

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219 on June 5, 2008 with the following individuals present:

Mr. Dorsey Powell
Mr. Ed Hogan
Mr. Jack Ragan, Treasurer
Mr. Troy Kerr, Secretary
Mr. Cary Luker
Mr. Mike Portman
Mr. Irv Maze, Attorney for the District
Mrs. Rochelle Evans, Fire Department Secretary
Assistant Chief Kyle Brown, Acting Chief

Visitors:

Gary Owen, Allegra
John Vickers
Bill Thomas
Keith Durbin
Chris Gosnell

I. ADMINISTRATION

The minutes of the May 1, 2008 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the May 1, 2008 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of May 2008 which is summarized as follows:

| | | |
|--|----|--------------|
| Beginning Balance: as of May 1, 2008..... | \$ | 1,785,479.92 |
| Deposits as of May 1, 2008..... | \$ | 104,345.83 |
| Withdrawals as of May 1, 2008..... | \$ | 527,836.52 |
| Ending Balance as of May 31, 2008..... | \$ | 1,362,529.23 |

Mike Portman made the motion to accept the treasurer's report as presented. Troy Kerr seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of May 2008 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Drug and Alcohol Policy

Chief Carlson, represented by A/C Kyle Brown, made a few recommendations for some needed changes to the Drug and Alcohol Policy. These changes referenced the positive test due to prescribed medications and to make sure the policy is in line with applicable statutes if a positive test results in suspension. A discussion ensued and Mike Portman made the recommendation to make the recommended changes. Jack Ragan seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved the recommended changes as set forth by the Chief and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

B. Property Owner Trustee Election

Lonnie Thurman and John Self have filed for the property owner trustee positions. An election committee needs to be appointed to oversee the election. Mike Portman and Ed Hogan were nominated to oversee the election.

C. Budget- Volunteer Reimbursement

The previous budget that was adopted included a ten percent (10%) increase for volunteer member reimbursement. It is recommended that the fire run reimbursement be increased by seventy-five cents (.75) and that the training reimbursement is increased by seventy-five cents (.75). This increase is suggested to be effective July 1, 2008. Jack Ragan made the motion to increase both the fire run and the training reimbursement amounts by seventy-five cents (.75) and will be effective July 1, 2008. Cary Luker seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board made the motion to increase both the fire run and the training reimbursement amounts by seventy-five cents (.75) and will be effective July 1, 2008. It was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

D. Budget- Retention Incentive

The budget that was adopted included seventy-five thousand (\$75,000.00) for the retention incentive. It is recommended that the board approve this amount for disbursement to the employees. This disbursement is to take place after July 1, 2008. Jack Ragan made the motion to approve the disbursement of the seventy-five thousand (\$75,000.00). Ed Hogan seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board made the motion to approve the disbursement of the seventy-five thousand (\$75,000.00). It was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

E. Budget- Fuel Cost

A. Placement of gasoline tank

The board of trustees, prior to this meeting, received information relevant to potential gasoline savings techniques. One such suggestion is purchasing a gasoline tank for station one, similar to the diesel fuel. After discussion, Cary Luker made the motion to table this decision until Chief Carlson is present. Mike Portman seconded. The board approved with no opposition.

B. Gasoline savings on EMS runs

A discussion ensued to begin using a service vehicle for the purpose of EMS runs. Cary Luker made the motion to use an existing service vehicle; retro-fitting it to be able to carry all needed equipment to make these types of runs. This vehicle will be operated by two individuals on shift, and EMT certified. Ed Hogan seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board made the motion to approve the use of an existing service vehicle, retro-fitting it to be able to carry all needed equipment to make these types of incident runs. This vehicle will be operated by two individuals on shift, and these employees will be EMT certified. This is to be effective July 1, 2008. It was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

IV. NEW BUSINESS

A. Chris Gosnell

Chris Gosnell advised the Board of Trustees of his intent in obtaining a possible position with the Middletown Fire Department as Chief. This announcement to the board is

strictly out of respect for them. The board wished Chris well in his attempt in the interview process. Irv Maze and Dorsey Powell stated that if Chris needed a positive recommendation they would be happy to supply one on his behalf.

B. Allegra

Gary Owens, the new owner of the Knights of Columbus property was in attendance at the meeting. He is interested in purchasing Okolona Fire Departments' parking lot land area. Irv Maze suggested not to sell the parking lot area and to just have it squared up and for Okolona Fire to retain title. Dorsey Powell stated that the Board of Trustees will try and work with Mr. Owens however more information and cost numbers are needed. Dorsey Powell is to be the contact person for Mr. Owens. There will be more information on this subject in coming days.

C. Training material purchase

Troy Kerr, on behalf of Training Officer Chris Gosnell, is asking the board to approve training materials for the Training Bureau in the amount of seven thousand six hundred seventeen dollars (\$7617.00). There is currently eight thousand eighteen dollars and seventy eight cents (\$8018.78). Ed Hogan made the motion to approve the purchase of the training materials. Cary Luker seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board made the motion to approve the purchase of new training materials in the amount of \$7617.00. It was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

D. John Vickers

John Vickers asked the board to declare the old air compressor surplus. Ed Hogan made the motion to declare the old air compressor surplus. Cary Luker seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board made the motion to approve the declaration of the old air compressor as surplus. It was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

E. ISO Recognition

Kyle Brown has stated that in honor of the new ISO rating and hard work by the department members, Chief Carlson would like to somehow recognize these efforts. Approval is sought for the allowance of spending for a Department coin and embroidered golf shirt. This funding can come out of the Awards and Recognition account. Troy Kerr made the motion to approve funding for the purchase of a coin and embroidered golf shirt. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board made the motion to approve the funding for a departmental coin and embroidered shirt recognizing the hard work and the new ISO rating. It was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

F. Hearing on Formal Charges filed against Sergeant Keith Durbin.

Charges have been brought against Sergeant Keith Durbin for failing to properly respond to a water rescue incident. These charges were heard in executive session. Executive session entered into at 8:00 pm.

V. Executive Session

The board entered into executive session at 8:00 p.m. to discuss personnel matters. Cary Luker made the motion to enter into executive session. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the Board of Trustees entered into executive session and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

VI. Re-entry to open session

The board re-entered open session at 8:45 pm and during said Executive session Keith Durbin's charges were administered and heard and the following discipline administered:

- Letter of reprimand to be placed in his personnel file indefinitely.
- He will serve two days, of which will be on his normal work day, performing physical/manual type work during his normal sleep hours. There will be no overtime worked or offered following these two work days.

VII. Adjournment

There being no further matters for discussion dual motions were made to adjourn. The June 2008 Board of Trustee meeting adjourned at 8:52 PM.

Respectfully submitted,

Troy Kerr, Secretary

Attested:

Dorsey Powell, Chairman