

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE OKOLONA FIRE PROTECTION DISTRICT**

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM at 8501 Preston Highway, Louisville, Ky. on February 3, 2005 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Jack Ragan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Mike Portman
Mr. Troy Kerr
Mrs. Sue Floyd
Mr. Irvin Maze, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Asst. Chief Tab Baechle
Asst. Chief Chris Gosnell

I. ADMINISTRATION

Minutes

The minutes of the January 6, 2005 regular meeting and the January 10, 2005 special meeting were presented for approval. Jack Ragan made the motion to accept the minutes of both meetings as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the January 6, 2005 regular monthly meeting and the January 10, 2005 special meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of January, 2005 which is summarized as follows:

Beginning Balance as of January 1, 2005.....	\$1,343,985.44
Deposits as of January 31, 2005.....	\$ 61,054.41
Withdrawals as of January 31, 2005.....	\$ 386,622.11
Ending Balance as of January 31, 2005.....	\$1,018,417.74

Kyle Brown made the motion to accept the treasurer's report as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of January 2005 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Apparatus Loan

We should adopt a borrowing resolution that lists the names of those authorized to sign any documents that may be needed for the district to close on the loan from National City Bank. Mike Portman made the motion to adopt a resolution authorizing Dorsey Powell, Jack Ragan and Kyle Brown to be signers for borrowing funds for the Okolona Fire Protection District and/or the Okolona Fire Protection District Holding Company (which entity may be required). Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board authorized Dorsey Powell, Jack Ragan and Kyle Brown to be signers for borrowing funds for the Okolona Fire Protection District and/or the Okolona Fire Protection District Holding Company in order to close the loan with National City Bank.

Attorney Maze advised that for the board's information, B.B.&T. has sent an open records request for a copy of the others financing proposals.

B. Update on Edgewood Merger

Attorney Maze advised that he had talked with Mayor Abramson and he has no problem with the merger with Edgewood proceeding.

Chief Carlson advised the board that we were notified last week, by the State Fire Commission, that we were no longer eligible for state aid since we have more career employees than volunteers. When the merger is completed that should be reversed and we should qualify for the state aid again.

IV. NEW BUSINESS

A. Training Bureau Requests

The training bureau has requested to purchase training curriculum material to be used for apparatus operator training. The cost is \$1,003.95. Jack Ragan made the motion to purchase the training materials. Troy Kerr seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved purchasing training bureau curriculum at a cost of \$1,003.95.

Schools

Mark Little has requested to attend a Fire Science Class. He is pursuing an associate degree.

Previously the board approved sending members to the FDIC. One additional request has been made. The cost would be \$1,100 beyond that which has been approved. Mike Portman made the motion to approve both school requests. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved a fire science class for Mark Little and an additional member to go to the FDIC.

Meal Per Diem

The fire district's meal per diem for those attending out of town schools has been \$25 per day. The training bureau requests that the board consider raising that amount to \$35 per day. After discussion, the Mike Portman made the motion to raise the per diem amount to \$40 per day. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board raised the meal per diem for members attending fire schools out of town to \$40 per day per person.

B. Request for Guidance

Chief Carlson advised that work on the 2005-2006 fiscal year budget will begin in March. He is requesting the board's guidance on a couple of issues. One is whether we will be joining the Jefferson County Fire Training Academy. The second issue has to do with additional career firefighters. The district has been increasing its number of career firefighters at a rate of two per year. This year, presuming the funds are available, an additional two will be considered in the budget. It has been suggested that one of the two be a fire inspector position, assigned to a 40 hour work week. Due to the size of the district, a full-time fire inspector can be justified. However, that would only leave one additional person that can be used to fill in for vacations, etc. The chief suggests that we considering hiring 2 people part time for the months of July & August to fill in for firefighters on vacation. After August the positions would be eliminated and the fire inspector's position would start in September. The board advised the chief to handle this.

C. Budget Adjustment

The chief request the boards approval to make the following budget adjustments:

Reduce Awards & Recognitions Account:	\$3,000
Reduce Retention & Life Insurance Account:	\$5,000
Reduce Retirement Litigation Account:	\$2,000
Add to Contingency Account:	\$10,000 making the balance \$24,000.

Jack Ragan made the motion to approve the chief's recommendation to adjust the budget. Sue Floyd seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to adjust the budget as recommended above.

D. Vehicle Exhaust System Changes

Due to the necessity to move some of our units around at station 1 & 2, we need to make some changes to the exhaust systems. We also need to add a system for unit 8081 at station 1. The cost for these changes is \$18,573. The exhaust system is for firefighter safety. Sue Floyd made the motion to have the changes made. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved having changes made to the exhaust systems at sta. 1 & sta. 2 at a cost of \$18,573.

E. Executive Session

Jack Ragan made the motion to go into executive session to discuss matters of personnel. Kyle Brown seconded. Board approved. Meeting went into executive session at 7:20 PM. The meeting returned to open session at 8:15 PM. Jack Ragan made the motion to raise Chief Carlson's salary to \$75,000 not including state incentive pay effective July 1, 2005. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to raise Chief Carlson's salary to \$75,000, not including state incentive pay, effective July 1, 2005.

Chairman Powell appointed Jack Ragan, Kyle Brown and Mike Portman to a committee to gather and study salary information from other districts to make comparisons to our employees salaries for budgeting of salaries before our July 1 salary increases.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, Mike Portman made the motion to adjourn. Motion seconded by Jack Ragan.

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Board approved with no opposition. Meeting adjourned at 8:20 PM.

Respectfully submitted,

Kyle Brown, Secretary

Attested:

Dorsey Powell, Chairman