

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219 on March 6, 2008 with the following individuals present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan
Mr. Jack Ragan, Treasurer
Mr. Troy Kerr, Secretary
Mr. Cary Luker
Mr. Mike Portman
Mr. Lonnie Thurman
Mr. Irv Maze, Attorney for the District
Mrs. Rochelle Evans, Fire Department Secretary
Col. Richard Carlson, Chief of the District

Visitors:

A/C Kyle Brown
A/C Chris Gosnell

Guest:
Steve Sierfield, VFIS
Cindy Dickens, BaptistWorx

I. ADMINISTRATION

The minutes of the February 7, 2008 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the February 7, 2008 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of February 2008 which is summarized as follows:

Beginning Balance: as of Feb. 1, 2008.....	\$ 286,041.81
Deposits as of Feb. 1, 2008.....	\$ 2,060,632.92
Withdrawals as of Feb. 1, 2008.....	\$ 385,121.03
Ending Balance as of Feb. 28, 2008.....	\$ 1,961,553.70

Ed Hogan made the motion to accept the treasurer’s report as presented. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer’s report for the month of February 2008 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. Opening of Bids on General Insurance

We received a sealed bid from Kentucky Public Entity, VFIS.

Troy Kerr opened the sealed bid from Kentucky Public Entity, VFIS, it is in the amount of \$ 63,323.00.

After discussion, Jack Ragan made the motion to accept the VFIS proposal for the quoted amount. Ed Hogan seconded. Attorney Maze and Chief Carlson reviewed the sample policies and felt that they were very comparable policies. Board approved the motion with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees approved the Kentucky Public Entity-VFIS proposal at an annual cost of Sixty Three Thousand three hundred twenty three dollars and no cents (\$63,323.00) and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

IV. OLD BUSINESS

A. Drug and Alcohol Policy

Since the February 2008 meeting, there has been some additional information received in regards to this policy and the cost and method of testing. The updated policy was reviewed by the board of Trustees. Cindy Dickens, Baptistworx representative, was also present and answered questions as asked. Ed Hogan made the motion to accept as written the Drug and Alcohol Policy. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees approved the Drug and Alcohol Policy as written and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

B. Sick Leave Policy

The Okolona Fire Departments sick leave policy was reviewed and approved as presented. Ed Hogan made the motion to approve the presented sick leave policy. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees approved the Sick Leave Policy as written and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

C. Employee Handbook

Chief Carlson made a recommendation for a change to page 27 of the districts Employee Handbook. The Board of Trustees reviewed this page 27 and the recommend change. Cary Luker made the motion to accept the Employee Handbook as written. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees approved the recommended change to page 27 in the districts Employee Handbook and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

V. New Business

A. Insurance Service Office Visit (ISO)

We are in the process of being evaluated by ISO for the setting of the fire department's insurance grading. This evaluation should be concluded by Friday, March 7, 2008. Once the evaluator ends his review of all the information gathered, the district will be notified in writing of our rating.

B. Federal Grant

The Okolona Fire Department will once again be a recipient to a federal grant. The amount of this said grant is One Hundred Sixty four thousand dollars and no cents, (\$164,000). The district will have to match ten percent (10%) of this amount. Mike Portman made the motion to match the ten percent (10%). Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees approved to match the ten percent (10%) of this federal grant and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

C. Temporary Part Time Firefighter

The board is asked to approve the hiring of Brian Wathen as a part time firefighter. Mr. Wathen is a full time firefighter for the city of Shively and a volunteer for the Lake Dreamland Fire Department. Assistant Chief Kyle Brown has favorably recommended Mr. Wathen. Jack Ragan made the motion to hire Brian Wathen on a temporary Part time basis as a firefighter. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees approved the hiring of Brian Wathen, in a Temporary Part time firefighter position and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

D. Roof Issue at Station One (1)

During the recent rains we experienced numerous roof leaks. The company we called, The Commonwealth Roofing Company stated we should be thinking and preparing to replace the roof. A discussion figure of Thirty Five Thousand Dollars +/- is an estimated cost. A discussion in regards to replacing the roof was ensued and it was decided that we should obtain three bids and have the proposals ready for the April 2008 meeting. Chris Gosnell was instructed to head this project.

E. Taxable Benefits

Attorney Irv Maze is in the process of review the Taxable Benefits changes from the IRS. He gave everyone a copy of these changes. He will update as more is learned.

V. Adjournment

There being no further matters for discussion, Cary Luker made the motion to adjourn. Lonnie Thurman Seconded. The Board of Trustees monthly meeting adjourned at 8:40 PM.

Respectfully submitted,

Troy Kerr, Secretary

Attested:

Dorsey Powell, Chairman

