

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM, on Thursday, July 3, 2003, at 8501 Preston Highway, Louisville, Ky. 40219. The following people were present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mr. Kyle Brown, Secretary
Mr. Jack Ragan
Mr. Mike Portman, arrived at 7:10 PM.
Col. Richard Carlson, Chief of the District
Mr. Irvin Maze, Attorney for the District

Visitors: Mr. Richard Sohan, Knights of Columbus
Mr. Joe Fritch, Knights of Columbus
Attorney Searcy, Knights of Columbus
Mr. Don Ackerman
Mr. Charlie Wimsatt, Black Mudd
Sgt. Jim Baker

Sue Floyd has been appointed by Mayor Abramson to serve as appointed trustee. She was not in attendance tonight.

Election Committee Report

Ed Hogan reported that the election was held for the position of firefighter trustee, on June 28, 2003 from 11:00 AM to 2:00 PM as required. Cary Luker and Kyle Brown were the candidates. Kyle Brown received 24 votes and Cary Luker 9 votes. Attorney Maze advised that Kyle Brown did not need to take the oath since he was already a trustee.

Election of Board Officers

Chairman - Ed Hogan nominated Dorsey Powell. Jack Ragan seconded. There were no further nominations. Board approved Dorsey Powell to be chairman.

Secretary - Jack Ragan nominated Kyle Brown, Ed Hogan seconded. There were no further nominations. Board approved Kyle Brown to be secretary

Treasurer - Ed Hogan nominated Jack Ragan. Dorsey Powell seconded. There were no further nominations. Board approved Jack Ragan to be treasurer.

I. ADMINISTRATION

The minutes of the June 5, 2003 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the June 5, 2003 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of June 2003 which is summarized as follows:

Beginning Balance as of June 1, 2003.....	\$1,022,213.03
Deposits as of June 30, 2003.....	\$ 68,447.27
Withdrawals as of June 30, 2003.....	\$ 260,177.14
Ending Balance as of June 30, 2003.....	\$ 830,483.16

Jack Ragan advised that there was a check not showing in the register made to him for his meeting attendance in the amount of \$25. Jack Ragan made the motion to approve the treasurer's report with the above correction. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of June 2003 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

1. Career Firefighter Issues

Vacancies due to retirement

Cary Luker has advised the board that he has declined to accept the offer of employment due to financial considerations. Therefore, Jason Tobbe, the alternate, will be hired to fill the vacancy created by Jim Baker's retirement.

Replacement of Shift Supervisor

It is recommended that the board appoint Mark Stump as a lieutenant to fill the shift supervisor vacancy created by the retirement of Ed Hogan.

Assistant Supervisors

In the past we had three assistant supervisors to act as supervisors when the regular shift supervisor was off. Each received an additional \$1,200 for a total cost of \$3,600. Jim Baker was one and he is retiring. Mark Stump was another and his promotion was recommended above. That leaves Dave Lindsey.

The career supervisors have recommended the following. There should be one sergeant for each career supervisor to act as supervisor when he is absent. That means we would have 9 sergeants. Dave Lindsey being one of them. It is further recommended that Dave continue receiving the \$1,200 salary supplement. The remaining \$2,400 would be distributed among the other 8 shift sergeants.

Ed Hogan made the motion to approve the above recommendations and also to name a new alternate from the hiring list which would be John Self. Jack Ragan seconded. Board approved with no opposition.

2. Merger related issues

1. Update

The merger with Black Mudd took effect Tuesday and all is going quite well thus far.

2. Station 3 Facility Improvements

It is requested that the board approve the expenditure to provide a second means of escape from the dormitory area at station 3. This is a Life Safety Code requirement. Currently the only means of egress from the dorm are through the apparatus bay. If a fire occurred in the bay, the sleeping firefighters would have no other means of escape. Ed Hogan has a price quote of \$4,925 to install the door and change the electrical outlets. Ed Hogan made the motions to approve \$4,925 to install the door and change the electric at station 3. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions \$4,925 was approved to install a door & change electric at the dorm at station 3.

3. ISO Survey

As a result of the merger, we have been notified that the Insurance Services Office ("ISO") will conduct a survey to determine which fire protection classification will apply

to the enlarged Okolona. Many different things are examined during such a survey. One of these is to see if all fire apparatus has the equipment it should have according to NFPA standards. We have checked our units and have found that we are short on some items. Attached is a preliminary list of those items which are needed. It is requested that the board authorize the chief to purchase the needed equipment, even though it may be higher than his spending authorization of \$1000. A date for the survey has not been established. ISO will give us some time to get settled with the merger. Kyle Brown made the motion to spend up to \$5000 for new equipment. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions approval was given to spend up to \$5000 for the purchase of new equipment for the apparatus.

IV. NEW BUSINESS

1. Councilperson's Request for Office Space

24th District Councilperson Madonna Flood has asked if she may use some fire department office space for a satellite office. If she has no objections to sharing an office, the chief believes this request can be accommodated. Attorney Maze advised that it would be alright to do so. Jack Ragan made the motion to allow Madonna Flood to have an office space. Mike Portman seconded. Board approved with no opposition.

2. Annual Audit

It is time for our annual audit. William Hollister has presented a proposal of \$5000 for the boards consideration. Mr. Hollister has done the audit in the past. Ed Hogan made the motion to approved Williams Hollister to do the audit. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motion to approve \$5000 for the audit to be performed by William Hollister.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, Ed Hogan made the motion to adjourn and Mike Portman seconded.

Chief Carlson requested approval of up to \$3500 for two new computers to replace his computer and Judy's computer. The computers they now have will be distributed to other offices. Kyle Brown made the motion to approve up to \$3500 for new computers. Ed Hogan seconded. Board approved with no opposition.

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IT IS HEREBY RESOLVED after proper motions to approve up to \$3500 for two new computers.

Motion approved to adjourn.

Respectfully submitted,

Kyle Brown, Secretary

ATTESTED:

Dorsey Powell, Chairman