

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday, June 5, 2003, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mr. Kyle Brown, Secretary, 7:04
Mr. Jack Ragan
Mr. Grey Vincent
Mr. Bob Hughes
Mr. Mike Portman, 7:04
Col. Richard Carlson, Chief of the District
Mr. Irvin Maze, Attorney for the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Mrs. Laura Lindsey
 Firefighter Scott Shofner
 Asst. Chief Cary Luker
 Firefighter Eric Newman

I. ADMINISTRATION

The minutes of the May 1, 2003 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the May 1, 2003 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

The minutes of the May 27, 2003 special meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Bob Hughes seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the special meeting of May 27, 2003 were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of May, 2003 which is summarized as follows:

Beginning Balance as of May 1, 2003.....\$1,267,882.42

| | |
|---|----------------|
| Deposits as of May 31, 2003..... | \$ 25,613.67 |
| Withdrawals as of May 31, 2003..... | \$ 255,503.06 |
| Ending Balance as of May 31, 2003..... | \$1,037,993.03 |

Jack Ragan made the motion to accept the treasurer's report as presented. Grey Vincent seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of May, 2003 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Black Mudd Consolidation

1. Personnel Appointments - Just to be sure that everyone is properly insured from a worker's compensation standpoint, we ask that the board consider appointing the Black Mudd members as Okolona members effective June 29, 2003. A list of those persons is attached. Ed Hogan made the motion to appoint the list of Black Mudd firefighters and any other firefighters that we might hire between now and June 29, with the ranks to be as previously decided. Jack Ragan seconded. Board approved with no opposition.

2. Re-marking Black Mudd Vehicles - There are approximately 10 Black Mudd vehicles that will need to be remarked as Okolona. We have a price of \$3400 to do the markings we need to do. Ed asked if we could use some of the Black Mudd excess funds for this. Ed Hogan made the motion that for \$3400 we have the vehicles remarked. Grey Vincent seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions it was approved to spend \$3400 to have the Black Mudd vehicles remarked to read Okolona.

Mike Portman & Kyle Brown joined the meeting.

3. SCBA

Okolona uses Survivair SCBA and Black Mudd uses Scott. Parts are not interchangeable. It is recommended that Okolona take some of the extra SCBA units we have now and purchase some more face pieces so that we can equip the Black Mudd apparatus with the same type of breathing apparatus Okolona uses. The cost for purchasing new regulators and face pieces is \$6,514. Camp Taylor Fire District uses Scott breathing apparatus and they have submitted a proposal to purchase 5 of the packs at a price of \$7000,. This will offset the price of new regulators and face

pieces. Jack Ragan made the motion to make this transaction as suggested. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase the regulators and face pieces needed at a cost of \$6,514 and sell the 5 packs to Camp Taylor for \$7000.

3. Ceremony - We are planning to have a ceremony/media event at the Black Mudd station. The projected time is 10:30 am on July 1, 2003. We will install Okolona Fire District Station 3 letters on the Black Mudd station and issue the Black Mudd firefighters Okolona badges. The media has been contacted and Mayor Abramson has been invited to attend.

B. Salary Matter

At the last board meeting, the board approved a 4% pay raise for all employees. Also, assistant chiefs were awarded a higher supervisory increment. The chief intended to recommend that full time assistant chiefs become salaried employees as they are executive/administrative persons, rather than their being hourly employees. Whenever those persons work overtime, such as on fire runs, they will receive comp time versus overtime. Jack Ragan made the motion to approve the chief's recommendation. Mike Portman seconded. Kyle Brown asked that if they had to work an additional shift for someone, if that would be comp timed as well? Chief advised probably. Board approved with no opposition.

C. Hiring Committee

The hiring committee will present a report on those persons it recommends that the board hire. Two of these persons should begin work July 1, 2003 on a schedule to be determined by the chief. The other two persons should be hired August 1, 2003 to coincide with the retirements of Ed Hogan and Jim Baker. One issue that should be carefully discussed relates to career firefighters becoming emergency medical technicians. A policy needs to be established by the board. A recommended revised policy is attached to these minutes. Ed Hogan advises that the hiring committee recommends hiring in the order listed the following individuals:

Cary Luker
Mark Little
Scott Shofner
Brian Evans
Alternate: Jason Tobbe

Kyle Brown made the motion to approve the recommendations of the hiring committee and hire in the order they were presented. Ed Hogan seconded. Board approved with no opposition.

Irv Maze joined the meeting at 7:10 pm.

IV. NEW BUSINESS

A. Replacement Service Vehicle

Unit 8090 is a 1996 model Ford Explorer with some 90,000 miles on it. We have been experiencing some major mechanical problems with it. It is recommend that the board consider replacing this vehicle. Consideration of a Ford Expedition is recommended. Ed Hogan advised that the contract price is \$28,500. Jack Ragan made the motion to purchase the vehicle. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase a Ford Expedition at a cost of \$28,500.

B. New Volunteers

The board is asked to approve the following persons as probationary volunteer firefighters:

Kevin Whitehead - station 3
Mark Strunk - station 2

Grey Vincent made the motion to approve them. Ed Hogan seconded. Board approved with no opposition.

C. Educational Requests

The following college class requests are submitted for board consideration:

| | | |
|----------------|--------------------------|---------|
| Mike Allendorf | University of Cincinnati | \$965 |
| Jody Craig | University of Louisville | \$1,116 |
| Chris Gosnell | University of Cincinnati | \$1,382 |

The above classes will be associated with the tasks that are assigned to the above persons. Grey Vincent made the motion to approve the classes. Mike Portman seconded. Board approved with no opposition. Ed Hogan asked about the classes for Keith Durbin. Chief advised that Keith had not submitted the costs and information.

D. Equipment Request

1. Rescue Rope - It is requested to purchase replacement rope and associated hardware. This is the rescue rope that is located on our apparatus and has deteriorated with time and exposure. We

have 3 price quotes and the best price is \$3,310.41. Kyle Brown made the motion to purchase the rope. Mike Portman seconded. Mike suggested that these type items be budgeted for rotation. .Board approved.

IT IS HEREBY RESOLVED after proper motions to purchase rope and hardware at a cost of \$3,310.41.

2. Water Rescue Equipment - We have 8 members trained for water rescue. They are also part of the county water rescue team. It is requested that the we spend \$4,316 to purchase equipment that is needed to safely engage in water rescue activities. We have several exposures in our district where water rescue could be needed. Kyle Brown made the motion to purchase the equipment. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase water rescue equipment at a cost of \$4,316.

Grey Vincent excused himself from the meeting at 7:30 PM.

3. Ice Machine - Ed Hogan advised that the ice machines at station 2 and station 3 need to be replaced. The low end machine cost \$1,587. The higher end machine is \$1,935. Recommend the high end machine which is the same brand we have at station 1. Kyle Brown made the motion to purchase the two high end ice machines. Ed Hogan seconded. Board approved with no opposition.

Miscellaneous

Trustee Hughes addressed the board. His appointed trustee position expires June 30, 2003.

Mike Portman made the motion to go into executive sessions to discuss matters of personnel and litigation. Ed Hogan seconded. Meeting went into executive session.

After returning to open session Ed Hogan made the motion to approve the chief's recommendation regarding career firefighters becoming Emergency Medical Technicians which is summarized as follows:

1. Enrollment in first EMT class.
2. If a passing score is not achieved, enrollment in a second class.
3. If a passing score is not achieved, a referral to the EAP is made and possible contact made with persons to help improve firefighter's learning abilities.
4. Enrollment in a third and final EMT class.
5. If a passing score is not achieved, then the person is released from employment, with

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the understanding that they will be rehired when they have achieved EMT certification and there is an opening.

6. Until the career firefighter achieves EMT certification, he or she remains at the entry level pay scale, and step increases are withheld until EMT certification.

Jack Ragan seconded the motion. Board approved with no opposition.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, motion was made, seconded and approved to adjourn at 8:37 PM.

Respectfully submitted,

Kyle Brown, Secretary

ATTESTED:

Dorsey Powell, Chairman