

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 pm, on Thursday, March 2, 2017 at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

- Chief Chris Gosnell
- Trustee Dorsey Powell, Chairman
- Trustee Keith Durbin
- Trustee Jeffrey Carlson
- Trustee Tammy Baechle, Secretary
- Trustee Mike Portman, Treasurer
- Trustee Ed Hogan
- Trustee John Flood
- Jason McGregor, Attorney for the District
- Firefighter Fred Winbun
- Fire Marshall Mike Allendorf

JEFFERSON COUNTY CLERK  
 SIGNED BY: *Sheryl Escobedo*  
 2017 APR 21 PM 2:34

## I. Call to Order

The meeting was called to order by acting Chairman Ed Hogan at 7:00PM.

## II. ADMINISTRATION

The minutes of the February 2, 2017 meeting were presented for approval. Trustee Tammy Baechle made the motion to accept the minutes and Trustee John Flood seconded said motion. **The OFPD Board approved with no opposition.**

***IT IS HEREBY RESOLVED that after proper motions, a valid second of said motion and discussion the minutes of the February 2, 2017 Okolona Fire Protection District Board of Trustees meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## III. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of February 2017 which is summarized as follows:

Checking Ending Balance 01/30/17	\$4,803,136.15
Duplicate Loan Payment deleted	\$ 1,215.33
Tax Deposit	\$ 686.79
KY Finance	\$ 1,049.59
Interest	\$ +472.39
PNC Service Charge	\$ -243.63
Paychex fsa	\$ 30.00
Paychex EIB	\$ 817.74
Intuit Fund	\$ 21.48

February Balance	\$ 4,805,490.36
Deposits	\$ 178,567.70
Journal Entry	\$ +5,396.00
Withdrawals as of 2/28/2017	\$ 395,349.83
Checking Ending Balance 8/28/2017	\$ 4,594,104.23

Trustee Tammy Baechle made a motion to accept the treasurer's report for the month of February, 2017 as presented. Trustee John Flood seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved the treasurer's report for the month of February, 2017. The report was duly approved and made part of the permanent records of the Okolona Fire Protection District.***

#### **IV. OLD BUSINESS**

##### **A. Roof Bids**

We have advertised for bids to complete the HVAC repairs and roof patching and remove roof top equipment at station 1. We will purchase the units direct from Koch Air for \$9,934.00 and deduct this price from the bids. Roofing Solutions Inc. will install the decking and patch the removed and new units at a cost of \$10,500.00. We received bids from N&L Services Inc., DeBra-Kuempel Inc., CSS Mechanical, Best Mechanical Services and G.B. Givens. Each bid offers different options that will have to be reviewed. Trustee Jeff Carlson made a motion to table the quotes until the March 23, 2017 special meeting and Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved tabling the quotes until the March 23, 2017 special meeting. The report was duly approved and made part of the permanent records of the Okolona Fire Protection District***

##### **B. Mold Repairs**

The mold repairs to Station 3 have been completed and the station is back in full use.

##### **C. Purge Documents**

Judy Johnson provided a list of old records from both Okolona and Edgewood to purge from our storage area. Trustee Mike Portman made a motion to purge the items on Judy's list and Trustee Keith Durbin seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second of said motion and discussion Okolona Fire Protection District Board of Trustees approved to purge the documents on the list provided by Judy Johnson. This is duly approved and made part of the permanent records of the Okolona Fire Protection District.***

#### D. 8032 to Finley

We sent 8032 to Finley Fire Apparatus shop in Ohio to have the final warranty repairs done. It will be out of service for a period of time.

#### E. Election Process

Trustees Keith Durbin, Jeff Carlson and Ed Hogan met on changing the election process and after discussion they decided to keep it as is.

#### V. NEW BUSINESS

##### A. Okolona Growth

Fire Marshall Mike Allendorf reported to the board the new growth and future growth in our fire district.

##### B. Paraquet Springs for 2017

A request was made to reserve the Paraquet Springs facility for the December 2, 2017 awards banquet. A \$500.00 refundable deposit is required paying \$325.00 now and \$175.00 at the time of the banquet. Trustee Keith Durbin made a motion to reserve Paraquet Springs and pay the \$325.00 deposit now and the remaining \$175.00 at the time of the banquet. Trustee Mike Portman seconded said motion. **The OFPD Board of Trustees approved said motion with no opposition.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved reserving the Paraquet Springs facility for the 2017 banquet dinner and paying the deposit totaling \$500.00. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.***

##### C. Air Compressor Replaced

The station 1 air compressor quit working and Trustee Powell approved an emergency expenditure for the replacement of the unit at a cost of \$5,085.00 from Northern Tool Company. Trustee John Flood made a motion to approve the purchase of the air compressor at a cost of \$5,085.00 and Trustee Keith Durbin seconded said motion. **This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved the purchase of an air compressor for station 1 at a cost of \$5,085.00. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.***

##### D. General Liability Insurance

We have sent out our specifications for our general liability insurance policy for 2017 and we have asked for the proposals to be returned by March 20<sup>th</sup> and proposals with pricing to be returned by March 23<sup>rd</sup>. A special meeting was requested to

be held at Okolona Fire District Station 1. Trustee Jeff Carlson made a motion to hold a special meeting on March 23<sup>rd</sup> at 7:00 pm to open and review insurance proposals. Trustee Tammy Baechle seconded said motion. **This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved the special meeting to be held at station 1 on March 23<sup>rd</sup> at 7:00 pm to review general liability insurance proposals. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.***

#### **E. Firefighter Election Committee**

The 2017 Okolona Fire Protection District Board of Trustees Firefighter Election will be held at Station 1 on June 24, 2017 between 11:00 a.m. and 2:00 p.m. Chairman Dorsey Powell has appointed Trustees Mike Portman, Tammy Baechle and Ed Hogan, none of whom are candidates for the election, to an election committee. Trustee John Flood made a motion to form a committee with appointed Trustees Mike Portman, Ed Hogan and Tammy Baechle to conduct the Firefighter Election to be held on June 24, 2017 at Station 1 and Trustee Mike Portman seconded said motion. **This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved the appointed committee of Mike Portman, Tammy Baechle and Ed Hogan to conduct the Firefighter Election to be held on June 24<sup>th</sup> 2017 at Station 1 between the hours of 11:00 a.m. and 2:00 p.m. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.***

#### **F. Letter of Reappointment**

Trustee John Flood's position on the Okolona Fire Protection Board of Trustees expires on June 30, 2017 and the Mayor requires a sixty (60) day notice before the expiration of the term. The Mayor's office further requires that the Board of Trustees prepare a letter of recommendation to send with the other required documents. Trustee Mike Portman made a motion to form a letter to reappoint John Flood and Trustee Keith Durbin seconded said motion. **This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District.**

***IT IS HEREBY RESOLVED that after proper motion, a valid second and discussion Okolona Fire Protection District Board of Trustees approved Scott Underwood as Sergeant and Kyle Anderson to remain on the list as second and Derik Taylor as third. This motion was duly approved and made part of the permanent record of the Okolona Fire Protection District,***

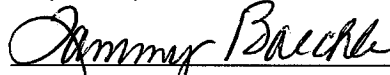
#### **G. Executive Session**

Trustee Mike Portman made a motion to enter into Executive Session to discuss personal and legal matters. Trustee Ed Hogan seconded said motion.

#### **VI. Adjournment**

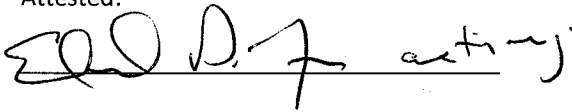
There being no further matters to come before the board of trustees of the Okolona Fire Protection District Board of Trustees, a motion to adjourn the meeting was made by Trustee Ed Hogan. Trustee Jeff Carlson seconded said motion. The motion was approved by the board. Meeting adjourned at 9:00 p.m.

Respectfully submitted,

  
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Tammy Baechle, Secretary

Attested:

  
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Dorsey Powell, Chairman