

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM, on Thursday, October 3, 2002, at 8501 Preston, Louisville, Kentucky 40219, with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mrs. Madonna Flood, Secretary
Mr. Jack Ragan
Mr. Mike Portman
Mr. Irvin Maze, Attorney for the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Firefighter Dale Stearman
Firefighter Jim Baker
Asst. Chief Keith Anderson

I. ADMINISTRATION

The minutes of the September 5, 2002 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

The minutes of the September 12, 2002 special meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the September 5, 2002 meeting and the September 12, 2002 special meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of September 2002 which is summarized as follows:

Beginning Balance as of September 1, 2002.....	\$308,444.26
Deposits as of September 30, 2002.....	\$ 26,742.12
Withdrawals as of September 30, 2002.....	\$172,195.25
Ending Balance as of September 30, 2002.....	\$162,991.13

Ed Hogan made the motion to accept the treasurer's report as presented. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of September 2002 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Station 1 Floor Coating

We were not pleased with the new floor coating that was put down on the bay floors at station 2. Billy Mattingly & Chief Carlson met with Schnell Contracting, the company that put the floor down and they are going to do the repairs to the floor. Chief Carlson would like for the board to approve their going ahead & putting the coating on the station 1 bays. Madonna Flood made the motion to table this until the station 2 floor is satisfactorily completed. Mike Portman seconded. Board approved with no opposition.

B. Furnace Station 2

We have a furnace at station 2 that needs to be replaced. We have gotten price quotes from 3 vendors as follows:

Robbins Heating - \$2,535
Air King - \$4,898
F.S. Schardein - \$5780.16

Ed Hogan made the motion to have Robbins Heating install the new furnace at station 2. Madonna Flood seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to have Robbins Heating install a furnace at station 2 at a cost of \$2,535.

C. Dedication Plaque

The station 2 dedication plaque will cost \$125 more than approved last month due to the number of names to be listed on the plaque.

D. Telephone System Station 2

We have received a quote from Advanced Global Communications to install the new telephone

system for station 2. It is a refurbished system, with 10 mailboxes, a paging system and 3 added sets. It was figured into the construction budget. The cost will be \$3,996. This quote includes an estimated time and materials. Ed Hogan made the motion to approve spending \$3,996 to install the new telephone system. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to approve \$3,996 for the new telephone system at station 2.

IV. NEW BUSINESS

A. Awards Dinner

We have received quotes for the awards dinner caterers. They are attached to these minutes. A list was posted to firefighters to select which caterer they preferred. Of those that signed the list the majority requested Kingsley. Ed Hogan made the motion that we approved Kingsley's to caterer the awards dinner at a cost of \$12.50 per person. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend \$12.50 per person for Kingsley's to caterer the awards dinner.

B. Firefighter Safety Awards

Each year we give safety awards to the firefighters at the awards dinner. Board approval to spend up to \$100 per firefighter is requested. Ed Hogan made the motion to approve up to \$100 per firefighter for safety awards. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to approve up to \$100 per firefighter for safety awards.

C. Assistant Supervisors

As information to the board, Jim Baker and Dave Lindsey have been promoted to assistant supervisors. There will be a pay increase for this position.

D. Computer Upgrades

Jim Baker advised the board that we needed to upgrade our server and replace a bad hard drive in the server. The cost will be approximately \$1,300 to do this. This should extend the life of the server another year or two. A new server would cost approximately \$6,100. Ed Hogan also

suggested that we get the new Firehouse software. Ed stated we have been having problems with some of the programs we are now using and this program should take care of all the data needs such as hydrants, inventories, etc., as well as give us reports that we need. The cost of this software package is \$1,200. Ed Hogan made the motion to spend up to \$1,300 to update the server and \$1,200 for the Firehouse software. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to approve \$1,300 for server upgrades and \$1,200 for software.

E. Training Requests

The training bureau request \$450 for the second required level of the swift water rescue technician course. Jack Ragan made the motion to approve \$450 for the swift water class. Mike Portman seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions approval to spend \$450 for the swift water rescue class was granted.

F. Copier for Sta. 2

Station 2 is in need of a copy machine. Ed Hogan has gotten price quotes. Mike Portman suggested leasing a copier and including maintenance & supplies in the leasing, may be a better option for us. The board requested that Ed look into leasing & get some demo copiers and bring the information back at the November meeting.

Madonna Flood made the motion to go into executive session to discuss matters of personnel. Ed Hogan seconded. Meeting adjourned to executive session.

The meeting returned to open session.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, and after proper motions the meeting adjourned.

Respectfully submitted,

Madonna Flood

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ATTESTED:

Dorsey Powell, Chairman