

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE OKOLONA FIRE PROTECTION DISTRICT**

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, on Thursday, March 4, 2004 at 8501 Preston Hwy., Louisville, Kentucky 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Jack Ragan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Grey Vincent
Mrs. Sue Floyd
Mr. Mike Portman
Mr. Troy Kerr
Mr. Irvin Maze, Attorney for the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Mr. Steve Siereveld, Ky. Public Entity
 Ms. Deborah Carey, Public Entity

I. ADMINISTRATION

The minutes of the February 5, 2004 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the February 5, 2004 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of February 2004 which is summarized as follows:

Beginning Balance as of February 1, 2004.....	\$ 525,413.95
Deposits as of February 29, 2004.....	\$1,619,039.38
Disbursements as of February 29, 2004.....	\$ 305,693.10
Ending Balance as of February 29, 2004.....	\$ 1,838,760.23

Mike Portman made the motion to accept the treasurer's report as presented. Grey Vincent seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of February 2004 was duly approved and made a part of the permanent

records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Opening of Insurance Proposals

This is the time of year when our general insurance policies expire. We have received proposals from Volunteer Firemen's Insurance Services and Emergency Services Insurance Program. Secretary Kyle Brown opened the proposals. Bids were as follows:

Kentucky Public Entity/VFIS.....	\$67,774.00
Public Entity/ESIP.....	\$54,003.40

Attorney Maze advised that he had reviewed both companies sample policy proposals and he was comfortable with them be comparable, however due to the large difference in the price quotes, he would like time to review both proposals thoroughly before making a recommendation. Grey Vincent made the motion to approve the low bidder, ESIP, if after reviewing the proposals Attorney Maze feels the two proposals are comparable. If he does not, then we will call a special meeting. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved Public Entity/ESIP to be our general liability insurance carrier at a cost of \$54,003.40 for the year April 1, 2004 thru March 31, 2005 unless advised differently by Attorney Maze.

IV. NEW BUSINESS

A. Code Administrators Association of Kentucky

We have several members who are certified as Building Inspectors. To maintain this certification, they must have a certain number of in-service training hours. We request to send 4 persons to Kentucky Dam Village for the CAAK conference at a cost of \$1050.15 for registration, meals and lodging. Jack Ragan made the motion to send the 4 people. Sue Floyd seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved sending 4 people to the CAAK conference at a cost of \$1050.15.

B. International Association of Fire Chiefs

It is requested that the board approve sending up to five chief officers to the International Association of Fire Chiefs conference in August. We do not have the costs at the present time

but it will be in the next years budget. Jack Ragan made the motion to send up to 5 chief officers. Mike Portman seconded. Kyle Brown abstained. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to send up to 5 chief officers to the International Association of Fire Chiefs conference.

C. Facility Improvements

There are no cold or hot water outlets in the bays at station 3, making it difficult to clean the floor, wash apparatus and so on. It is requested approval to spend up to \$1,500 to have hot and cold water lines extended into the station 3 bay area. The facility improvements budget for station three is already about \$8,000 overdrawn, however we have spent very little money in the New Equipment Portable and Support account. It is requested that the board approve reducing the New Equipment account \$15,000 and increasing the Station Three Facility Improvements account by \$15,000. Kyle Brown made the motion toe have the water lines installed and to change the budget as requested. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend up to \$1,500 to have water lines installed in the bays at station 3 and to adjust the budget as requested.

D. Personnel Issues

1. New volunteer firefighters

Board approval is requested for the following individuals to begin their recruit training as volunteer firefighters:

Robert Campisano
Mike Long
Jeffrey Carlson
Ronald Beach (pending records check)

Kyle Brown made the motion to approve their starting recruit training. Grey Vincent seconded. Board approved with no opposition.

2. Special Firefighters

Some months ago, the chairman with board approval, used his authority granted by state law to appoint Stan Ferguson as a special firefighter to assist with Crusade for Children activities as well as any others approved by the chief. We have two more persons who wish to help the fire department, but they have limitations on their ability to do so. It is suggested that we appoint

them as special firefighters. These special firefighters receive no benefits and it is suggested that their appointments be for one year and annual reappointment be done presuming things work out satisfactorily. They are Sherry Abner and Billy Rapp. They would be helping with the Explorer program and Crusade for Children activities. Kyle Brown made the motion to have the chairman appoint Sherry Abner and Billy Rapp as special firefighters with no benefits. Mike Portman seconded. Board approved with no opposition. Chairman Powell appointed them as special firefighters. Chairman Powell also directed that Chief Carlson draft new rules and guidelines for special firefighters as advised by our attorney.

Miscellaneous

1. Jack Ragan advised the board that the certificate of deposit that Black Mudd had came up for renewal. He deposited the money into the fund that we have for purchasing the new apparatus.

2. Expiration of Trustee Terms

Appointed Trustee Dorsey Powell's term expires on June 30, as does property owner Grey Vincent. We should be thinking about sending a letter to the mayor concerning the re-appointment of Trustee Powell, and the setting up of an election committee. Chairman Powell appointed Kyle Brown, Jack Ragan and Mike Portman to the election committee.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, Grey Vincent made the motion to adjourn. Mike Portman seconded. Board approved and meeting adjourned at 7:35 PM.

Respectfully submitted,

Kyle Brown, Secretary

Attested:

Dorsey Powell, Chairman

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