

## **MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT**

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, on Thursday, January 6, 2004, at 8501 Preston Hwy., Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman  
Mr. Jack Ragan, Treasurer  
Mr. Kyle Brown, Secretary  
Mr. Troy Kerr  
Mr. Grey Vincent  
Mr. Mike Portman  
Mr. Irvin Maze, Attorney for the District  
Col. Richard Carlson, Chief of the District  
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Mrs. Mary Matheny, Republic Bank  
Mrs. May Baker, National City Bank  
Mr. Ed Binford, National City Bank  
Firefighter Jason Tobbe  
Capt. Dale Stearman  
Sgt. Ricky Carlson  
Firefighter Scott Adkins  
Sgt. Tim Eades  
Firefighter James Campisano  
Asst. Chief Chris Gosnell

### **I. ADMINISTRATION**

The minutes of the December 2, 2004 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motions the minutes of the December 2, 2004 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.*

### **II. FINANCE AND ACCOUNTING**

The treasurer submitted his report for the month of December, 2004 which is summarized as follows:

<b>Beginning Balance</b> as of December 1, 2004.....	\$ 301,118.10
<b>Deposits</b> as of December 31, 2004.....	\$1,436,136.84
<b>Withdrawals</b> as of December 31, 2004.....	\$ 393,985.55
<b>Ending Balance</b> as of December 31, 2004.....	\$2,343,985.44

Kyle Brown made the motion to accept the treasurer's report as presented. Grey Vincent seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of December 2004 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.*

### III. OLD BUSINESS

#### A. Fire Apparatus Financing Proposals

We advertized for financing proposals for purchasing the 2 new fire apparatus. We received proposals from BB & T, Republic and National City. Proposals were as follows:

B B & T - to borrow \$1,302,715 - 15 year loan, 3.91% first 10 years.  
Public hearing requested in order to comply with tax exempt IRS provisions.

Republic Bank - to borrow \$877,715 - 180 months- fixed 4.90%. No early payoff penalty.  
Requires transfer of our banking business to Republic and maintain a \$500,000 minimum balance.

National City - to borrow \$900,000 - Option 1 - 53% of banks prime rate floating.  
Option 2 - 5 years fixed rate 3.85%.  
Early payoff penalty.  
Did not offer 15 year term.

Trustee Brown asked Attorney Maze if we were required to bid out the financing. Attorney Maze advised that we are not required to do so but it is good business practice.

Chief Carlson stated that we couldn't comply with Republic Bank proposal requiring us to move all accounts to their bank and maintaining a \$500,000 minimum balanced. Mary Matheny advised that this wouldn't be a steadfast thing.

After discussion, Attorney Maze advised that he would like to review each proposal and have a special meeting to accept the proposal. Special meeting will be held Monday, January 10, 2005

at 6:30 PM. Attorney Maze to advise the newspaper of the special meeting. Kyle Brown made the motion that we hold a special meeting on Monday, January 20, 2005 for the purpose of deciding what financing proposal is in the best interest of the district and enter into a contract with Pierce Manufacturing to purchase the 2 new fire apparatus. Jack Ragan seconded. Board approved with no opposition.

The apparatus committee recommended a list of extras to be put on the units. We initially thought that we could get the units stripped locally at a cheaper cost but there would only be about \$755 difference. Committee recommends that we have the manufacturer do the stripping. Total cost of the extras is \$42,000. If we pay in advance for the apparatus we will save about \$45,000. Jack Ragan made the motion to accept the extras that the committee recommends. Grey Vincent seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the board approved the list of extra items for the new apparatus at a cost of \$42,000.***

#### **B. Edgewood Merger**

Attorney Maze was requested to give a report on the Edgewood merger and the timetable for the mayor's action. Our insurance is up for renewal April 1 and we need to included the merger items in the specifications. Attorney Maze advised that he had spoken to the mayor's office twice today and he feels that they still believe it is a good idea. Attorney Maze wants some type of certified inventory with values submitted to him as soon as possible. Chief Carlson will prepare the specifications for the insurance and the notice for bids.

#### **C. Sale of 6033**

North Oldham Fire Department has submitted a bid of \$4,700.69 for unit 6033. Grey Vincent made the motion to sell 6033 as is to North Oldham Fire Department for \$4,700.69. Troy Kerr seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to sell unit 6033 to North Oldham Fire Department for \$4,700.69.***

#### **D. Banking**

Treasurer Ragan advised the board that National City Bank had made several suggestions on ways to save the district some money by changing the type of some of our accounts. Chairman Powell advised Trustee Ragan that he was the treasurer and he should do what he felt was the best for the district.

#### **IV. NEW BUSINESS**

##### **A. Snow Blade**

For a couple of years we have discussed getting a snowplow blade for one of our 4 wheel drive vehicles. Ed Hogan has been taking care of our lots for us but now that we have 3 stations, soon to be 4, it is time to consider purchasing a plow for one of our units. We have price quotes as follows:

Manning Eqpt.	- \$3,575
Fontaine Eqpt.	- \$4,000
Edinger	- \$3,971

Grey Vincent made the motion to purchase the blade from Fontaine Equipment since they are in our district and we are not clear as to whether the Manning bid includes installation.

***IT IS HEREBY RESOLVED after proper motions to purchase a snowplow from Fontaine Equipment at a cost of \$4,000.***

##### **B. Garage Heater**

When the new garage was constructed we had a gas line ran for a heater. We are afraid that the moisture on the inside of the block will lead to spalling and damage to the concrete block. The cost estimate from Schardein's to install the heater, vents, piping, etc. is \$2,200. Jack Ragan made the motion to the have Schardein install the heater. Kyle Brown seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to have Schardeins install a heater in the garage at a cost of \$2,200.***

##### **C. Digital Camera**

The chief requested that the board consider purchasing a Nikon digital camera. He feels that in 3 years time we will pay for the camera in savings on film & developing. The lens on the camera we have now will fit this camera. He has quotes for the camera as follows.

Murphy Camera	\$1,149.00 (incl. A \$100 factory rebate)
Ritz Camera	\$1,199.99
Express Camera	\$1,239.00

Kyle Brown made the motion to purchase the camera from Murphy Camera. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to purchase a Nikon digital camera from Murphy Cameras at a cost of \$1,149.***

#### **D. New Volunteer Members**

The following names are submitted to the board for consideration to start their probationary period as volunteer firefighters:

Jason Jewell - station 1  
Craig Andreson  
Brent Long - station 3

Sam Sanford has successfully completed his probationary period and it is recommended that he be instated as a firefighter for the district.

Grey Vincent made the motion to approve the new recruits starting their probationary period and Sam Sanford as firefighter. Mike Portman seconded. Board approved with no opposition.

#### **E. Web Site**

The chief asked the boards feelings about posting trustee meeting minutes and the agenda for the upcoming meetings on the OFD web site. Attorney Maze advised that the minutes could not be posted until they had been approved & signed which would make them a month behind being posted. The board felt that it would be a good idea to do so.

#### **F. School Requests**

The following school requests are submitted to the board for their approval.

15 members to Green River Office School. Cost: \$3,250

Mike Allendorf & Troy Kerr to the Fire Department Instructors Conference in Indianapolis for fire prevention classes. Cost: \$1,450.

Troy Kerr to the Dixie Fire School. Cost: \$65

Kyle Brown made the motion to approve the above mentioned fire schools. Mike Portman seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the above fire schools were***

*approved at a total cost of \$4.765.*

#### **G. Explorer Post Re-charter**

Kyle Brown advised that the explorer post had not been active the past few months. Sherry Carlson has offered to try to get the post active again. We have had several good explorers become firefighters for the district in the past. The re-charter fee and insurance will cost \$175. Kyle Brown made the motion to pay \$175 to re-charter the explorers post and get the insurance. Troy Kerr seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motion approval was given to spend \$175 to re-charter and insure the explorer post.*

#### **H. Federal Grant**

We submitted an application for a federal Department of Homeland Security Grant. It was for \$103,010 worth of equipment. We have been contacted by the them asking for our bank routing information. Depending on whether Okolona's population is more or less than 50,000, our part would be either \$10,300 (10% for less than 50,000 people) or \$30,903 (30% for more than 50,000). We have submitted a list of stuff that we would like to purchase with the grant and we can purchase only those items with the funds. The money must be spent within 30 days of its receipt. Mike Portman made the motion to have a special meeting to go over the list of items. Jack Ragan seconded. Kyle Brown asked if this needed trustee overseeing since the list had been submitted and that is what has to be purchased. Motion and second withdrawn. Grey Vincent made the motion to comply with any and all regulations pursuant to the federal grant. Jack Ragan seconded. Board approved with no opposition.

#### **I. Health Insurance**

Health insurance for our career employees will be coming up for renewal soon. We have received renewal rates and proposals. We are with the Jefferson County Fire Service group. The Anthem plan we now have as a 12% rate increase. Attached is a list of the proposed coverages and rates. The departments in the group will be meeting on January 20 to vote on what company to insure with and we will have to select one of two plans offered by that company. Mike Portman made the motion to retain the health insurance plan we now have with Anthem. Kyle Brown seconded. Board approved with no opposition.

The group will also have the option of dental, AD&D & life insurance. It will be voted on by the departments in the group. If one department votes not to participate in the coverage then none of the departments can get the coverage. The board advised that they did not want to participate in the dental, AD& D & life insurance plan.

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Attorney Maze requested the board go into executive session to discuss matters of litigation. The meeting went into executive session at 8:25 PM. The meeting returned to open session. Kyle Brown made the motion that \$100,000 from account number 3134264102 be retained in a Certificate of Deposit for a retention of firefighter's account. The remainder of the money would go to the district's general fund. Motion seconded by Jack Ragan. Board unanimously approved.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, the meeting adjourned at 9:15 PM.

Respectfully submitted,

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Kyle Brown, Secretary

Attested:

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Dorsey Powell, Chairman