

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday, May 1, 2003, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Jack Ragan
Mr. Mike Portman
Mr. Bob Hughes
Mr. Grey Vincent
Mr. Irvin Maze, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Asst. Chief Keith Anderson
Firefighter Brian Evans
Sgt. Jim Baker

I. ADMINISTRATION

Secretary/Notary Judy Johnson issued the oath of office to newly appointed trustee Grey Vincent.

Mr. Vincent was appointed by Mayor Abramson to complete the term of Madonna Flood.

The minutes of the April 3, 2003 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the April 3, 2003 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. Finance and Accounting

The treasurer submitted his report for the month of April 2003 which is summarized as follows:

Beginning Balance as of April 1, 2003.....	\$1,414,105.65
Deposits as of April 30, 2003.....	\$ 34,716.35
Disbursements as of April 30, 2003.....	\$ 180,939.58
Ending Balance as of April 30, 2003.....	\$1,267,882.42

Jack Ragan made the motion to accept the treasurer's report as submitted. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of April 2003, was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

1. Black Mudd/Okolona Consolidation

Attorney Maze advised that the Black Mudd/Okolona consolidation petition has been sent to the Mayor. It has been advertised in the newspaper and no calls have been received. Black Mudd's attorney has a copy of the petition. It is scheduled to be approved and signed by the Mayor on May 6, 2003 at 10:00 AM. 4th floor, Old County Courthouse. Anyone interested is welcome to attend.

2. Career Sick Leave/Emergency Leave Policy

The chief submitted a revised career sick leave policy for the boards approval. This would be a change in the career handbook. Attached is a copy of the proposed changes. After discussion, the board felt that a bereavement leave of 24 hours should be separate from the emergency leave for the death of immediate family members. Immediate family members are defined as: spouse, children, parents, brother, sister, step parents, step child, step brother, step sister, spouses mother, spouses father, spouses brother, spouses sister. The member being off on bereavement leave must submit a note from the funeral home stating they had attended the services. There will still be the emergency leave. Ed Hogan made the motion to change the current sick leave policy to the new policy to include career sick leave, emergency leave and bereavement leave. Jack Ragan seconded. Board approved with no opposition.

3. Station 2 Staffing

At the April meeting we discussed the need for more people at station 2. We would like to have 4 people at station 2 all the time. A suggestion was made to hire part time firefighters to cover vacation and holiday time off for our full time firefighters. Chief Carlson was asked to look into this more & submit a proposal. A memo is attached giving four scenarios. After discussion, Ed Hogan made the motion to start the hiring process to hire 2 new firefighters and redo the active hiring list. Jack Ragan seconded. Firefighter Baker & Hogan both will be retiring this summer and we need the hiring list for that reason too. Board approved with no opposition. The idea of hiring part time people will be put on hold. Ed Hogan asked if we include the Black Mudd

people in the application process. The application process has always been an in-house hiring process. The board approved accepting applications from Black Mudd firefighters as well as Okolona. Hiring committee is Ed Hogan, Jack Ragan & Bob Hughes

4. Firefighter Trustee Election

Kyle Brown's trustee position is up for election. By-laws just say that whoever shows up can run for the position. We have in the past accepted nomination papers from those interested in running for the position. Election will be June 28, 2003 from 11:00 AM to 2:00 PM. Need the board to approve to continue the practice of submitting nomination papers if you want to run for the position. Anyone wanting to run for the firefighter representative trustee position has to be a firefighter for the Okolona Fire Protection District and will have to submit nomination papers by May 22, 2003 at 4:00 PM. A letter will be sent to the firefighters advising the date and time of the election and the names of those submitting nomination papers. Black Mudd firefighters will not be eligible for this election due to the merger effective date being July 1. Jack Ragan made the motion to ratify the above procedures for the firefighter trustee election. Bob Hughes seconded. Board approved with no opposition. The election is a formal election just like the property owner trustee election with the exception that only firefighters are eligible to vote, and it does not have to be advertised in the paper but by letter to the firefighters. Election committee is Jack Ragan, Ed Hogan & Bob Hughes.

Ed Hogan advised that Jason McGregor had suggested that we get names submitted to the Mayor for consideration to fill Ed's position when he retires July 31. Chief asked if there was a delay in filling Ed Hogans position, would he be able to continue to serve until replacement was selected? Attorney Maze advised that since Ed will no longer be a firefighter when he retires he will not be able to be a firefighter trustee. Attorney Maze advised that you could have an election and submit the names to the Mayor for his consideration but he does not have to accept those names. It will be best to wait until after July 1 so that Black Mudd firefighters are included in this process.

IV. NEW BUSINESS

1. Career Salary Increases

This is the time of year to discuss the career salary increases which would become effective July 1, 2003. In the merger plans, it was proposed that assistant chief officers would receive an additional supervisory increment of \$4,712 and general discussion was given to a 4% pay increase. Mike Portman made the motion to approve a 4% pay raise effective July 1, 2003, an additional \$4,712 for the assistant chief supervisor position and \$9.00 per hour for part-time firefighters. Bob Hughes seconded. Ed Hogan advised that he would like the board to also raise the insurance stipend for those not taking our health insurance to \$2000. Mike Portman

amended his motion to include raising the insurance stipend to \$2000. Bob Hughes seconded the amended motion. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions a 4% pay increase was approved for career firefighters, \$4,712 additional for assistant chief/supervisors and a pay increase to \$9.00 per hour for part time career firefighters, and increase the insurance stipend to \$2000.

2. Volunteer Firefighter Personnel

Todd Kraemer has successfully completed his probationary firefighter period and is recommended to the board for final approval. Kyle Brown made the motion to approve him as firefighter. Ed Hogan seconded. Board approved with no opposition.

Phillip Roberts is recommended to the board to begin his volunteer firefighter probationary period. Kyle Brown made the motion to approve his starting his probationary period. Jack Ragan seconded. Board approved with no opposition.

3. Computer Networking

Step 2 of networking the Black Mudd station to our computer system involves a networking specialist. A router is needed as well as associated programming and configuring. It is recommended to obtain this service from Argo at a cost of \$1,770. Jim Baker advised that there could be some other associated costs on an item to item basis. Kyle Brown made the motion to approve the \$1770 for computer networking. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions \$1770 was approved for computer networking.

4. Shepherdsville Fire Incident

As information to the board, we made a fire run as a back-up with Shepherdsville on April 22. . Zoneton Fire District was called to back-up Shepherdsville and refused to do so because of a dispute they are having. Chief Carlson submitted a request for reimbursement of expenses to Shepherdsville in the amount of \$338.69 but we have not heard from them. Attorney Maze was consulted about this before it was done. Okolona does not have a mutual aid agreement with Shepherdsville. It was felt that charging Shepherdsville for our costs may keep us from being placed in the middle of their dispute.

Chief Carlson advised he did not want us being called to Shepherdsville for stand-bys, etc. when their own neighboring departments won't back them up.

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Chief Carlson advised that we are working on a mutual aid agreement with the Nichols Fire Department at this time.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, motions was made, seconded and approved to adjourn.

Respectfully submitted,

Kyle Brown, Secretary

Attested:

Dorsey Powell, Chairman