

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, at 8501 Preston Highway, Louisville, Ky. 40219 on October 4, 2007 with the following individuals present:

Mr. Dorsey Powell, Chairman  
Mr. Jack Ragan, Treasurer  
Mr. Ed Hogan  
Mr. Lonnie Thurman  
Mr. Cary Luker  
Mr. Mike Portman  
Mr. Jason McGregor, Attorney for the District  
Col. Richard Carlson, Chief of the District  
Mrs. Rochelle Evans, Fire Department Secretary

Visitors: Billy Mattingly  
William Hollister, Accountant

## I. ADMINISTRATION

The minutes of the September 6, 2007 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Cary Luker seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the minutes of the September 6, 2007 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of September 2007 which is summarized as follows:

<b>Beginning Balance:</b> as of Sept. 1, 2007.....	\$ 210,218.08
<b>Deposits</b> as of Sept. 1, 2007.....	\$ 380,135.10
<b>Withdrawals</b> as of Sept. 1, 2007.....	\$ 375,596.79
<b>Ending Balance</b> as of Sept. 1, 2007.....	\$ 214,756.39

Cary Luker made the motion to accept the treasurer's report as presented. Lonnie Thurman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of September, 2007 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **III. OLD BUSINESS**

#### **A. AUDIT**

William Hollister, the district's CPA has completed the Audit for the fiscal year ending June 30, 2007. Mr. Hollister presented the audit findings and the Financial Statement to the Board of Trustees. After an extensive, in depth review of the financial statement, Lonnie Thurman made the motion to except the Financial Statement as presented. Mike Portman seconded. The board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the Financial Statement for the Fiscal year ending in June 30, 2007, as presented by Mr. William Hollister was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

#### **B. New Part time Firefighter for Station 4**

The hiring subcommittee has brought to the board a recommendation to hire John Garr for the open part time position at Station 4. Ed Hogan made the motion to hire Firefighter John Garr. Jack Ragan seconded. The board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions John Garr will be hired on a part time basis for the open position at Station 4 and was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

#### **C. Finances**

Jack Ragan mentioned that earlier in the year there was a discussion that the department might have to borrow some money. In reviewing the finances it appears at the present time we will be ok on a financial standpoint. Jack suggested that if we do happen to run short he would like to mention that we do have the option to use the previously purchased Certificate of Deposit (\$50,000.00), he states it has earned a little of \$1500.00 in interest and if it is decided that we use it prior to the maturity date, we will still come out ahead if with the amount of penalty. Chief Carlson also mentioned that he recently

received the figures on what the tangible revenue might be. It appears there will be an additional \$170,000.00 in additional tangible income.

#### **IV. NEW BUSINESS**

##### **A. Probationary Career Firefighter**

Firefighter John Bailey is recommended to the board of trustees' as satisfactorily completing his probation. Cary Luker made the motion to release Firefighter John Bailey from his probation period. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions John Bailey was duly approved as successfully completing his probation and made a part of the permanent records of the Okolona Fire Protection District.***

##### **B. STATION TWO (2) AIR CONDITIONING**

The station 2 air conditioner in the lounge is defective. The air conditioner is twenty – three 23 years old. We have received quotes from three companies. They are as follows:

<b>F.S. Schardein:</b>	<b>\$1,575.00</b>
<b>C&amp;L Heating:</b>	<b>\$1,750.00</b>
<b>Hood's:</b>	<b>\$1,698.00</b>

Jack Ragan made the motion to accept F.S. Schardeins' quote for \$1,575.00. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the board duly approved air conditioning repairs for station two's lounge and for the repairs to be made by F.S. Schardein in the amount of \$1,575.00, and was made a part of the permanent records of the Okolona Fire Protection District.***

##### **C. LIBRARY DISTRICT**

A library representative, stopped by station one and asked for us to place a sign at the stations to support the new library incentive. The chief asks for the boards' permission to do so. Mike Portman made the motion to allow permission for each station to place a Library sign in the yard. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions each Okolona Fire station is approved to place a library sign on its property. This was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **B. ANNUAL AWARDS DINNER**

Rochelle Evans presented the board with three (3) quotes for the catering needs of the 2007 Awards dinner. It also needs to be determined a sum of money for the annual safety awards. There is a balance of \$20,157.00 in the awards and recognition dinner account. The three bids are as follows:

- 1. Mr. Lou's Country Cottage Catering @ \$15.95 plus gratuity per person.**
- 2. Hall's Cafeteria Catering @ \$15.00 per person plus tax and gratuity.**
- 3. Kingsley Meat and Seafood @ \$12.50 per person plus tax and gratuity.**

Cary Luker made the motion to accept Kingsley Meat and Seafood quote. Mike Portman seconded. Board approved with no opposition.

Cary Luker made the motion to use the balance of the Awards and recognition account minus the catering portion to go towards the safety awards. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions Kingsley Meat and Seafood was approved to provided the catering for the 2007 Awards dinner at 12.50 per person plus tax and gratuity. This was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

***IT IS HEREBY RESOLVED that after proper motions it was approved to use the balance of the Awards and recognition account minus the catering portion to go towards the safety awards. This was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **D. PERSONNEL ACTIONS**

The Chief recommends the following personnel actions:

**Sergeant Tim Eades:** Promotion to Probationary Lieutenant with two (2) years probation then consideration for advancement to Captain, salary increase to \$39,114.98.

**Captain Billy Mattingly:** Promotion to probationary Battalion Chief with two (2) years probation then consideration for advancement to Assistant Chief, salary increase to \$43,794.98.

**Battalion Chief/Fire Marshal Mike Allendorf:** Promotion to Assistant Chief//Fire Marshal, no salary increase due to already at Chief Officers salary.

Cary Luker made the motion to promote Tim Eades to probationary Lieutenant with a two year probation then consideration for advancement to Captain, with a salary increase to \$39,114.98; to promote Captain Billy Mattingly to probationary Battalion Chief with two (2) years probation then consideration for advancement to Assistant Chief with a salary increase to \$43,794.98; to promote Battalion Chief/Fire Marshal Mike Allendorf to Assistant Chief/Fire Marshal, no salary increase due to due to his salary already at the Chief officers salary. Ed Hogan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions to promote Tim Eades to probationary Lieutenant with a two year probation then consideration for advancement to Captain, with a salary increase to \$39,114.98; to promote Captain Billy Mattingly to probationary Battalion Chief with two (2) years probation then consideration for advancement to Assistant Chief with a salary increase to \$43,794.98; to promote Battalion Chief/Fire Marshal Mike Allendorf to Assistant Chief/Fire Marshal, no salary increase due to his salary already at Chief officers salary. This was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

## **E. RETIREMENT**

Cary Luker announced the retirement of Captain Rob Barnes. Captain Barnes retired from the Okolona Fire Department on September 29, 2007. His retirement reception will be held at Station 1 on October 21, 2007.

## **F. INVITATION**

Lonnie Thurman offered an invite to a block party at Indian Trail and Old Kentucky Home to all members.

## **G. THANK YOU**

Mike Portman thanked the district for the planter he received while in the hospital.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, motion to adjourn was made by Ed Hogan and seconded by Lonnie Thurman at 7:30 PM.

Respectfully submitted,

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Troy Kerr, Secretary

Attested:

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Dorsey Powell, Chairman

