

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday, July 7, 2005, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Jack Ragan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Troy Kerr
Mr. Jason McGregor, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Batt. Chief Jody Craig
Asst. Chief Chris Gosnell
Mrs. Ellie Hicks, Edgewood Fire Dept.

Election committee chairman Kyle Brown gave the report of the election held June 25, 2005 for firefighter trustee. Troy Kerr won the election. Chairman Powell made the motion to approve the election committee report. Jack Ragan seconded. Board approved with no opposition.

Mike Portman joined the meeting at 7:05 PM.

Election of board officers

Jack Ragan nominated Dorsey Powell for chairman of the board. There being no further nominations, Mike Portman seconded. Board approved with no opposition.

Jack Ragan nominated Kyle Brown for secretary of the board. There being no further nominations, Troy Kerr seconded. Board approved with no opposition.

Mike Portman nominated Jack Ragan for treasurer. There being no further nominations, Kyle Brown seconded. Board approved with no opposition.

Resignation from board

Trustee Grey Vincent submitted his resignation as property owner trustee. He no longer owns property in the district. We need to send a recommendation to the Mayor for replacing Mr. Vincent. John Flood has expressed an interest in the position. Kyle Brown recommended Ellie Hicks from the former Edgewood board. Mrs. Hicks was present at the meeting. She has been selected as representative from the Edgewood board to sit in on the meetings for one year. Attorney Maze to handle writing the letter to the mayor.

I. Administration

The minutes of the June 2, 2005 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the June 2, 2005 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of June 2005 which is summarized as follows:

Beginning Balance as of June 1, 2005.....	\$ 610,935.14
Deposits as of June 30, 2005.....	\$169,432.22
Withdrawals as of June 30, 2005.....	\$536,004.39
Ending Balance as of June 30, 2005.....	\$244,362.94

Kyle Brown made the motion to accept the treasurer's report as presented. Troy Kerr seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of June 2005 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Federal Grant Purchases

Assistant Chief Chris Gosnell presented the board a list of equipment and outside training costs that are a part of the Federal Grant program we have received. See attached list. The following are recommended: Item #1 – Gary Yurt; Item #2 take the cheapest for each vendor; Item #3 – America's Bravest. Jack Ragan made the motion to approve the list as recommended. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions federal grant purchases were approved with the cost to the department not to exceed \$3,655.30.

B. Edgewood Merger

The merging of Edgewood into Okolona was effective July 1, 2005. All is going smoothly so far.

C. Budget Adjustment

We have been advised by our worker's compensation insurance carrier, KACO, that our rate has gone up unexpectedly. This was due to two significant injuries occurring last year. The amount will be \$41,087.89 higher than anticipated when the budget was proposed. A suggested budget adjustment is attached. Jack Ragan made the motion to approve the budget adjustment. Mike Portman seconded. Board approved with no opposition.

IV. NEW BUSINESS

1. Annual Audit

A proposal has been made by William Hollister to perform the annual financial audit. The cost will be \$7,500. Mike Portman made the motion to have William Hollister perform the audit. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions William Hollister will perform the annual audit at a cost of \$7,500.

2. School Requests

The fire marshal has submitted a request to send two fire prevention bureau personnel to a class sponsored by the Tennessee chapter of the International Association of Arson Investigators. Topics of the class include fires in manufactured housing and vehicles. The total cost of the class will be \$1,280. Troy Kerr and Mike Allendorf will be attending the class. Mike Portman made the motion to approve the class. Kyle Brown seconded. Board approved with no opposition.

The training bureau has submitted the following requests:

Jody Craig – University of Louisville classes. \$1,617.
Hazardous materials & confined space classes: \$1,800

Jack Ragan made the motion to approve the classes. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the above training classes, costing \$3,418.28 were approved.

3. Surplus Equipment

a. 1994 Crown Victoria – When combining the Okolona and Edgewood command cars, we felt there was one command car too many. We'd like to declare the 1994 Edgewood Ford Crown Victoria surplus and dispose of it. In the past we've sent off vehicles like this to the auto auction because we usually get a higher amount for the vehicle. Jack

Ragan made the motion to declare the unit surplus. Mike Portman seconded. Board approved with no opposition. After discussion about whether to send it to auction or take sealed bids, it was the decision of the board to have Chief Carlson dispose of the vehicle in the manner he felt would be in the best interest of the department.

b. Miscellaneous Equipment – We have been going through the storage areas at our stations. We have found a number of pieces of equipment that is no longer needed or used by the department. A partial list is attached. We would like to get rid of these things by having a fire department yard sale. We would put the word out that we are going to have such a sale and most likely smaller & newer departments may be interested in getting this equipment for their use. Any equipment not purchased at this yard sale would be discarded because it is of little or no value. It was the decision of the board to hold this matter to the August meeting.

4. Personnel Actions

Volunteer firefighters Jenny Gerding and Jeffrey Carlson have successfully completed their probation and are presented to the board for approval as firefighters, though with Gerding now being a part time firefighter, the board may not need to take further action. Kyle Brown made the motion to approve Jeffrey Carlson as a firefighter. Troy Kerr seconded. Board approved with no opposition.

5. Mutual Aid Agreement

The Shepherdsville Fire Department has sent a proposed mutual aid agreement. They used the air, light and power truck from Edgewood on an occasional basis and would like to have that equipment available to them in the future. Attorney Maze has reviewed the document and okayed it. After discussion, Mike Portman made the motion to shelve this matter. Jack Ragan seconded. Board approved with no opposition.

6. Payroll Company

Kyle Brown advised the board that he would like to solicit proposals for a payroll company to do the department payroll. Judy Johnson advised that she had gotten price quotes previously and they were higher per pay period than what we pay the auditor to do the quarterly payroll taxes. Kyle will get prices.

Miscellaneous

1. Trustee Ragan advised the board that he had compared our year end figures for this past fiscal year and the year before and we have more money in the bank at the end of this fiscal year than we did last year.

2. Tax Rate

Attorney McGregor asked the board if their intentions were to keep the tax rate at .10 cents again this next year. The board advised him to do the advertisement and other items are required.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, motion was made by Kyle Brown and seconded by Troy Kerr to adjourn. Meeting adjourned at 7:40 PM.

Respectfully submitted,

Kyle Brown, Secretary

ATTESTED:

Dorsey Powell, Chairman