

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219 on February 7, 2008 with the following individuals present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan
Mr. Jack Ragan, Treasurer
Mr. Troy Kerr, Secretary
Mr. Cary Luker
Mr. Mike Portman
Mr. Lonnie Thurman
Mr. Irv Maze, Attorney for the District
Mrs. Rochelle Evans, Fire Department Secretary
Col. Richard Carlson, Chief of the District

Visitors:

A/C Kyle Brown
A/C Chris Gosnell
Captain Roy Kline
FF Rob Barrett
FF Brian Evans
Jim Baker and Son

I. ADMINISTRATION

The minutes of the January 3, 2008 meeting were presented for approval. Ed Hogan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the December 6, 2007 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of January 2008 which is summarized as follows:

Beginning Balance: as of Jan. 1, 2007.....	\$ 1,188,153.68
Deposits as of Jan. 1, 2007.....	\$ 1,862,653.46
Withdrawals as of Jan. 1, 2007.....	\$ 2,764,617.02
Ending Balance as of Jan. 31, 2007.....	\$ 286,190.12

Ed Hogan made the motion to accept the treasurer's report as presented. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of January 2008 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Drug and Alcohol Policy

A draft of a new Drug and Alcohol policy was submitted to the board for approval for implementation. This policy was reviewed by all in attendance. It is attached to these minutes. Ed Hogan made the motion to approve the implementation of the Drug and Alcohol policy. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved implementing a new Drug and Alcohol policy, it was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

B. Attendance incentives for Employees

A draft for proposing a new incentive program for employees was presented to the board for approval. After review of this draft, it was decided by the board, to make a few changes and then revisit this proposal at the March 2008 trustee meeting. Ed Hogan made the motion to revisit at the March 2008 meeting. Cary Luker seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved to re-visit the Attendance incentive draft at the March 2008 meeting; was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

C. Update on Knights of Columbus property

Jack Ragan stated he met with Gary Owens, the new owner of the previous Knights of Columbus property located behind station One (1), and Mr. Owens stated he is in agreement with working with the department relating to this

property and in paving this area. Irv Maze will prepare some legal documents and send a representative to speak with Mr. Owens.

IV. New Business

A. Health Insurance

The Fire District participates in a group health insurance plan through the county fire trustees association. March 1, 2008 is renewal time. The increase will be 2.5%. Okolona Fire Protection Districts' options are to continue to participate, or see about our own insurance program. Troy Kerr made the motion to continue participation in the Jefferson County Fire Trustees Association group health insurance plan. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board voted to continue in participation of the group health insurance through the Jefferson County Fire Trustees Association and was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

B. Surplus Items

The following old items are surplus to the needs of the district:

Three (3) rear screen projection televisions;
Five (5) CRT computer monitors;
One (1) 4' X 8" wall mounted dry erase board;
One (1) 2 cylinder gasoline engine and miscellaneous parts from the old 8072 unit;
One (1) kitchen table from station two (2);
One (1) box of outdated computer parts;
One (1) partial desk from the prior (upstairs) secretary's office at station 1.

Ed Hogan made the motion to declare the above mentioned items surplus. Mike Portman seconded. The board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board voted declare the above mentioned items surplus and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

C. Training Bureau Request

The Training Bureau made the following request to the Board of Trustees;

- 1) College class registration for Mark Little, who is pursuing a fire science degree. Cost \$901.00
- 2) Annual Green River Fire School (an officer school), send ten members at a cost of \$2900.00.
- 3) Annual Dixie Fire School (a firefighter school, different from Officer School), including some slots for the fire department's explorer post members, cost is \$1000.00.
- 4) Alcohol and drug policy implementation training for department members and officers, provided by Human Development Company, our EAP provider, cost \$960.00.

Total of Training Bureau Requests: \$5761.00. Balance of Special Schools account: \$17,821.00. Ed Hogan made the motion to approve the above stated school requests submitted by the Training Bureau. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved the above stated school requests submitted by the Training Bureau and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

D. Attorney Irv Maze

Attorney Irv Maze gave a report regarding the IRS, and its intentions of taxing fringe benefits. He stated that the Trustees' monthly meeting allowance checks may be subject to this tax withholding. He is currently looking into this further and will supply an update once he has gotten it figured out.

E. Insurance Renewal

Our AD&D, Volunteer Life and the Life Insurance with Standard Insurance are in its renewal state. We are currently at a rate hold, however if there are any changes the Boards of Trustees would like to make now is the time to do this. The policy officially renews 04/01/2008. After discussion between the trustees, there were no elected changes at this time. Mike Portman made the motion to proceed with renewal without changes. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board voted to approve proceeding with the renewal of our insurance with Standard Insurance without any changes to the present policy and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

Ed Hogan made the motion to enter into executive session to discuss personnel matters. Cary Luker seconded. Board approved with no opposition. Upon proper motions the board entered back into open session at 9:52 PM to discuss the following:

F. Brian Evans Hearing

Charges have been filed against Brian Evans and the hearing of those charges was presented at this meeting. Upon discussion of those charges, the following discipline was decided and given to Firefighter Brian Evans: Serve a six (6) day suspension and will be carried out one (1) suspension day per pay period; enter into scheduled counseling with EAP; employee will be on a two (2) year probation period and these incidents' are to be placed in personnel file. Cary Luker made the motion to approve the above mentioned discipline. Lonnie Thurman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board voted to approve the above stated discipline for Firefighter Brian Evans and this was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

V. Adjournment

There being no further matters for discussion, and after proper motions the Board of Trustees monthly meeting adjourned at 10:15 PM.

Respectfully submitted,

Troy Kerr, Secretary

Attested:

Dorsey Powell, Chairman