

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday, June 3, 2010, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Cary Luker, Secretary
Mr. Kyle Brown, Treasurer
Mr. Ed Hogan
Mr. Lonnie Thurman
Mr. Jason McGregor, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Deputy Chief Chris Gosnell
Firefighter John Bailey
Sgt. Keith Durbin
Sgt. Scott Evans
Capt. Ed Dunagan

I. ADMINISTRATION

The minutes of the May 6, 2010 meeting were presented for approval. Ed Hogan made the motion to accept the minutes as presented. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the May 6, 2010 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of May, 2010 which is summarized as follows:

Beginning Balance as of May 1, 2010.....	\$2,413,967.92
Deposits as of May 31, 2010.....	\$ 111,333.83
Withdrawals as of May 31, 2010.....	\$ 267,853.76
Ending Balance as of May 31, 2010.....	\$2,257,447.99

Cary Luker made the motion to accept the treasurer's report as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of May, 2010 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Property Owner Election

The property owner election is to be held Saturday, June 26, 2010 from 11:00 AM to 2:00 PM. Ed Hogan is the only person to have filed candidacy forms. An election committee needs to be appointed. Chairman Powell appointed Mike Portman and himself to be the election committee.

B. Sign for Station One

Deputy Chief Gosnell advised the board that Captain Billy Mattingly had received price quotes for the sign for station 1. The best estimate was \$5,400 from Cary Signs out of Bardstown. The second quote was over \$9,000. Madonna Flood had given the department \$6,400 towards the sign. The board requested to see the other quotes but Chief Gosnell did not have them. The board decided to table this to the July meeting until copies all of the price quotes were presented.

C. Budget Amounts

At the May meeting, the board took several actions that have an effect on the budget. We should do a budget amendment to memorialize these changes. A copy of the proposed revision is attached. Kyle Brown made the motion to accept the amended budget reducing the health insurance account and the salary account. There was discussion as to what accounts the budget money savings from health insurance and personnel costs would be put in. After discussion, Kyle withdrew his motion and the matter was tabled to the July meeting so that Chief Carlson can prepare a more detailed report.

D. "As Needed" Part-time Firefighters

The following two persons were selected to be as needed part time firefighters to help with coverage during the summer months. Michael Vista (a volunteer with Worthington) and Roy Guffey (a paid firefighter with Shepherdsville) were the two selections. Kyle Brown made the motion to approve the two firefighters to become part time as needed firefighters. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to hire Michael Vista and Roy Guffey as part-time as needed firefighters.

IV. NEW BUSINESS

A. Payroll Company

Board approval to use another payroll service is requested. This is being requested to save money and improve service. The recommendation is to use ADP. The savings will be \$2,650 per year. Ed Hogan made the motion to change payroll services. Lonnie Thurman seconded. Board approved with no opposition.

B. Probably Retirement of Career Firefighter

Career firefighter Mark Burns has said he will indeed retire at the end of July. He won't submit his papers until July first, however. We are already operating with two career firefighter vacancies. Having a third may be extremely challenging from a scheduling and overtime standpoint.

We asked that the board approve the hiring of the person at the top of the hiring list when Mark submits his retirement papers. We'd like to have this person in place about two weeks before Mark actually leaves so he can get all his pre-employment things out of the way (medical and drug testing, etc.) so he can be ready to go in August. We have been in contact with that person and he is still interested. Kyle Brown asked to postpone making a decision until July so that we could have more information. Dorsey Powell advised that we told the man that he would be the next person hired and we will honor that. Ed Hogan made the motion to give Chief Carlson authority to hire the next person on the hiring list when Mark Burns turns in his paperwork. Lonnie Thurman seconded. Board approved with no opposition.

C. Homeland Security Grant

We ask the boards approval to apply for a Homeland Security Grant to purchase eight (8) mobile data terminals for fire department vehicles. We have been using a couple of these and they are extremely beneficial. They give us the ability to have more information concerning an incident than is given on the dispatch. The board will need to adopt a resolution that must accompany our grant request. This is a 100% grant and air cards for 1 year. We will need to sign a resolution. Kyle Brown made the motion to adopt the resolution to apply for a Homeland Security Grant. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved a resolution to apply for a Homeland Security Grant to purchase eight (8) mobile data terminals for fire department vehicles.

Chairman Powell advised that he would like us to adopt a resolution that you can not type on a computer, talk on cellphone, text, etc. while driving a fire department vehicle. Chief Carlson advised that he will make that an SOP.

D. Fire Hose

We are in need of replacement fire hose. The recommendation is to purchase the hose from America's Bravest for \$10,593.50. We have received a lower price from General Rubber however their service has been poor. This would come from the Firefighting Supplies account, which will have a balance of \$12,000 as of July 1. Lonnie Thurman asked the chief what kind of poor service we had received from General Rubber. Chief advised that the quality of the hose was poor and that we received poor service from the company. Ed Hogan made the motion to purchase the hose from America's Bravest. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions approval was given to purchase fire hose from America's Bravest in the amount of \$10,593.50.

E. Training/Education Classes

The training bureau has asked the board's approval for the following:

1. Bill Schmidt \$529 for a college class for his degree.
2. \$1,650 to send up to six (6) members to the Southeastern Fire Chiefs Conference (which will be in Louisville this year), to officer training classes.

There is a balance of \$9,236 in the training – Special Schools account.

Lonnie Thurman made the motion to approve the classes. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions approval to spend \$2,179 for training classes.

F. Station Four

Dorsey Powell requested that a discussion of the future of station four be placed on the agenda. He suggested that if we are in need of trimming the budget, station 4 is an area where we might be able to save some costs by closing it and disposing of the property. Chief Carlson advised that we would need to contact the ISO office and see if our rating would change, which would directly reflect a change to our area business's insurance costs. Trustee Hogan advised that we were discussing this because our revenue is going down, we are faced with potential litigation, firefighters are not going to receive pay raises, etc. as reasons for closing station 4. Chief Carlson to send email to ISO. Chief Carlson to collect data on station 4, such as utility costs, building expenses, personnel costs, actual runs dispatched in station 4 district, approximately how many times that station 4 is sitting at station 1, etc. and bring information to July meeting if possible.

Miscellaneous

Trustee Hogan asked if there had been a May officers meeting. Chief advised that there was not a meeting in May.

John Bailey had 730 hours of sick time that was taken from his vacation time. He would like his vacation time reinstated. Kyle Brown made the motion to give him back his vacation time. Cary Luker seconded. Board approved with no opposition.

There being no further matters to come before the board of trustees, Ed Hogan made the motion to adjourn, Lonnie Thurman seconded. Board approved and meeting adjourned at 8:20 pm.

Respectfully submitted,

Cary Luker, Secretary

Attested to:

Dorsey Powell, Chairman