attested:



Brandon Allendorf – Secretary



Matt Kolter – Chairperson