

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE OKOLONA FIRE PROTECTION DISTRICT**

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday September 1, 2005 at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

- Mr. Dorsey Powell, Chairman
- Mr. Jack Ragan, Treasurer
- Mr. Kyle Brown, Secretary
- Mrs. Sue Floyd
- Mr. Troy Kerr
- Mr. Mike Portman
- Col. Richard Carlson, Chief of the District
- Mr. Irvin Maze, Attorney for the District
- Mrs. Judy Johnson, Fire Department Secretary

Visitors: Ellie Hicks
 Firefighter Scott Adkins

I. ADMINISTRATION

The minutes of the August 4, 2005 meeting were submitted for approval. Jack Ragan made the motion to accept the minutes as presented. Sue Floyd seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the August 4, 2005 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of August, 2005 which is summarized as follows:

Beginning Balance as of August 1, 2005.....	\$733,171.09
Deposits as of August 31, 2005.....	\$312,690.49
Withdrawals as of August 31, 2005.....	\$241,882.75
Ending Balance as of August 31, 2005.....	\$803,978.83

Kyle Brown made the motion to accept the treasurer’s report as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved the treasurer's report as presented and made it a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Sale of Surplus Vehicles

Kyle Brown reported that there had been a problem with the sale of the crown Victoria that we sold last month. The winning bidder and the second bidder both declined to purchase because there was a discrepancy with the mileage. Kyle Brown made the motion to sell the vehicle to the third bidder for \$1,111.11. Jack Ragan seconded. Board approved.

IT IS HEREBY RESOLVED that after proper motions the board approved selling the crown Victoria to the third bidder at a price of \$1,111.11.

Surplus Pick Up Truck

We have received sealed bids for the surplus pickup truck. Bids as follows:

Marshal Boarham - \$815
Ben Emert - \$1050
Mike Schmidt- \$1530
Mike Mudd - \$1700
Joyce Clark - \$600
D.A. Holbrook - \$855.89
John Gillespie - \$1520
Jim Ray - \$800
Jeremy Bradshaw - \$507

Kyle Brown made the motion to sell the pick up truck to Mike Mudd for \$1700 and if he declines the bid go to the next bidder. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved selling the pick up truck to Mike Mudd for \$1700.

IV. NEW BUSINESS

A. New Recruits

It is requested that the board approve the following volunteer persons to begin recruit training:

Pat Hawk – Station 3

Carla Morrow – Station 2
Kilo McTassney – Station 2
Daryn Scott – Station 2
Myke Valentine – Station 1
Matt Rodgers – Station 2

Troy Kerr made the motion to approve the above people to begin their probationary period. Mike Portman seconded. Board approved with no opposition.

B. State Mutual Aid Agreement

All emergency services have been requested to sign a State Mutual Aid agreement. This agreement has been reviewed by Irv and is satisfactory to him. After discussion, Jack Ragan made the motion to approve signing the agreement. Sue Floyd seconded. Board approved with no opposition.

C. New Copier

Our copy machine at station 1 is some 10 years old and is nearly worn out. We have price quotes to replace the copier. We have budgeted \$9000 for replacement. Quotes attached to these minutes. After discussion Kyle Brown made the motion to purchase the copier from Major Imaging Systems at a cost of \$6,995. The copier to remain in the secretary's office and the old copier be kept upstairs. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved purchasing a copier from Major Imaging Systems at a cost of \$6,995.

D. Training Requests

The training bureau has requested to send 15 people to this years Jefferson County Fire School. Total cost is \$1000.

Ed Dunagan has requested to take a contemporary math class at JCC that will go towards his associate's degree. The cost for this is \$413.80.

Troy Kerr made the motion to approve the above training requests. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend \$1413.80 for training classes.

E. Payroll Company

Kyle Brown has gotten price quotes for a payroll company. He feels that we need to have a payroll company to handle the department's payroll. Price quotes attached to these

minutes. Kyle recommends we use Paychex. Edgewood used them and really liked them. Kyle Brown made the motion to retain Paychex to do the payroll if they will meet the \$3314 price of A.D.P. Mike Portman seconded. Board approved with no opposition. Kyle advised that it would cost an additional \$432 to pay the state incentive once a month instead of by weekly. The firefighters would have to pay less taxes on the money. Board decided to leave the state incentive bi-weekly. Kyle also advised that we will not be under any kind of contract with the payroll company and if we are not satisfied we can cancel.

IT IS HEREBY RESOLVED that after proper motions the board approved retaining Paychex to do the employee payroll & payroll taxes at a cost of \$3314 per year.

Miscellaneous

Mike Portman advised that he had received calls about the gate on Carbine. He said he asked a couple and they said that the fire trucks leave it open. Mike said that he would go close it when it needs to be closed if we would let him know.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, Troy Kerr made the motion to adjourn. Sue Floyd seconded and board approved at 7:35 PM.

Respectfully submitted,

Kyle Brown, Secretary

ATTESTED:

Dorsey Powell, Chairman