

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:00 PM on Thursday, March 7, 2002, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mrs. Madonna Flood, Secretary
Mr. Jack Ragan
Mr. Bob Hughes
Mr. Joe Cissell
Mr. Kyle Brown
Asst. Chief Keith Anderson
Mrs. Judy Johnson, Fire Department Secretary
Mr. Jason McGregor, Attorney for the District

Visitors: Mr. Steve Siereveld, Volunteer Firemans Insurance Services
Mr. Don Renau, Kiely, Hines & Associates
Mr. Everett Roberts, Central Hardin Fire Department
Mr. Matthew Haddle, Central Hardin Fire Department
Mr. Dave Pendleton, Westport Fire Department
Battalion Chief Cary Luker

ADMINISTRATION

The minutes of the February 7, 2002 meeting were presented for approval. Jack Ragan advised that in old business, item C. - Hiring Committee Report, the minutes read motion seconded by Ed Hogan. Bob Hughes actually seconded the motion. Jack Ragan made the motion to approve the minutes with the above correction. Bob Hughes seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the February 7, 2002 meeting were duly approved with correction and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of February, 2002 which is summarized as follows:

Beginning Balance as of February 1, 2002.....\$1,262,822.72

Deposits as of February 28, 2002.....	\$ 141,517.49
Withdrawals as of February 28, 2002.....	\$ 294,513.96
Ending Balance as of February 28, 2002.....	\$1,109,826.25

Jack Ragan made the motion to accept the treasurer's report as presented. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of February 2002 were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Opening Insurance Proposals

We advertized for bids for the fire department's insurance package and have received bids from three companies. The insurance is scheduled to renew on April 1, 2002. Secretary Flood opened the proposals. They are as follows:

Kentucky Association of Counties - Period from 4/15/02-7/1/03 - \$57,588
Period from 7/1/02-7/1/03 - \$47,908

VFIS - \$36,070

ESIP - Kiely, Hines & Assoc. - \$40,407.81

Bob Hughes made the motion to have a special meeting to make a decision on the insurance. This will be the only item on the agenda for this meeting. Joe Cissell seconded. Chief Carlson to review the proposals for comparison. Special meeting date set for March 21, 2002 at 6:30 PM.

Board approved with no opposiion.

B. Lieutenant's Positions

With the hiring of Tom Burgett, his lieutenant's position needed to be filled. The officers recommend Bill Thomas for this position. John Vickers has been selected as career supervisor for station 2 with the rank of Lieutenant. Ed Hogan made the motion to approved them for the position of Lieutenant. Bob Hughes seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to appoint Bill Thomas and John Vickers to the position of Lieutenant.

C. Employee's Career Health Insurance

Trustee Brown advised the board that the Jefferson County Fire Trustee health insurance program for our career employee's has gone into effect as of March 1, 2002.

D. CERS - Hanners

Trustee Cissell advised the board that he had had a response regarding the matter Firefighter Bobby Hanners had with CERS. He will provide Chief Carlson with the information.

E. Unit 8030

At the February meeting Westport Kentucky Fire Department and Central Hardin Fire Department came before the board and expressed an interest in surplus Unit 8030. Both departments have extremely low incomes and demonstrated to the board their need for fire apparatus. At that time the board attorney advised bids should be taken to receive something for the vehicle. Unit 8030 has been on loan to the Central Hardin Fire Department since the February meeting as Central Hardin Fire Department responds to 210 incidents per year and protects approximately 20,000 persons, while Westport Fire Department responds to 22 incidents per year and protects 2,000 persons. The board voted to take sealed bids for the sale of Unit 8030 and any bids from a governmental agency be considered. Both interested departments presented bids. Joe Cissell made the motion to give the truck to Central Hardin. Bob Hughes seconded. Chairman Powell advised the board that the board voted to take bids at the last meeting. Trustee Hogan expressed a concern about his duty to the taxpayers regarding giving a unit away. After discussion, Bob Hughes withdrew his second to the motion and Joe Cissell withdrew his motion. Secretary Flood opened the bids for unit 8030 which were as follows:

Westport Fire Department - \$20,000
Central Hardin Fire Department - \$2,500

Joe Cissell made the motion to accept the bid from Central Hardin Fire Department for \$2,500. Bob Hughes seconded. Chairman Powell called for a roll call vote. Bob Hughes - yes, Joe Cissell - yes; Ed Hogan abstained restating his concern, Madonna Flood - abstained stating she still had some question, Kyle Brown abstained due to his being a friend of one of the persons offering a bid, Jack Ragan abstained stating his concern for how it would look. Board attorney

informed the board that they needed to think about what they were doing. After further discussion, the motion was presented again. A roll call vote was again taken. Bob Hughes, Joe Cissell, Jack Ragan and Kyle Brown voted for the motion, Ed Hogan abstained, Madonna Flood opposed. Motion carried to sell Unit 8030 to Central Hardin Fire Department for \$2,500. Trustee Hughes advised that he would like to personally donate \$500 to Central Hardin Fire Department to help off set the cost of the truck. Trustee Cissell advised that he too would donate \$500.

IT IS HEREBY RESOLVED after proper motions to sell Unit 8030 to Central Hardin Fire Department for the price of \$2,500.

E. Construction

Trustee Hogan advised the board that we have the request for the 5th draw on the construction projects in the amount of \$45,294.52. Trustee Cissell asked if we were still holding a retainer. Trustee Hogan advised that we were withhholding 10%. Trustee Hogan advised that we had put in a change order for Raynor Door to install the doors at station 2 since they are the ones we use for all our doors instead of the contractor supplying. That was an additional \$5,800.

Trustee Hogan advised that we have received 2 bids to redo the parking lot at station 1. A portion of the lot will be in concrete and a portion in asphalt due to the high cost of concreting the entire lot. We have received 2 bids so far and are expecting more bids but would like to have approval to spend up to the amount of the lowest bidder so that work can be started as soon as possible. The lowest bidder at this time is White's Concrete - \$17,960 and Asphalt Co. - \$13,450. Ed Hogan made the motion approve the concrete work not to exceed \$17,960 and the asphalt work not to exceed \$13,450. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to approve up to \$17,960 for concrete work and \$13,450 for asphalt work at station 1.

Kyle Brown made the motion to approve paying the #5 construction draw in the amount of \$45,294.52. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to pay the #5 construction draw in the amount of \$45,294.52.

F. Surplus Equipment

Trustee Hogan advised that we had posted a note regarding some surplus equipment for sale.

The note did not stay on the board and we only received one bid. It was the decision of the board to table this until the April meeting. Bid received will be held for that meeting.

G. Station 2 Office Furniture

At the January meeting we approved money for the purchase of dorm furniture and office furniture for Sta. 2. We would like to use the same company for the office furniture that we have used for the office at station 1. This will cost an additional \$1000. Ed Hogan made the motion to approve an additional \$1000 to cover the cost of the office furniture for station 2 from Munson. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to approve an additional \$1000 for the office furniture at station 2 to be purchased from Munson.

NEW BUSINESS

A. Cellphone Service

Chief Carlson has prepared a memo regarding cellular telephone service. Each trustee has a copy of this memo. Chairman Powell read the memo to the board. A copy is attached to these minutes. After discussion, Kyle Brown made the motion to accept the chief's recommendations regarding this service. Ed Hogan seconded. Board approved with no opposition.

B. Trustee Positions

Chairman Powell advised the board that Trustee Joe Cissell's position as property owner trustee will expire June 30, 2002 and Trustee Jack Ragan's position as appointed trustee will expire June 30, 2002. We need approval to publish an ad that Trustee Cissell's position is coming open and anyone interested in running for this position must apply by no later than 4:30 PM on the last Thursday of April. Ed Hogan made the motion to publish the ad for Joe Cissell's position. Jack Ragan seconded. Board approved with no opposition.

Trustee Powell advised that Joe Cissell, Madonna Flood and Jack Ragan are the election committee members. Since Joe Cissell will be a candidate Kyle Brown will be appointed to fill Trustee Cissell's position on the election committee.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, Joe Cissell made the motion to adjourn. Jack Ragan seconded. Board

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approved with no opposition.

Respectfully submitted,

Madonna Flood
Secretary

Attested:

Dorsey Powell
Chairman