

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, came to order at 7:01 PM, on June 6, 2002, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mrs. Madonna Flood, Secretary
Mr. Jack Ragan
Mr. Bob Hughes
Mr. Joe Cissell
Mr. Kyle Brown
Mr. Jason McGregor, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Mrs. Laura Lindsey
Mr. Michael Portman
Mr. John Flood
Capt. Billy Mattingly,
Battalion Chief Cary Luker
Asst. Chief Keith Anderson

I. ADMINISTRATION

The minutes of the May 2, 2002 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Bob Hughes seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the May 2, 2002 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of May, 2002 which is summarized as follows:

Beginning Balance as of May 1, 2002.....	\$869,927.06
Deposits as of May 31, 2002.....	\$ 75,218.74
Disbursements as of May 31, 2002.....	\$172,218.16
Ending Balance as of May 31, 2002.....	\$772,927.64

Jack Ragan made the motion to accept the treasurer's report as presented. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of May, 2002 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Hiring Committee Report

The hiring committee recommends to hire Bob Gritton and Scott Evans to start June 16, 2002. The committee also recommends that if we have available funds we hire 2 more. Ed Hogan made the motion to hire Bob Gritton and Scott Evans to start June 16, 2002 and to keep the remainder of the applicant list for a period of one year. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to hire Bob Gritton and Scott Evans as career firefighters with a start date of June 16, 2002.

B. Additional Supervisors

When station 2 goes to 24/7 staffing, it will use three shifts of firefighters. It is desirable for each of the three shifts to have its own supervisor. We have one supervisor there now. The chief and current supervisors recommend Bobby Hanners and Rob Barnes be appointed as supervisors. Ed Hogan made the motion to appoint Bobby Hanners and Rob Barnes supervisors to meet the new staff needs. Bob Hughes seconded. Kyle Brown asked if they would be on probation for one year and he was advised that they would be. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to appoint Bobby Hanners and Rob Barnes to the position of career supervisors.

C. Construction Project

At the May meeting, after a recommendation for Architect Charles Keyes, the board elected not to pay the construction draw that had been submitted due to there being a number of incompleting projects. The construction company worked for 3 or 4 days but there is still a list of things that need to be completed. Charlie Keyes recommends that we do not allocate anymore payments until the work is completed. It was the decision of the board to follow Mr. Keyes recommendation.

D. Property Owner Trustee Election

As a reminder to the board, the property owner trustee election will be June 22, 2002 from 11:00 AM to 2:00 PM. Kyle Brown, Ed Hogan and Jack Ragan are the election committee for this year. Bob Hughes will be the alternate. Attorney McGregor was asked if there was a problem with there being 2 firefighters trustees on the committee. He advised that there was no problem with this since one property own trustee was running and the other requested not to be on the committee.

IV. NEW BUSINESS

A. Rapid Intervention Equipment

A new OSHA requirement is to have a rescue team on standby whenever there is a team inside a hazardous atmosphere. The new rescue team will be call "Rapid Intervention Team". A standard procedure has been adopted by all county departments. There is a list of equipment that should be available to this team. This equipment would be used to rescue firefighters who may be trapped in a fire building. Cost of the equipment to be used to rescue trapped firefighters is \$3,349.20. List of equipment is attached to these minutes. Jack Ragan made the motion to purchase the equipment. Madonna Flood seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase rapid intervention equipment at a cost of \$3,349.20.

B. Volunteer Recruits

The officers would like approval for 2 people to start their recruit status as volunteer firefighters.

They will be station 2 firefighters.

Robert Purvis
10520 Clayton Allen Blvd.

Christopher Kushman
10112 Blue Creek Dr.

Ed Hogan made the motion to approve there to start recruit status. Bob Hughes seconded. Board approved with no opposition.

C. Iris Camera

Capt. Billy Mattingly advised the board that our helmet mounted iris camera is broken. Repair cost estimate is \$5000. We recently purchased a hand held for station 2 that cost \$9000. The

only warranty on the repairs will be on the work they do for 1 year. Station 1 is using the one from station 2 right now. The board decided to table this matter to the July meeting for more information on types, costs, etc. Trustee Flood advised that the State Fire Commission is working very hard to get buying power so we may want to check their price for the camera. Chairman Powell advised that he is concerned that station 2 does not have one. Capt. Mattingly advised he would get a loaner.

D. AED's

Capt. Mattingly showed the board the new automatic external defibrillators that Jefferson County EMS purchased for us. Our old units were obsolete and hard to get parts for. We traded them in through Jefferson County for these two new ones.

E. Lake In The Woods Apartments

Chief Carlson advised the board that the Lake in the Woods Apartments, formerly known as McNeely Lake Apartments, have significant fire safety problems. We have been in contact with the State Fire Marshal's Office and they aren't particularly interested in becoming involved in fire safety code enforcement. The State Fire Marshal's Office believes that we should be able to deal with it ourselves or go through the County Attorney's office. The County Attorney's office can not assume this because of financial and staffing concerns. In the past, the lawyer for the State Fire Marshall's office has taken the position that only the Chief of a fire department for a city can initiate enforcement action. Their new lawyer says that any fire chief can. She is the only lawyer that we've talked to that reads the law that way. The statutes don't take districts into account. The State Fire Marshal's Office informed Attorney McGregor that they don't want to be in enforcement anymore. The County Attorney's office says that it would be too costly for them to begin this enforcement for the county. We could hire a contractor to fix the problems and then put a lien on the property or we could file a suit. We might be able to get a letter from the County Attorney's office stating that enforcement is not the job of the County Attorney's office but the job of the State Fire Marshal's office. Trustee Cissell suggested getting in touch with the Attorney General's office for an opinion. It should be determined who has enforcement powers when a building has serious fire safety violations that should be corrected. The board requested that Chief Carlson and Attorney McGregor continue to resolve this issue.

F. Appointed Trustee

Madonna Flood made the motion to have the board write a letter to Rebecca Jackson, Russ Maple, Delores Delahanty and Darrell Owens asking them to reappoint Jack Ragan to the appointed trustee position. Ed Hogan seconded. Chairman Powell advised that we only needed to send the letter to Rebecca Jackson, County Judge Executive. Board approved with no opposition. Jack Ragan did not vote.

G. Asphalt Work

A few months ago we approved money to resurface the black top at sta. one. We added some additional work on to the bid. Price quotes are attached to these minutes. This includes some repair work at station 2. Kyle Brown made the motion to have Asphalt Driveways do the asphalt work at sta. 1 and sta. 2. Bob Hughes seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to have Asphalt Driveways do the asphalt work at sta. 1 & sta. 2 at a total cost of \$13,835.

H. Painting

We had hoped to be able to put a drop ceiling in the back stairwell at sta. 1 which would enable us to be able to paint it but we have learned that we can not do this. We have gotten price quotes to paint the front and rear stairwells. They are attached to these minutes. Jack Ragan made the motion to have Jerry Lanham Painting paint the front and rear stairwells at a cost of \$10,100. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to have Jerry Lanham Painting paint the front and rear stairwells at station 1 at a cost of \$10,100.

I. Exercise Equipment

With station 2 going to 24/48 shifts, we would like to purchase a treadmill for station 2. Price quotes are attached to these minutes. Kyle Brown made the motion to purchase the treadmill from Sears at a cost of \$2,199. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase a treadmill for station 2 from Sears at a cost of \$2,199.

J. Gas and Water Lines

We would like to have the gas and water hooked up to the garage at station 1. Price quotes are attached. Kyle Brown made the motion to have Mark Quire Plumbing hook up the gas and water line at a cost of \$1,985. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to have Mark Quire Plumbing hook up the gas and water to the garage at sta. 1 at a cost of \$1,985.

L. Electronic Door Eyes

We would like to have electronic door eyes installed in the new doors at station 2. These eyes keep the door from coming down on something. Raynor door does our door work. The cost for these electronic eyes would be \$2000. Kyle Brown made the motion to have Raynor Door install the electronic eyes. Bob Hughes seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to have Raynor Door install electronic door eyes at sta. 2 at a cost of \$2,000.

The board went into executive session at 8:05 PM to discuss matters of personnel. After returning to open session, Kyle Brown made the motion to give the career firefighters a \$600 bonus. Motion died for lack of second.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, and after proper motions, the meeting adjourned at 8:50 PM.

Respectfully submitted,

Madonna Flood, Secretary

ATTESTED:

Dorsey Powell, Chairman