

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219 on July 10, 2008 with the following individuals present:

Mr. Dorsey Powell  
Mr. Ed Hogan  
Mr. Jack Ragan, Treasurer  
Mr. Troy Kerr,  
Mr. Cary Luker, Acting Secretary  
Mr. Mike Portman  
Mr. Lonnie Thurman  
Mr. Irv Maze, Attorney for the District  
Mrs. Rochelle Evans, Fire Department Secretary  
Col. Richard Carlson, Chief

Visitors:

A/C Kyle Brown

## **I. Report from the Trustee Election Committee**

- A.** Trustee Lonnie Thurman was re-elected by majority of vote.
- B.** Trustee Jack Ragan was re-appointed for the Mayoral Appointment.
- C.** Oaths of Office to Trustees Thurman and Ragan

The Oaths were presented to Trustee Jack Ragan and Lonnie Thurman by Attorney Irv Maze.

- D.** Appointment of Acting Secretary for purpose of this meeting.

Chairman Powell appointed Cary Luker as acting Secretary for this meeting due to the absence of Secretary Kerr.

## **E. Election of Chairman, Secretary and Treasurer**

Ed Hogan made the motion for Dorsey Powell as Chairman. Cary Luker seconded. Board approved with no opposition.

Ed Hogan made the motion for Cary Luker to assume the position of Secretary. Lonnie Thurman seconded. Board approved with no opposition.

Ed Hogan made the motion for Jack Ragan as Treasurer. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions Dorsey Powell was re-elected as Chairman, Cary Luker was elected as Secretary and Jack Ragan was re-appointed as Treasurer and these were duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **II. ADMINISTRATION**

The minutes of the June 5, 2008 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the minutes of the June 5, 2008 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **III. FINANCE AND ACCOUNTING**

The treasurer submitted his report for the month of June 2008 which is summarized as follows:

<b>Beginning Balance:</b> as of May 1, 2008.....	\$	1,362,529.23
<b>Deposits</b> as of May 1, 2008.....	\$	161,379.69
<b>Withdrawals</b> as of May 1, 2008.....	\$	1,425,269.64
<b>Ending Balance</b> as of May 31, 2008.....	\$	98,639.28

Cary Luker made the motion to accept the treasurer's report as presented. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of June 2008 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **IV. OLD BUSINESS**

### **A. Trustee Elections**

A concern was had at the recent trustee elections regarding how a tie vote should be handled should that occur. This is not addressed in the district by-laws. After discussion Ed Hogan made the motion to add to the district by-laws a section that should a tie vote occur a full board vote will ensue. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the an addition to cover tie votes regarding property owner election will be decided via a full board vote this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **B. Workers Compensation Insurance**

We have reviewed our worker's compensation insurance through Kentucky Association of Counties (KACO). A proposal has been received from Kentucky Employers Mutual Insurance (KEMI) which is Thirteen Thousand Dollars (\$13,000.00) lower than the KACO Premium. Ed Hogan made the motion to cancel the KACO Worker's Compensation Insurance and begin with Kentucky Employers Mutual Insurance. Jack Ragan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the cancelation of the workers compensation insurance through KACO will be canceled and we will proceed with the policy through KEMI this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **C. EMS and Public Assistance Runs Update**

A cover was purchased and installed on pickup truck 8093. It began making EMS and Public Assistance incidents since July 1. There have been no major glitches reported to the chief thus far. Since July 1, this unit has responded to 31 incidents. Estimating a six dollar and ninety six cents (\$6.96) savings for each run, this works out to about two hundred and fifteen dollars (\$215.00) thus far. Another pleasant consequence is that productivity should be increased, as the number of people responding to EMS runs is now two instead of four. That means the other two that are not making EMS runs can be more productive on other things.

## **D. Cary Luker reported the following**

A sealed bid was received for surplus items from June 2008 meeting. The sealed bid was opened by Secretary Cary Luker @ 7:17 pm. The sealed bid is from FF Scott Shofner and totaled thirteen dollars and no cents (\$13.00) the details are listed below:

- Three projection televisions \$2.00
- The Old air compressor from station one \$5.00
- Gasoline powered generator (from 8038) \$3.00
- Twin cylinder Briggs & Stratton gas engine \$ 2.00
- Various computer monitors (all) \$1.00

Mike Portman made the motion to accept the sealed bid as described above. Ed Hogan seconded. Board approved with no opposition.

## **V. New Business**

### **A. Education Opportunity**

Assistant Chiefs' Brown and Gosnell have requested approval to attend the Fire Rescue International Conference in August 2008 in Denver Colorado. The total cost is two thousand eight hundred sixty dollars (\$2,860.00). There is Twenty two thousand dollars (\$22,000.00) in the Training-Schools and Conferences Account. Mike Portman made the motion to send Assistant Chiefs' Brown and Gosnell to the Fire Rescue International Conference in August 2008 in Denver Colorado. Ed Hogan seconded. The board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the board voted to send Assistant Chiefs' Brown and Gosnell to the Fire and Rescue International Conference in August 2008 in Denver Colorado and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **B. Personnel Actions/Issues**

#### **a. Career firefighter resignation**

Mark Little resigned effective July 7, 2008. Applications for full time career firefighter were due by the start of this meeting. Firefighter Little would like to be on the part-time list and the Chief recommends board approval. Ed Hogan made the motion to add Mark Little to the Part time list. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions Mark Little will be placed on the part time list and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

#### **b. Volunteer Applications**

Mr. Adam Crabtree and Mr. Donald Baker have applied to become volunteer firefighters, both of whom have experience in public safety. They would be assigned to station two (2) where there is a need for volunteer firefighters. The Chief recommends board approval for them to begin the training program. Ed Hogan made the motion to accept Mr. Adam Crabtree and Mr. Donald Baker as volunteer firefighters. Cary Luker seconded. The board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to accept Mr. Adam Crabtree and Mr. Donald Baker as volunteer firefighters and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **c. Bereavement Leave Issue**

A discussion among the board members present ensued in regards to the districts Bereavement Leave policy. After much debate Cary Luker made the motion to table any changes/improvements until the August 2008 Trustee meeting. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to table further discussions on any upcoming changes/amendments to the districts bereavement policy, the discussion will be reopened at the August 2008 trustee meeting and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **C. Replacement of service vehicle**

The chief asks the board's approval to replace one of the sedans. This vehicle has one hundred and six thousand miles (106,000), and has recently seen more than its fair share of repairs and more expensive ones are needed. After discussions this motion to purchase a new service vehicle failed to carry.

### **D. Haz- Mat Funding**

Due to financial conditions with Louisville Metro Government, they are only able to provide partial funding for the Hazardous Materials Team. In order to maintain equipment and supplies, each fire district is being asked to contribute one thousand dollars, (\$1000.00). After discussions the board decided to table the decision for the August 2008 meeting.

### **E. HVAC Equipment Replacement**

One of the original roof top units at station one is shot and needs to be replaced. We have received a quote to not exceed ninety eight hundred dollars, (\$9800.00). Ed Hogan made the motion to replace the original roof top unit at station one and for the replacement to not exceed \$9800.00 dollars. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to replace the original roof top unit at station one and for the replacement to not exceed \$9800.00 dollars and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **F. Computer Equipment**

A request was submitted to purchase computer routing equipment for station one. The cost is approximately three thousand dollars (\$3000.00). We have budgeted \$6000.00 for new computer equipment and peripherals. Cary Luker made the motion to purchase the new computer routing equipment. Lonnie Thurman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to purchase computer routing equipment for station one and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **E. Troy Kerr**

For minutes purposes Trustee Troy Kerr's arrival time was approximately 7:05 PM.

## **VI. Executive Session**

The board entered into executive session at 8:47 p.m. to discuss personnel matters. Ed Hogan made the motion to enter into executive session. Cary Luker seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the Board of Trustees entered into executive session and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **1. Re-entry to open session**

The board re-entered open session at 9:04 pm and during said Executive as discussion ensued in reference to personnel matters. A realignment of salaries and promotions for Assistant Chief Gosnell was discussed and the following was decided

- Assistant Chief Gosnell will become the Deputy Chief of the Okolona Fire Protection District
- He will receive a pay raise of twelve thousand dollars, (\$12,000.00).
- The chief shall also report back to the board at the August meeting concerning a recommendation to create two (2) additional career sergeant positions.

Ed Hogan made the motion to accept this realignment of salaries and promotion pertaining to Assistant Chief Gosnell. Cary Luker seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the Board of Trustees have promoted Assistant Chief Chris Gosnell to Deputy Chief as well as made a twelve thousand dollar increase salary realignment and it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **VII. Adjournment**

There being no further matters for discussion Ed Hogan made the motion to adjourn. Troy Kerr seconded. The July 2008 Board of Trustee meeting adjourned at 9:09 PM.

Respectfully submitted,

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Cary Luker, Secretary

Attested:

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Dorsey Powell, Chairman