

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA
FIRE PROTECTION DISTRICT**

The Regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219, on November 6, 2008 with the following individuals present:

- Mr. Dorsey Powell, Chairman
- Mr. Ed Hogan
- Mr. Lonnie Thurman, Acting Treasurer
- Mr. Cary Luker, Secretary
- Mr. Mike Portman
- Mr. Troy Kerr
- Mr. Jason McGregor, Attorney for the District
- Col. Richard Carlson, Chief of the district
- Mrs. Rochelle Evans, Fire Department Secretary

Guests:

- A/C John Vickers
- Deputy Chief Chris Gosnell
- A/C Kyle Brown
- FF. Rob Barrett
- FF. Billy Frank
- FF. Chris Wetzel
- Sgt. Keith Durbin
- FF. Bill Thomas

I. ADMINISTRATION

The minutes of the October 2, 2008 meeting were presented for approval. Ed Hogan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the October 2, 2008 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of October 2008 which is summarized as follows:

Beginning Balance: as of October 1, 2008.....	\$102,907.83
Deposits as of October 1, 2008.....	\$962,464.10

Withdrawals as of October 1, 2008..... \$430,910.35
Ending Balance as of October 31, 2008.....\$634,461.58

Ed Hogan made the motion to accept the treasurer's report as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of October 2008 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. IRS Policy

The IRS may be making possible new changes in reference to how fringe benefits are handled and whether or not they will be subject to taxation. A draft policy has been prepared as to how the district will handle fringe benefits; this has been reviewed by legal counsel. A copy of this draft was distributed at the meeting for further review by the Board of Trustees and will be discussed in detail at the December 2008 Board meeting.

B. Generator swap with Zoneton

John Vickers addressed the board regarding the exchange of generators between Okolona and Zoneton Fire districts' Zoneton has offered a fixed standby power generator in exchange for a portable generator. The board of trustees stated for A/C John Vickers to handle this matter and all that it entails. Cary Luker made the motion to allow John Vickers to handle this. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions John Vickers is to work with Zoneton Fire Department in handling this generator matter and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

C. Hiring Committee

The hiring committee has met and reviewed all the applications. The top three volunteer applicants in order were: P. McKenna, R. Toler, and B. Keifer were interviewed. Phillip Thomas McKenna, a volunteer for the Okolona Fire Department, is the recommended candidate. Ed Hogan made the motion to hire Phillip Thomas McKenna; his fulltime career employment is to begin as soon as possible. It was also decided to make this list consisting of Rex Toler and Billy Keifer, as a standby preferred hiring selection and this will remain for ninety days (90). Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions Phillip Thomas McKenna was hired for full time employee status, a hiring list consisting of Rex Toler and Billy Keifer will remain effective for ninety days (90) and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

D. Banking Information

Dorsey Powell addressed the board regarding National City Bank. He reported that PNC Bank has acquired National City Bank; there has been some money previously transferred to PNC Bank in the form of a certificate of deposit. National City Bank will continue to operate under this name through the end of the year.

Dorsey Powell reported that Stock Yards Bank has expressed some interest in obtaining the Okolona Fire Departments banking business. The board agreed to allow all banks to issue their bids. All will be considered. Jack Ragan and Deputy Chief Chris Gosnell will work on this and with the banks.

It was noted the William Hollister, CPA for the district, will be submitting an additional bill for his services rendered for the work done regarding the banking and economical situation.

I. New Business

A. Flexible Medical Spending

The Flexible Medical spending benefit offered by Paychex's to our employees is in its open enrollment period. This is a voluntary benefit. It is recommended to be renewed for 2009 and for the participating amount to be raised to twenty five hundred dollars (\$2500.00). It is currently set at one thousand dollars (\$1000.00). Ed Hogan made the motion to renew the Flexible Medical spending employee benefit and to raise the participating amount to twenty five hundred dollars (\$2500.00). Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Flexible Medical spending employee benefit will be renewed and the participating amount will be raised to twenty five hundred dollars (\$2500.00)and this was made a part of the permanent records of the Okolona Fire Protection District.

B. College class requests

There are two class request presented to the board, they are:

Sergeant Keith Durbin asked to be approved for enrollment in an ECU class "Fire Protection Systems in Structures". The cost is one thousand seventy five dollars and no cents (\$1075.00).

Captain Jody Craig has requested to be approved to take an American Government and Politics class. This class is a general education requirement for his Fire Science degree through Columbia State University. The cost for this class is five hundred eighty five dollars, (\$585.00).

There is a balance of fifteen thousand three hundred and fifty two cents (\$15,369.52) in the special schools account. Lonnie Thurman made the motion to approve Sergeant Keith Durbin's' and Captain Jody Craig's' class request. Troy Kerr seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions to approve Sergeant Keith Durbin's' and Captain Jody Craig's' class request and this was made a part of the permanent records of the Okolona Fire Protection District.

C. Fire Pagers

The board was asked to consider purchasing twenty five new pagers (25) from Motorola, who is presently offering at least a twenty five percent discount that could increase to a thirty six percent (36%) discount. The list cost of the pagers we use is approximately five hundred dollars (\$500.00), with the 25% discount the price would be \$ 375.00 and with a 36% discount the price would be \$320.00. There is a need to replace the 25 pagers, some of which are eight years old (8) and continue to have the maintenance issues that began the replacement programs some years ago. If the discount is 25% the cost would be \$9,375.00. If the discount is 36% the cost is \$8000.00. The board should possibly even consider purchasing an even greater number for future use. Ed Hogan made the motion to approve the purchase of new pagers up to the amount of ninety thousand three hundred seventy five dollars and no cents (\$9,375.00). Lonnie Thurman seconded. Board approved with no opposition

IT IS HEREBY RESOLVED that after proper motions to approve the purchase of new pagers up to the amount of ninety thousand three hundred seventy five dollars and no cents (\$9,375.00 and this was made a part of the permanent records of the Okolona Fire Protection District.

D. Peggy Ragan

It is reported by Chief Carlson that Peggy Ragan has passed away. A celebration of her life will be held on Sunday from 2:00 to 4:00 pm at the Okolona Fire Department Station #1.

E. SCBA Update

Deputy Chief Chris Gosnell reported that the ten (10) approved SCBA's is a go and the sight agreement just needs to be signed.

F. Billy Frank

Billy Frank asked to address the board concerning his low fire run attendance due to his excessive work schedule. The board addressed him in Executive session.

I. Executive Session

The board entered into executive session at 7:40 p.m. to discuss a personnel issue. Cary Luker made the motion to enter into executive session. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees entered into executive session and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. Re-entry to open session

Cary Luker made the motion to re-enter open session at 7:45 pm. Ed Hogan seconded. Board approved with no opposition and during said Executive session Ed Hogan made the motion to excuse Billy Frank from his low fire run attendance and his training attendance for 2008 due to just cause. Cary Luker seconded. Board approved with no opposition.

IS HEREBY RESOLVED that after proper motions the Board of Trustees made the motion to excuse Billy Frank from his low fire run attendance and his training attendance for 2008 for just cause and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

VII. Adjournment

There being no further matters for discussion Ed Hogan made the motion to adjourn. Lonnie Thurman seconded. The board approved with no opposition. The November 2008 Board of Trustee meeting adjourned at 7:47 PM.

Respectfully submitted,

Cary Luker, Secretary

Attested:

Dorsey Powell, Chairman