

# OKOLONA FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

## REGULAR MONTHLY MEETING MINUTES THURSDAY, JANUARY 16, 2025

Okolona Fire Protection District's regular monthly meeting came to order at 4:12pm on Thursday, January 16, 2025 at 8501 Preston Highway, Louisville, KY 40219 with the following people present:

Chairperson Matt Kolter  
Treasurer Mike Portman  
Secretary Brandon Allendorf  
Trustee Melody Lafollette  
Trustee Yolanda Moore  
Trustee Sharon Jeter  
Chief Mark Little  
Deputy Chief Kenny Amback  
EMS Chief Joe Hamilton  
Attorney Jason McGregor

Whitney King, Jan Howard, Racheal Wiedmeyer, Marlin Howard

### **CALL TO ORDER**

Matt Kolter called the meeting to order at 4:12pm.

### **MINUTES**

Mike Portman made a motion to approve the 12/12/24 minutes with corrections and Melody Lafollette seconded said motion. The Board approved with no opposition.

### **FINANCIAL REPORT**

Brandon Allendorf made a motion to approve the December 2024 financial report and Yolanda Moore seconded said motion. The Board approved with no opposition.

### **READY REBOUND**

With the current delays in employees being able to return to work after injury and positive reviews from other departments, Deputy Chief Amback presented information regarding Ready Rebound, a health and recovery solutions company. They provide injury care navigation, facilitation of authorizations and scheduling of appointments helping first responders return to duty faster. The cost for their services will be \$39,496.00 annually for the first two years. Mike Portman made a motion to approve utilizing the services of Ready Rebound and Brandon Allendorf seconded said motion. The Board approved with no opposition.

## **KENTUCKY FIRE COMMISSION GRANT**

The Department has been awarded a grant of up to \$3,250.00 for the purchase of a thermal imaging camera.

## **FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION**

Also awarded to the department is a Hurst Spreader, Cutter, Ram & Accessories (Jaws of Life) valued at \$32,722.38.

## **STATION 3 FIRE PREVENTION OFFICES**

Fire prevention staff will be moving to a bigger space that needs new ceiling tile and flooring. One quote received for ceiling tile from Scott Holston Contracting for \$4,989.00. Three quotes received for flooring: Bischoff Flooring for \$8,512.71, Korfhage Floor Covering for \$8,399.34 and Empire Today for \$7,413.00. Brandon Allendorf made a motion to accept the quote from Scott Holson Contracting for ceiling tile and the quote from Bischoff for flooring with a total cost of \$13,501.71. Yolanda Moore seconded said motion. The Board approved with no opposition.

## **STATION 2 INSULATION AND ROOF**

Currently there is no insulation above the ceiling tile. Quote received from Scott Holston Contracting to add R-19 insulation to the approximately 2,432 square foot space in the amount of \$4,776.44. Brandon Allendorf made a motion to approve the quote from Scott Holston Contracting and Melody Lafollette seconded said motion. The Board approved with no opposition. The roof needs full replacement also and will be put out for bids.

## **ELECTRONICS PURCHASING ORDER**

New policy for purchasing electronics presented. Mike Portman made a motion to approve the new policy and Melody Lafollette seconded said motion. The Board approved with no opposition.

## **EMS DIVISION**

### **A. Director's Report**

In December there were 1,480 total runs with 760 of those being in Okolona's district. The average response time was 8:13. Total run volume for 2024 was 18,059. Data collected by ESO Analytics.

### **B. Community Outreach**

We have received good responses from the public for the hands only CPR class held at the Okolona Library. The next two classes are scheduled for February 15 and March 15 at 1pm.

**FIRE DIVISION**

**A. Chief's Report**

In December there were 534 runs. Total run volume for 2024 was 6,359. Total number of inspections for 2024 was 3,113.

**B. SOP Updates**

1 - New firefighter certification requirements presented. Brandon Allendorf made a motion to approve the updated SOP and Mike Portman seconded said motion. The Board approved with no opposition.

2 - New employment candidate procedures presented. Brandon Allendorf made a motion to approve the updated SOP and Mike Portman seconded said motion. The Board approved with no opposition.

3 - Updated employment application presented for approval. Mike Portman made a motion to approve the updated application and Yolanda Moore seconded said motion. The Board approved with no opposition.

4 - Tobacco-Free policy presented for approval. Brandon Allendorf made a motion to approve the SOP and Sharon Jeter seconded said motion. The Board approved with no opposition.

**CLOSED SESSION**

Melody Lafollette made a motion to enter into closed session at 5:53pm pursuant to KRS 61.810 (1) (f) for discussions which might lead to the discipline or dismissal of an individual employee and KRS 61.810 (1) (c) closed session to discuss proposed or pending litigation. Brandon Allendorf seconded said motion and the Board approved with no opposition. Brandon Allendorf made a motion to come out of closed session at 6:42pm and Melody Lafollette seconded said motion. The Board approved with no opposition.

**ADJOURNMENT**

Brandon Allendorf made a motion to adjourn the meeting at 6:43 PM and Yolanda Moore seconded the motion. The Board approved with no opposition.

Respectfully submitted,

Attested:

  
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Brandon Allendorf - Secretary

  
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Matt Kolter - Chairperson