**Purpose:** *This procedure identifies, in a general way, the tasks to be performed by firefighters on a fire apparatus while en-route to, arriving upon, while at and returning from an incident. It must be emphasized these are general assignments and actual conditions may necessitate deviation from this procedure.*

**Procedure:**

**General – Applicable to All Incidents**

**Apparatus Officer:**

1. The Apparatus Officer is in charge of the crew.

2. The Apparatus Officer is to ensure the fire apparatus is being driven in a reasonably safe manner based upon road conditions, traffic and the nature of the emergency. The Apparatus Officer assists the Apparatus Operator in monitoring traffic.

3. The Apparatus Officer operates the radio, Mobile Data Terminal (“MDT”) (if equipped) and all emergency equipment, such as sirens and air horn.

4. The Apparatus Officer is to consult the street book or MDT to determine the specific location of the incident and to note the location of the nearest hydrant. The Apparatus Officer guides the Apparatus Operator to the location of the incident.

**Apparatus Operator:**

1. The Apparatus Operator should consult the street book to determine the general location of the incident. The Apparatus Officer will give the Apparatus Operator directions to the specific location.

2. The Apparatus Operator drives the fire apparatus in a reasonably safe manner based upon road conditions, traffic and the nature of the emergency.

3. The Apparatus Operator does not operate the radio or any emergency equipment. The Apparatus Operator gives his/her full attention to driving the apparatus.

4. The Apparatus Operator is to be aware of what equipment is removed from the apparatus and to ensure its return prior the leaving the scene.

**Apparatus Crew:**

1. Each member of the Apparatus Crew will be assigned a number based upon his/her seating position in the apparatus. Crew Member #1 is the person seated directly behind the Apparatus Operator. Crew Member #2 is the person seated directly behind the Apparatus Officer. Crew Member #3 is the person seated in the forward facing seat on the Apparatus Operator side. Crew Member #4 is the person seated in the forward facing seat on the Apparatus Officer side.

**At Scene of a Structure Fire**

**Apparatus Crew:**

1.If a supply line is laid using a straight lay, Crew Member #2 will be responsible for obtaining the appropriate equipment, pulling off the supply line and making the connection to the hydrant. After making the connection and charging the supply line when directed to do so by the Apparatus Operator, Crew Member #2 reports to the scene and become one of the Rapid Intervention Team members.

2. Crew Member #1 (assisted by Crew Member #3 if present) will obtain the Rapid Intervention Kit and deploy the Rapid Intervention hose line.

**Apparatus Officer:**

1. The Apparatus Officer presents Accountability Tags to Accountability.

2. The Apparatus Officer (assisted by Crew Member #4 if present) will deploy the main attack hose line.

3. The Apparatus Officer and Crew Member #1 will make an interior attack as appropriate.