

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA
FIRE PROTECTION DISTRICT**

The Regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219, on October 2, 2008 with the following individuals present:

- Mr. Dorsey Powell, Chairman
- Mr. Ed Hogan
- Mr. Jack Ragan, Treasurer
- Mr. Lonnie Thurman
- Mr. Cary Luker, Secretary
- Mr. Troy Kerr
- Mr. Jason McGregor, Attorney for the District
- Deputy Chief Chris Gosnell
- Mrs. Rochelle Evans, Fire Department Secretary

Guests:

- William Hollister, CPA for the District
- May Baker, National City Bank
- Ed Binford, National City Bank
- Neal Watkins, National City Bank
- A/C Tab Baechle
- James Casey
- Jody Craig

I. ADMINISTRATION

The minutes of the October 2, 2008 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the October 2, 2008 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of September 2008 which is summarized as follows:

Beginning Balance: as of September 1, 2008.....	\$172,378.99
Deposits as of September 1, 2008.....	\$308,893.23
Withdrawals as of September 1, 2008.....	\$378,364.38
Ending Balance as of September 30, 2008.....	\$102,907.83

Cary Luker made the motion to accept the treasurer's report as presented. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of September 2008 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Audit

The districts CPA, Mr. William Hollister was present and presented the Fiscal Year June 30, 2008 budget report. Ed Hogan made the motion to approve the budget as presented. Lonnie Thurman seconded. Board approved with no opposition. A copy of the report accompanies the minutes.

IT IS HEREBY RESOLVED that after proper motions to approve the Fiscal Year June 30, 2008 budget report as presented and was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

B. Hiring Committee

There was no report from the hiring committee and it is postponed until the November 2008 board meeting.

C. Ed Hogan

Ed Hogan asked to have the option to hire from external options as well as internally. Ed Hogan made the motion to begin having the option to hire externally for open career firefighting positions. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved to extend the option to hire externally for open career firefighting positions as need and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

IV. New Business

A. District Banking Consideration

The Financial stability was discussed at the meeting in regards to National City Bank and the allocation of funds with said bank. After a presentation by May Baker, Ed Binford and Neal Watkins discussing the honoring of end of day sweeps in the event of

a bank failure and these details were discussed at length. No board approval or necessary steps required at this time.

B. Personnel Actions

- a. The following four career firefighters have completed their one (1) year probationary period: Jeffrey Carlson, Jeffrey Kampschaefer, Troy Sturtzel, and Chris Wetzel. These individuals have met all of their first year training and certification requirements. Official notice is presented to the board and no further action was required.

- b. Kevin Bayens, A career firefighter with Highview Fire Department has moved into the Okolona Fire District. He has submitted a volunteer application and is recommended for volunteer placement with our department. Ed Hogan made the motion to approve Kevin Bayens volunteer status. Troy Kerr seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions to approve Kevin Bayens volunteer status and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

C. Surplus Equipment

The motor on the air compressor at Station 2 has ceased in operation. The repair is as expensive as replacing it with new. It was decided to replace it and make this air compressor surplus. Cary Luker made the motion to make station two air compressor surplus. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions make station two air compressor surplus and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

D. Inventory

It has been recommended by William Hollister, the districts CPA, that the board of trustees should adopt a policy that says anything over a certain amount of money be a capitalized expenditure. At this time, due to the Chief being on vacation this discussion was tabled until the November, 2008 board of trustee meeting.

E. Self Contained Breathing Apparatus

The Okolona Fire Department recently received the self contained breathing apparatus that was ordered as part of the federal grant. We now have over 100 SCBA units and only have 80 firefighters. We have a total of twenty-five (25) SCBA units that have not been upgraded to current CBRN/NFPA standards. The department of Homeland

Security had us purchase twenty five (25) new units instead of upgrading these. Furthermore the SCBA vendor has extended an offer to give us an eight thousand (\$8000.00) credit for ten (10) of the older units with a cylinder, spare cylinder, mask and regulator clearly stated "as is." We can use a big part of that credit to purchase updated Rapid Intervention Kits for the older SCBA units that have been upgraded in which we will be hanging on to. That result in all of our Rapid Intervention Kits being the same, which is a positive thing. The cost for these kits is six thousand eight hundred seven dollars and ninety five cents (\$6807.95). High Tech Rescue has also expressed interest in purchasing the other fifteen (15) older SCBA units that we have that have not been upgraded to current standards with one (1) cylinder, regulator and mask for eight hundred dollars (\$800.00) per unit for a total of twelve thousand dollars (\$12,000.00) issued to the Okolona Fire Department. Cary Luker made the motion to accept the offer to give us a eight thousand (\$8000.00) credit for ten (10) of the older units with a cylinder, spare cylinder, mask and regulator clearly stated "as is"; to use a big part of that credit to purchase updated Rapid Intervention Kits for the older SCBA units that have been upgraded in which we will be hanging on to, the cost of these kits is six thousand eight hundred seven dollars and ninety five cents (\$6807.95); to accept the offer of purchasing the other fifteen (15) older SCBA units that we have that have not been upgraded to current standards with one (1) cylinder, regulator and mask for eight hundred dollars (\$800.00) per unit for a total of twelve thousand dollars (\$12,000.00) issued to the Okolona Fire Department; a release letter releasing Okolona Fire Department from the fifteen (15) older SCBA units that they are purchasing is requested. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions to accept the offer to give us a eight thousand (\$8000.00) credit for ten (10) of the older units with a cylinder, spare cylinder, mask and regulator clearly stated "as is"; to use a big part of that credit to purchase updated Rapid Intervention Kits for the older SCBA units that have been upgraded in which we will be hanging on to, the cost of these kits is six thousand eight hundred seven dollars and ninety five cents (\$6807.95); to accept the offer of purchasing the other fifteen (15) older SCBA units that we have that have not been upgraded to current standards with one (1) cylinder, regulator and mask for eight hundred dollars (\$800.00) per unit for a total of twelve thousand dollars (\$12,000.00) issued to the Okolona Fire Department; a release letter releasing Okolona Fire Department from the fifteen (15) older SCBA units that they are purchasing is requested and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

F. Generator Exchange

The generator exchange with Zoneton Fire Department was tabled for the November 2008 meeting.

G. New Business by Jack Ragan

Jack reported that we are in a good situation with finances.

V. Executive Session

The board entered into executive session at 7:55 p.m. to discuss a personnel issue. Cary Luker made the motion to enter into executive session. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees entered into executive session and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

VI. Re-entry to open session

The board re-entered open session at 8:07 pm and during said Executive session Cary Luker made the motion to reimburse 126.5 hours of vacation to A/C Tab Baechle on his recent sick leave. Tab supplied all of the proper doctor statements. Ed Hogan seconded. Board approved with no opposition.

IS HEREBY RESOLVED that after proper motions the Board of Trustees made the motion to reimburse 126.5 hours of vacation to A/C Tab Baechle on his recent sick leave this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

VII. Adjournment

There being no further matters for discussion Troy Kerr made the motion to adjourn. Ed Hogan seconded. The board approved with no opposition. The October 2008 Board of Trustee meeting adjourned at 8:15 PM.

Respectfully submitted,

Cary Luker, Secretary

Attested:

Dorsey Powell, Chairman

