

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, on Thursday, January 8, 2004, at 8501 Preston Hwy. Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Jack Ragan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Mike Portman
Mrs. Sue Floyd
Mr. Grey Vincent
Mr. Troy Kerr
Col. Richard Carlson, Chief of the District
Mr. Irvin Maze, Attorney for the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Asst. Chief Tab Baechle
Mr. Tom Beck, William S. Wetterer Co.
Mr. Chris Montague, William S. Wetterer Co.
Firefighter Brian Evans
Asst. Chief Keith Anderson
Asst. Chief Cary Luker
Capt. Billy Mattingly

I. ADMINISTRATION

Black Mudd Fire District Final Audit

Mr. Tom Beck, William S. Wetterer Co. presented the audit for the fiscal year ending June 30, 2003 for the Black Mudd Fire District. After discussion, Jack Ragan made the motion to accept the audit as presented. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved accepting the Black Mudd Fire District audit for the fiscal year ending 6/30/2003 as presented.

Minutes

The minutes of the December 4, 2003 were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the December 4, 2003 meeting were duly approved and made a part of the permanent records of the

Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of December 2003 which is summarized as follows:

Beginning Balance as of December 1, 2003.....	\$ 176,619.23
Deposits as of December 31, 2003.....	\$984,909.77
Withdrawals as of December 31, 2003.....	\$376,673.71
Ending Balance as of December 31, 2003.....	\$784,855.29

Kyle Brown made the motion to accept the treasurer's report as presented. Grey Vincent seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of December 2003 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. NEW BUSINESS

A. Training Opportunities

The training bureau has submitted the following requests:

1. Requests to send up to 15 members to the annual Green River Fire School at a cost of \$3,450. Jack Ragan made the motion to send up to 15 members to the school. Sue Floyd seconded. Board approved with no opposition.
2. Request tuition cost and cost of books to University of Cincinnati for Mike Allendorf at a cost of \$1,095. Jack Ragan made the motion to pay the tuition & books for Mike Allendorf. Sue Floyd seconded. Board approved with no opposition.
3. Request tuition costs and books for Jefferson Community College for Ed Dunagan at a cost of \$325 plus book. Sue Floyd made the motion to pay the tuition & books for Ed Dunagan. Jack Ragan seconded. Board approved with no opposition.
4. Requests to send purchase 10 3 day exhibit passes to the FDIC conference and meal allowance at a cost of \$1300. Mike Portman made the motion to purchase the passes & meal allowances. Jack Ragan seconded. Board approved with no opposition.

5. Requests registration, lodging & meals for Mike Allendorf, Troy Kerr, Mark Stump and Chris Gosnell to attend 3 day training programs at the FDIC. Total costs \$3,160. Jack Ragan made the motion to approve paying for the 3 day programs. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved the training requests in the amount of \$9330.00.

B. Personnel Matters

1. It is requested that the board consider the following persons to begin their recruit training as volunteer firefighters:

Kristen Calvert - Station 2
Michael Ray - Station 3
Chris Johnston - Station 2
Jenny Gerding - Station 3

Kyle Brown made the motion to approved the above people to begin their recruit training. Troy Kerr seconded. Board approved with no opposition.

2. The following volunteer firefighters did not meet their 50% attendance requirement for the period of December 2, 2002 to November 30, 2003:

T. J. Calvert - 45%
Scott Cecil - 49%
Chris Wetzel - 44%

The board went into executive session to discuss matters of personnel.

The board returned to open session. It was the decision of the board that T. J. Calvert be allowed to take a leave of absence. When he returns he will be required to maintain 60% per month attendance for a period of 6 months. T. J. agreed to this and will be on leave of absence until May 1, 2004.

It was the decision of the board that Scott Cecil and Christ Wetzel be required to maintain 60% per month for a period of 6 months. They were advised that if their percentage fell below 60% at any given month they could be called back before the board for further disciplinary action.

C. Computers

Troy Kerr advised the board that we had 2 computers that were in bad condition, one of which is

not working at all. He would like to replace the two computers with lap top computers, one for Mike Allendorf and one for Chris Gosnell. The two computers they now have in their offices could replace the two down computers. He has a price from Dell of \$2, 238 per computer. Additional memory would cost an additional \$200. Mike Portman requested they get some other prices especially a price from IBM. Mike Portman made a motion to approved up to \$4500 for the two lap top computers. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to approve up to \$4500 to purchase 2 lap top computers.

Miscellaneous

Kyle Brown advised the board that the chief had approved purchasing brief cases for the trustees. They were purchased from the awards & recognitions budget.

IV. OLD BUSINESS

Highview/Buechel/Black Mudd Agreement

Attorney Maze advised that after extensively looking into the agreement between Highview, Buechel and Black Mudd Fire Districts and the G.E. fire tax assessment funds, it is his recommendation that checks be written to Highview in the amount of \$12,485 for 2003 and \$6,242 to Buechel for 2003. Also, a check to Highview in the amount of \$10,145 for 2002 and to Buechel in the amount of \$5,073. He further suggests that in the future, checks be automatically written to these two districts as soon as the tax monies are deposited in the Okolona account. Sue Floyd made the motion to pay Highview and Buechel Fire Districts the amounts as noted. Mike Portman seconded. Board approved with no opposition. Chief Carlson suggested that it be up to Highview and Buechel to notify Okolona when G. E. has paid their taxes and the amount of the assessment and the amount due them. Board agreed.

IT IS HEREBY RESOLVED after proper motions to pay the fire tax amounts of \$12,485 and \$10,145 to the Highview Fire District and \$6,242 and \$5,073 to the Buechel Fire District.

There being no further matters to come before the board of trustees Grey Vincent made the motion to adjourn. Jack Ragan seconded. Board approved and the meeting adjourned.

Respectfully submitted,

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Kyle Brown, Secretary

ATTESTED

Dorsey Powell, Chairman