

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday, July 1, 2004, at 8501 Preston Highway, Louisville, Kentucky 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Jack Ragan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Grey Vincent
Mr. Mike Portman
Mrs. Sue Floyd
Mr. Troy Kerr
Mr. Irvin Maze, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Lt. Mark Stump
Firefighter Scott Shofner
Asst. Chief Keith Anderson
Sgt. Tim Eades
Firefighter Jason Tobbe
Firefighter James Casey
Sgt. Robb Sheffer
Firefighter Mark Little
Firefighter Scott Adkins
Nick Hicks
Mrs. Madonna Flood
Asst. Chief Cary Luker
Matt Batcheldor, Courier Journal

I. ADMINISTRATION

The election for trustee was held on June 26, 2004. Grey Vincent was re-elected to the board. Mr. Vincent received three votes and had no opponent. Attorney Maze reported that there was one voter that wanted to write in against him but that could not be done due to the by-laws of the district that state in order to seek election for the position of property owner's trustee such candidate had to state his/her intention in writing with the department. Mr. Maze gave Mr. Vincent the oath of trustee office. Mike Portman made the motion to approve the election committee's report. Sue Floyd seconded. Board approved with no opposition.

The board officers are to be elected at this meeting.

Jack Ragan nominated Dorsey Powell to be chairman of the board. There were no other nominations. Grey Vincent seconded. Board approved with no opposition.

Grey Vincent nominated Kyle Brown to be secretary of the board. There were no other nominations. Jack Ragan seconded. Board approved with no opposition.

Mike Portman nominated Jack Ragan to be treasurer of the board. Grey Vincent seconded. There were no other nominations. Board approved with no opposition.

Minutes

The minutes of the June 3, 2004 meeting were presented for approval. Jack Ragan made the motion to approve the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the June 3, 2004 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of June, 2004 which is summarized as follows:

Beginning Balance as of June 1, 2004.....	\$1,605,779.06
Deposits as of June 30, 2004.....	\$ 93,102.37
Withdrawals as of June 30, 2004.....	\$ 287,400.86
Ending Balance as of June 30, 2004.....	\$1,411,480.57

Mike Portman made the motion to accept the treasurer's report as presented. Sue Floyd seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of June 2004 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Hiring Committee Report

We have received 12 applications for the two firefighter positions. They were interviewed and the committee recommends the following people for hiring - Keith Anderson and Cameron Taylor with Todd Kraemer being the first alternate. The chief recommends that at least one of the two firefighters should start work as soon as possible due to our having one of our career

firefighters out with a cracked ankle and we are paying overtime to fill the absence. Kyle Brown made the motion to approve the committee recommendations and the chief to handle the start dates. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved hiring Keith Anderson and Cameron Taylor to fill two career firefighter positions.

B. Merger Committee Report

Jack Ragan reported that the merger committee had met and completed their study. Chief Carlson had prepared the merger plan based on the Black Mudd merger plan. The committee recommends accepting the proposal with the merger to take place July 1, 2005. Chairman Powell asked the board members whether they wanted more time to review the plan or if they were prepared to vote on the merger. Mike Portman made the motion to accept the plan and approve the merger. Grey Vincent seconded. Kyle Brown abstained. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions that the attorney for the district take all necessary and legal action to complete the merger of the Edgewood Fire Protection District into the Okolona Fire Protection District effective July 1, 2005.

C. Surplus unit 6033

Many months ago, the board declared unit 6033 surplus to the needs of the district. We contacted the Jefferson County Fire Training Academy to see if they may be interested in it. We have not heard a response, so we are asking the board approval to begin the sealed bid process to sell the unit. Kyle Brown made the motion to declare the unit surplus and to put it up for bids with special emphasis on collectors and the Chief to handle. Mike Portman suggested trying EBAY. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board declared unit 6033 surplus and directed it to be placed up for sealed bids.

IV. NEW BUSINESS

A. Fire Investigation Class

Board approval is requested to send two fire prevention bureau members to fire investigation training classes, which will be held in Tennessee. The total cost is \$600 each, which covers registration, lodging and meals. Jack Ragan made the motion to approve two members to take the class. Sue Floyd seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions approval was given to send two fire prevention members to the class in Tennessee at a cost of \$1200.

B. Exercise Equipment

Included in the approved budget was an item to purchase two (2) exercise treadmills, one to go to station 3 and one to go to station 1. These are heavily used pieces of equipment. We have received a price quote from Scheller's. Total cost for two is \$9,977.92. Mike Portman made a motion to purchase the treadmills. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions approval was given to purchase two treadmills from Scheller's at a cost of \$9,977.92.

C. Personnel Action

Volunteer Lieutenant Greg Price has completed two years of satisfactory performance as a lieutenant and is recommended for promotion to the rank of captain. Kyle Brown made the motion to appoint him to rank of Captain. Sue Floyd seconded. Board approved with no opposition.

D. Volunteer Reimbursement

A request has been made that the board consider increasing the reimbursement for volunteers. We have not increased this amount since the year 2000, and gasoline costs have risen significantly. Chief recommends \$.40 cents per mile and a \$1.75 clothing allowance since this was submitted after the budget was approved. Jack Ragan made the motion to increase the reimbursement as recommended. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to increase the volunteer firefighters reimbursement to 40 cents per mile and \$1.75 clothing allowance.

E. Uniforms

A request has been made to purchase a pair of uniform shorts for members to wear during the hot summer months. Currently members purchase their own shorts and they are not uniform in appearance. The cost to purchase one pair for each member is \$1,800. Kyle Brown made the motion to purchase the shorts. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase 1 pair of shorts for each member of the department a cost of \$1,800.

F. Requests by Madonna Flood

Madonna Flood, Metro Commissioner for our district proposed to the board that she would match whatever funds the department would designate to purchase lithium smoke detectors for people in our district. She will check different vendors to get the most reasonable price but anticipate them being about \$20 each. People receiving the detectors will have to show proof of living in our district. Mike Portman made the motion to partner with Madonna Flood for \$5000 and her matching with \$5000. Sue Floyd seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to designate \$5000 to purchase lithium smoke detectors for people in our district.

G. Shoes

Troy Kerr advised that the policy for wearing shorts requires a certain kind of shoes be worn. He suggested going ahead and buying shoes. Sue Floyd asked what happens if they don't want to wear the shoes. Troy advised that they had to wear long pants. No action by the board.

H. Retirement Recognition Dinner

We have two members retiring at the end of July. Troy Kerr requested that the board set a certain amount to be spent for retirement dinners each year. Irv Maze advised that we could have personnel recognition dinners for length of service. He will work with Troy on this.

I. Education Opportunities

The training bureau has submitted the following school requests;

Jody Craig - University of Louisville - \$1470 plus books
Ed Dunagan - Jefferson Community College - \$360 plus books

Kyle Brown made the motion to approve the classes. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved Jody Craig's and Ed Dunagan's classes in the amount of \$1830 plus books.

J. Miscellaneous

Jack Ragan made the motion to have included in item 7 of the by-laws that states there are no

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absentee ballots, the word write-ins. Irv Maze advised that statutes state that the board governs the conduct of the election. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved adding in item 7 of the by-laws concerning the elections the word write-ins.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, Grey Vincent made the motion to adjourn. Mike Portman seconded. Board approved with no opposition. Meeting adjourned.

Respectfully submitted,

Kyle Brown, Secretary

Attested to:

Dorsey Powell, Chairman