

REGULAR MONTHLY MEETING MINUTES OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 pm, on Thursday, March 8, 2018 at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Trustee Dorsey Powell, Chairman
Trustee Jeffrey Carlson
Trustee Mike Portman, Treasurer
Trustee Ed Hogan
Trustee John Flood
Trustee Tammy Baechle, Secretary
Trustee Jason Tobbe
Jason McGregor, Attorney for the District
Chief Chris Gosnell
Battalion Chief Mark Little
Sergeant Richard Carlson Jr.
Assistant Chief Scott Evans
Firefighter Chris Berry
Firefighter Marlin Howard
Mr. Rick Waddle, Stock Yards Bank
Mr. Ned Booker, Sterling Thompson Co.
Mr. Rob Hubbard, Fire Department Service and Supply
Mr. Vincent Smith, Fire Department Service and Supply
Mr. Bill Tichenor, Tichenor and Associates
Ms. Latrina Sweat, Tichenor and Associates

JEFFERSON COUNTY CLERK
Signed By _____
2018 APR 18 AM 11:26

I. Call to Order

The meeting was called to order by Chairman Dorsey Powell at 7:00 p.m.

II. ADMINISTRATION

The minutes of the February 8, 2018 meeting were presented for approval. Trustee John Flood made a motion to accept the minutes and Trustee Mike Portman seconded said motion. **The OFPD Board approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the February 8, 2018 Okolona Fire Protection District Board of Trustees meeting minutes were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. FINANCE AND ACCOUNTING

December Beginning Balance	\$5,036,187.51
Business Money Market	\$ 804,351.85
Money Market	\$ 550,045.23
Petty Cash	\$ 100.00
Total Available Cash	\$6,137,589.65

Trustee Ed Hogan made a motion to accept the treasurer's report for February, 2018 as presented. Trustee Tammy Baechle seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the treasurer's report for February, 2018. The report was duly approved and made part of the permanent records of the Okolona Fire Protection District.

IV. Old Business

A. New Trustee

Trustee Jason Tobbe was recently approved by the Louisville Metro Council and has assumed his position as Firefighter Representative on the Board of Trustees.

B. 2016-2017 Audit

Mr. Tichenor presented the audit ending June 30, 2017 to the Board. The audit shows that the Okolona Fire District is in accordance with the Government Auditing Standards and there were no findings. The audit is on file at the Okolona Fire Department. Trustee Ed Hogan made a motion to accept the audit as presented and Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the audit for fiscal year ending June 30, 2017. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

C. Liability Insurance

We solicited for bids for General Liability Insurance due for renewal on May 1 and we received one bid from our current carrier, VFIS for \$61,020.40. Trustee Ed Hogan made a motion to accept the VFIS bid from Sterling Thompson for \$61,020.40 and Trustee Jason Tobbe seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved VFIS bid from Sterling Thompson for \$61,020.40. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

D. Bids for new apparatus

Before the bids were opened Trustee Ed Hogan made a motion to open the bids and then table a decision for generally two weeks or to a date to be determined for the scheduling of a special meeting so that each bid can be reviewed in detail. Trustee John Flood seconded said motion. First base bid was from Fire Department Service and Supplies for KME at \$712,893.00. Second bid was from Fire and Specialty Company for Seagrave Manufacturing and Trustee Ed Hogan made a motion not to open this bid because the company did not follow the bid process. Trustee Jeff Carlson seconded said motion. Third base bid was from Finley Fire Equipment and Pierce Manufacturing for \$804,644.00. Fourth base bid was also from Finley Fire Equipment and Pierce Manufacturing for the custom chassis for \$776,146.00. **The OFPD Board of Trustees approved said motions with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motions and discussion Okolona Fire Protection District Board of Trustees approved the motion to table the bids for two weeks or to a date to be determined for the scheduling of a special meeting so they can be reviewed. They also approved the motion to not open the bid from Fire and Specialty. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

E. Financial bids for new apparatus

We received sealed proposals from several financial institutions for the financing of the new fire pumper apparatus. Each proposal was opened and the finance charges were read but Chairman Dorsey Powell tabled any decision until the bids can be reviewed and discussed at a special meeting. Republic Bank 4.03% and an annual payment of \$98,780.11, Stock Yard Bank 4.14% and an annual payment of \$99,321.37, BBT 3.16% and an annual payment of \$94,551.80 and Chase Bank 3.08% and an annual payment of \$94,167.70. Trustee Ed Hogan made a motion to accept the bids presented to be reviewed with the exception of PNC, he would like for the Chief to see if it had been delivered and signed for because we were expecting a bid from them. Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the motion to accept the bids as presented to be reviewed and to check on the PNC bid. This was duly approved and made part of the permanent records of the Okolona Fire Protection District

F. Updated salary structure

Trustees Ed Hogan and Jeff Carlson recently met and updated the salary structure and submitted a proposal for the board to review. Chairman Dorsey Powell appointed Chief Gosnell, Trustee Ed Hogan and Trustee Jeff Carlson as the new salary committee but Trustee John Flood recommended that we wait until the General Assembly meets and we know what our retirement costs are going to be before we discuss salary adjustments. He felt that any salary changes should be included in the 2018-2019 budget. Chairman Dorsey Powell tabled this issue for future discussion.

G. Purge List

Judy Johnson provided a list of old records to purge. Attorney Jason McGregor and the board reviewed the list and Trustee Ed Hogan made a motion to accept the list and Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the list of items to be purged. This was duly approved and made part of the permanent records of the Okolona Fire Protection District

H. Rescue Tool bids

We received a bid from Finley Fire Equipment for rescue tools needed for the fire apparatus. The bid was for \$22,295.00. Trustee Ed Hogan made a motion to purchase the rescue tools from Finley Fire Equipment for \$22,295.00 and Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the purchase of rescue tools from Finley Fire Equipment for \$22,295.00. This was duly approved and made part of the permanent records of the Okolona Fire Protection District

V. New Business

A. Property Owner Trustee Committee

Trustee's Jeff Carlson, Tammy Baechle and John Flood were appointed as a committee for the Property Owner Trustee Position for the current position of Trustee Ed Hogan that is due June 23, 2018.

B. Trustee Mike Portman's Reappointment

It was asked that a letter be drafted for the reappointment of Trustee Mike Portman. Trustee John Flood made a motion to table until next month and Trustee Ed Hogan seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to table the correspondence to reappoint Trustee Mike Portman until the April Board meeting. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

C. Lawn Mower Purchase

Station three has an out of service riding mower and they have obtained a quote from The Mower Shop for an Exmark Quest 42" for \$3,299.99. Trustee John Flood made a motion to purchase the mower from The Mower Shop at a cost of \$3,299.99 and Trustee Ed Hogan seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved purchase of a 42" Exmark Quest for \$3,299.99. This was duly approved and made part of the permanent records of the Okolona Fire Protection District.

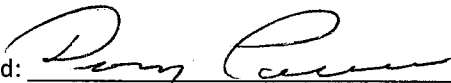
VII. Adjournment

There being no further matters to come before the board of trustees of the Okolona Fire Protection District Board of Trustees, a motion to adjourn the meeting was made by Trustee Mike Portman, Trustee Tammy Baechle seconded said motion. The motion was approved by the board. Meeting adjourned at 8:30 p.m.

Respectfully submitted,


Tammy Baechle, Secretary

Attested:



Dorsey Powell, Chairman