

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 pm, on Thursday, December 3, 2009, at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman  
Mr. Ed Hogan  
Mr. Cary Luker, Secretary  
Mr. Kyle Brown, Treasurer  
Mr. Michael Portman  
Mr. Lonnie Thurman  
Mr. Jason McGregor, Attorney for the District  
Chief Richard Carlson  
Mrs. Rochelle Evans, Fire Department Secretary

## I. ADMINISTRATION

The minutes of the Nov 4, 2009 meeting were presented for approval. Mike Portman made the motion to accept the minutes as presented. Lonnie Thurman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motion to accept the minutes of the November 4, 2009 meeting and make it a part of the permanent records of the Okolona Fire Protection District.***

## II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of December 2009 which is summarized as follows:

<b>Beginning Balance</b> as of November 1, 2009.....	\$790,721.94
<b>Deposits</b> as of November 30, 2009 .....	\$ 41,713.59
<b>Withdrawals</b> as November 30, 2009 .....	\$380,803.00
<b>Ending Balance</b> as of November 30, 2009 .....	\$451,632.53

Cary Luker made the motion to accept the treasurer's report as presented. Lonnie Thurman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of October 2009 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **III. OLD BUSINESS**

#### **A. NEW CAREER FIREFIGHTER**

The following individuals (in order of recommendation) were recommended for the Career Firefighter open position:

1. Matthew Thomas
2. Chris King
3. Martin Moore
4. Donald Holbrook, Jr.

Kyle Brown made the motion to place the list as indicated above in effect for any future hiring and the list will expire September 1, 2010.

Thomas and King were present at this Trustee Meeting, and the position was offered to Matthew Thomas. Kyle Brown made the motion to offer the career firefighter position to Matthew Thomas. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to employee Matthew King as a firefighter with the Okolona Fire Department and to establish and use the above hiring list for any future hiring needs through September 1, 2010 and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

#### **B. Awards Dinner**

Chief Carlson made the board aware that the 2009 Awards Dinner is scheduled for December 19, 2009.

#### **C. Sick and Emergency Leave Policy**

Chief Carlson provided the board with the Sick and Emergency Leave policy with a noted provision. This provision was needed after attending the Family Medical Leave training. He asked the board to review the revision and policy for further approval at the January 2010 meeting.

#### **D. Off Site Data Backups**

At the November 2009 meeting, Trustee Portman inquired about having off-site backups of our data. Currently the district rotates the disks we use for back-up purposes. After completing research on this option the expense would be approximately \$155.00 to

\$200.00 per month; or an alternative option is to place our back-up media in the fire resistant safe located in the trustees' office. After discussion the trustees decided to place the back-up media in the fire resistant safe located in the trustees' office in an appropriate media container so that the risk of data lost due to a fire or other emergency is minimized.

#### **E. Accountability System**

At the October Board of Trustee meeting the board approved spending \$21,414.10 for our portion of the metro-wide accountability system. Since this meeting Okolona Fire Department received an updated amount of \$3843.90 and with this updated amount another computer and the device that tracks the individual units worn by firefighters will be provided. The contingency fund can tolerate this additional money. Kyle Brown made the motion to spend the additional amount of \$3,843.90 as needed for Okolona Fire Department's portion of the metro-wide accountability system. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to spend the additional amount of \$3,843.90 as needed for Okolona Fire Department's portion of the metro-wide accountability system and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

#### **F. Recruits and Medical Testing guidelines**

Cary Luker stated that in order to make sure that the NFP guidelines are met when the recruits go to their primary doctor for their initial physical a form will be derived and sent with them specifying the NFP standards. A more in-depth physical will be performed by Baptist Worx later in their recruit process.

#### **G. Follow Up on Citizen complaint from November 2009 Trustee meeting addressed by Trustee Portman**

Trustee Portman asked if the Chief had any more information regarding his neighbors issue with the complaint filed on another neighbor for an illegal burn. Chief Carlson advised that the individual in question did not have a burn permit and the individual was instructed to extinguish the fire.

### **IV. New Business**

#### **A. School Requests'**

The following school requests have been submitted:

Jody Craig	Leadership Class (CSU)	\$585.00
Mike Allendorf	Algebra (U of C)	\$1048.00
Chris Gosnell	Humanities (U of C)	\$786.00

Total of all school requests is: \$2419.00

The School and Conference account balance is \$18,011. Lonnie Thurman made the motion to approve the school request as outline above. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to approve the school request as outlined above and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

#### **B. Bank Signature Card Update**

Ed Hogan made the motion to update the signature cards at National City Bank to include Dorsey Powell, Cary Luker, Kyle Brown and Ed Hogan. Jack Ragan will be deleted. Lonnie Thurman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to update the signature cards at National City Bank with the above individuals. Jack Ragan will be deleted this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **V. Executive Session**

Ed Hogan made the motion to enter into executive session at 7:35 p.m. Lonnie Thurman seconded. Board approved with no opposition.

Upon returning from executive session and proper motions made, regular session resumed.

### **VI. Adjournment**

There being no further matters for discussion, proper motions were made and the Board of Trustees approved with no opposition. The December 2009 Board of Trustee meeting adjourned.

Respectfully submitted,

---

Cary Luker, Secretary

Attested to:

---

Dorsey Powell, Chairman