

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 p.m., on Thursday, August 6, 2009, at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Jack Ragan, Treasurer
Mr. Cary Luker, Secretary arrived late
Mr. Lonnie Thurman
Mr. Ed Hogan
Mr. Mike Portman
Mr. Kyle Brown
Mr. Jason McGregor, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Deputy Chief Chris Gosnell
Sgt. Dave Lindsey

I. ADMINISTRATION

The minutes of the July 2, 2009 meeting were presented for approval. Ed Hogan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition

IT IS HEREBY RESOLVED that after proper motions the minutes of the July 2, 2009 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of July, 2009 which is summarized as follows:

Beginning Balance as of July 1, 2009.....	\$1,861,557.46
Deposits as of July 31, 2009.....	\$ 86,634.14
Withdrawals as of July 31, 2009.....	\$1,575,505.69
Ending Balance as of July 31, 2009.....	\$ 372,686.91

Mike Portman made the motion to accept the treasurer's report as presented: Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of July, 2009 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Management Classes

Trustee Hogan asked that we research the availability of management classes with emphasis on people leadership and supervision. There are classes along this theme at the National Fire Academy. Our only cost to send people to the fire academy is for meals. All other expenses are covered by the government.

We are continuing to look outside the fire environment for other offerings, however it is likely these will have a great cost.

B. Fitness

Last month the board requested a report about the fitness program and how it is working. Trustee Hogan has spoken with Captain Craig who advises that the program is not working at all. Captain Craig requests that we make the program mandatory for all. He would also like the program to be set up in a four category system developed to help firefighters know where they stand regarding level of fitness. This would also help chart setbacks or improvements. The categories would help pinpoint those who are in the most need of help.

A select set of potential items that serve as a benefit for those who participate and remain in good physical condition. A set of floating restrictions for those who are needing to make improvements. And a stern set of restrictions for those who need to condition the most and are not marking progress. Chief Carlson asked if this was to be a punitive system. Trustee Hogan advised that it would not result in termination but perhaps the member would not be up for advancement. They would have to contribute on their health insurance. Ed Hogan made the motion that the Fitness SOP be made mandatory for all and that a category system be created. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved making the fitness program mandatory for all employees and have a category system created for evaluations.

C. Rehire Policy

At the last meeting we had a discussion concerning rehiring of firefighters who leave employment but wish to return. The following is suggested language for consideration:

-Employees who have voluntarily left full-time employment for less than ninety (90) days may, upon approval of the board of trustees, be re-hired at the same salary and with all rights, if there is an opening for full-time career firefighters.

It was asked if this included retirement. Chief advised that they could come back but they would lose their retirement.

Kyle Brown made the motion to approve the 90 day re-hire. Ed Hogan seconded. Board approved with no opposition.

D. Career Firefighter Vacancy

Chad Kolter declined the offer of reemployment. During the cost savings committee meeting, they suggested that Kyle Brown be used to fill that vacancy. This is a practical and do-able option.

Cary Luker joined the meeting.

A copy of the cost savings committee report is attached to these minutes.

Ed Hogan made the motion to approve items A, 2, 3, 4 of Stage 1. Lonnie Thurman seconded. Board approved with no opposition.

E. Financial Update

Trustee Ragan advised the board that at this time we have approximately \$1,806,000.

He advised that we have some unclaimed property checks, one in the amount of \$100 and the other \$9.82.

F. Tax Rates

It is time to set the tax rates for 2010. Attorney McGregor advised that he did not want to set the rate on the real property this month however we could set the rate for all other items. Mike Portman made the motion to set the following tax rates for 2010 at 10.00 (Ten) cents per \$100 of assessed value on personal property (fiscal year 2009 to 2010), watercraft and motor vehicles (tax year 2010), aircraft and documented watercraft and inventory-in-transit and all tangible and intangible property tax (tax year 2009). Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board unanimously voted to set the tax rates at 10.00 (Ten) cents per \$100 of assessed value on personal property (fiscal year 2009 to 2010), watercraft

and motor vehicles (tax year 2010), aircraft and documented watercraft and inventory-in-transit and all tangible and intangible property (tax year 2009).

IV. NEW BUSINESS

A. Hollister Engagement Letter

We have received a proposal from Mr. William Hollister for the annual audit. The proposed fee is \$7,800. Jack Ragan made the motion to accept Mr. Hollister's audit proposal. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board accepted the proposal from Mr. William Hollister for the annual audit at a fee of \$7,800.

B. Increase Salary

Trustee Hogan advised that the \$56,000 that we saved by not filling the vacancy with a new employee should be given to the full-time employees for their salary increase. The 2 per cent salary increase that was included in the budget would remain in the budget. This would amount to approximately \$746.97 per year per full-time employee. After discussion, Trustee Hogan made the motion to spread the \$56,000 among the full-time employees, all costs incurred such as retirement, insurance, etc. to be included in the \$56,000 to equal approximately \$746.97 per employee increase to be effective the next pay period. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to divide the \$56,000 savings, from not hiring a replacement firefighter, equally among the full-time employees with all costs of a salary increase ie. Insurance, retirement, social security, etc. to be included in the \$56,000.

C. Explorers

The fire district explorer post has requested that the district sponsor them at an overnight activity at the Training Center on Fairmount Road. The cost is \$765. Sgt. Dave Lindsey advised there are several fire departments involved in this. It will be a training like the firefighters attend. The explorers can do things such as waxing trucks to earn the money. Ed Hogan made the motion to spend the \$765 for the Explorers overnight training activity. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend \$765 for the Explorers overnight training activity at the Training Center.

D. College Classes

The following college classes have been requested:

1. Keith Durbin (Bachelor's degree program Eastern Kentucky University) – Emergency Vehicle Operator's class, cost \$1,025.
2. Mike Allendorf & Chris Gosnell (Bachelor's degree program University of Cincinnati) – FST 373 Access for the Fire Service, cost total \$2,176.

Ed Hogan made the motion to approve paying the cost of the college classes. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend \$3,201 for college classes for Keith Durbin, Mike Allendorf & Chris Gosnell.

Cary Luker made the motion to go into executive session to discuss matters of possible litigation. Ed Hogan seconded. Board approved with no opposition. The meeting went into executive session. Motion made by Cary Luker, seconded by Ed Hogan to return to open session. The meeting returned to open session at 7:47. The board took no action after returning to executive session.

Motion made to adjourn by Ed Hogan, seconded by Lonnie Thurman and approved to adjourn at 7:50 pm.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District the meeting adjourned.

Respectfully submitted,

Cary Luker, Secretary

Attested to:

Dorsey Powell, Chairman

