

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM on Thursday, February 7, 2002, at 8501 Preston Highway, Louisville, Kentucky 40219. The following people were present:

Mr. Dorsey Powell, Chairman  
Mr. Ed Hogan, Treasurer  
Mr. Jack Ragan  
Mr. Bob Hughes  
Mr. Joe Cissell  
Mr. Kyle Brown  
Col. Richard Carlson, Chief of the District  
Mr. Jason McGregor, Attorney for the District

Visitors: Captain Billy Mattingly  
Batt. Chief Cary Luker  
Matthew Haddle, Central Hardin Fire Dept.  
David Pendleton, Westport Fire Dept.  
Asst. Chief Keith Anderson  
Firefighter Robert Barrett  
Sergeant Dale Stearman

## I. ADMINISTRATION

Chairman Powell appointed Jack Ragan as acting secretary in the absence of Madonna Flood.

The minutes of the January 3, 2002 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Bob Hughes seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motions the minutes of the January 3, 2002 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.*

## II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of December, 2001 which is summarized as follows:

<b>Beginning Balance</b> as of January 1, 2002.....	\$ 840,071.84
<b>Deposits</b> as of December 31, 2001.....	\$ 810,666.87
<b>Disbursements</b> as of December 31, 2001.....	\$ 388,436.49
<b>Ending Balance</b> as of December 31, 2001.....	\$1,262,302.22

Jack Ragan made the motion to accept the treasurer's report as presented. Bob Hughes seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of January 2002, was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

### **III. OLD BUSINESS**

#### **A. Health Insurance**

The board was advised by the Health Insurance Committee that the fire district may realize a significant savings if the fire district along with several other county fire districts were to create their own group for health insurance purposes. The amount of savings could well exceed \$10,000 per year. There were two options, one for a Humana plan, the other for an Anthem plan. The Anthem plan is the same as we now have for career employees, except for an increased doctor visit co-pay.

Kyle Brown moved that Trustee Madonna Flood be directed to cast Okolona's vote in favor of the Anthem plan at the next county fire trustee association meeting. Motion seconded by Ed Hogan. Motion passed without opposition.

***IT IS HEREBY RESOLVED after proper motions that Trustee Madonna Flood be directed to cast Okolona's vote in favor of the Anthem plan at the next county fire trustee association meeting.***

Chairman Powell was concerned that should this county wide group health insurance program become effective, that upon renewal time there may be a substantial increase in premiums. To help prepare for an adverse financial impact, Chairman Powell suggested that any savings realized by this plan be placed in escrow. Bob Hughes moved that any savings be placed in escrow to help offset any significant future increase in health insurance costs. Motion seconded by Ed Hogan. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions that any savings be placed in escrow to help offset any significant future increase in health insurance costs.***

#### **B. New Construction Update and related matters**

Ed Hogan advised the board that a pay request had been submitted by the contractor and approved by the architect in the amount of \$76, 396.40. Ed Hogan moved that the pay request be

approved. Motion seconded by Jack Ragan. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to pay the construction contractors in the amount of \$76,396.40.***

Price quotes for furniture in the new career supervisors office were presented to the board for their consideration. Joe Cissell moved that the furniture be purchased from Munson Business Interiors at a cost of \$2,901.51. Motion seconded by Ed Hogan. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to purchase career supervisor office furniture from Munson Business Interiors at a cost of \$2,901.51.***

The board was advised that painting of the existing portion of station two was nearing completion. The chief suggested that the board consider hiring out the painting of the underside of the existing roof/ceiling assembly in the existing bay be considered by the board, given the difficulty of this work. Price quotes were presented to the board. Joe Cissell moved that Jerry Lanham Painting's quote of \$1,185 be approved. Motion seconded by Ed Hogan. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to approve Jerry Lanham Painting's quote of \$1,185.***

### **C. Hiring Committee Report**

The hiring committee reported to the board that they recommend the hiring of Thomas Burgett to fill the career firefighter vacancy created by Eric Newman's resignation to accept other employment. Ed Hogan moved that Thomas Burgett be hired as a probationary career firefighter with a starting date to be coordinated by the fire chief. Motion seconded by Ed Hogan. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions that Thomas Burgett be hired as a probationary career firefighter with a starting date to be coordinated by the fire chief.***

### **D. Retirement Matter pertaining to Fire Department members**

The board was advised that Bobby Hanners and Gary Burkhead were notified by the Kentucky Retirement System that some of their service credits have been revoked. The stated reason was that since Hanners and Burkhead were employed in non-hazardous positions, they could not receive credit in their volunteer capacity from the same employer.

Trustee Cissell will contact a member of the Kentucky Retirement System Board of Trustees to seek clarification and favorable resolution of this matter.

#### **IV. NEW BUSINESS**

##### **A. Training Education Opportunities**

The following requests were presented to the board of trustees for their consideration: Approval to spend \$750 to send up to twenty (20) members of the fire department to the annual Fire Department Instructors Conference; to spend up to \$1,526.90 to send up to twenty (20) members to the annual Green River Officers School; and to spend up to \$700 to send the chief to the annual Southeastern Fire Chiefs conference.

Ed Hogan moved that the requests be approved. Motion seconded by Jack Ragan. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions that the above requests are approved.***

##### **B. Personnel Matters**

Bobby Schmid has satisfactorily served his probationary period as a company officer (lieutenant).

Ed Hogan moved that Bob Schmid be appointed as a permanent lieutenant for the Okolona Fire Department. Motion seconded by Kyle Brown. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions that Bob Schmid be appointed as a permanent lieutenant for the Okolona Fire Department.***

We have two (2) people that have submitted applications to become volunteer firefighters. They are as follows:

Greg Hennies - Station 1  
Jason Burns - Station 2

Bob Hughes made the motion to accept them as probationary members. Motion seconded by Ed Hogan. Board approved with no opposition.

##### **C. Computers**

The board was advised that due to new construction, the fire department is in need of two (2) new computers, and upgrades to three (3) others. Jack Ragan moved that \$3,584 be approved to purchase two (2) new computers and upgrade three (3) existing machines. Motion seconded by

Joe Cissell.

***IT IS HEREBY RESOLVED after proper motions to purchase new computers and upgrade existing computers at a cost of \$3,584.***

#### **D. Supervisory Career Personnel Station Two**

The chief has requested that the board approve the creation of supervisory positions for the station two career staff. Ed Hogan moved that one (1) shift supervisor and one (1) assistant supervisor position be created at station two, and the chief to have authority to select these persons. This does not mean additional career firefighters at this time. Motion seconded by Bob Hughes. Board approved with no opposition.

#### **E. Facility Improvements**

Ed Hogan brought the following facility improvement items to the board's attention for consideration:

That the existing aluminum siding at station two be replaced to match the siding for the new addition. This was a planned item when the construction project was being prepared. Ed Hogan moved that Greg Thompson's price quote of \$4,650 to install new siding and gutters at station two be approved. Motion seconded by Joe Cissell. Board approved with no opposition.

That the aluminum windows at station one, located on the second floor at the rear are in need of replacement, and this replacement was contemplated with the new construction project. Ed Hogan moved that up to \$9,661 be approved for the replacement of these windows. Motion seconded by Jack Ragan. Board approved with no opposition.

Requested the purchase of a 180 square foot storage shed be purchased for storage purposes at station two. Jack Ragan moved that the price quote of \$2,329 from Coleman Services be approved. Motion seconded by Ed Hogan. Board approved with no opposition.

Requested the purchase of welding equipment for station two. Joe Cissell moved that a welder be purchased from Granger at a cost of \$4,100. Motion seconded by Bob Hughes. Board approved with no opposition.

That the Nederman System be modified at a cost of \$1,950. This was to cover an unanticipated problem of increased height of fire apparatus exhaust pipes. Joe Cissell moved that this modification and cost be approved. Motion seconded by Bob Hughes.

Board approved with no opposition.

Due to the new construction there are many others that are now surplus and disposition is desired. Ed Hogan will prepare a list and make notifications that the board will accept sealed bids for the sale of these items, at the March trustee meeting.

#### **F. Disposition of Unit 8030**

Unit 8030 is surplus to the needs of the Okolona Fire District, and the district is in the process of disposing of this unit. Two region fire departments have learned that this unit may be up for sale in the near future, and have asked to address the board of trustees on this matter.

Assistant Chief David Pendleton of the Westport Kentucky Fire Department explained his department's apparatus situation, as did Matthew Haddle of the Central Hardin Fire Department. Both fire departments are extremely low income departments and demonstrated to the board of their need for fire apparatus. The Westport Fire Department provides fire protection to 2,000 persons and responds to some 22 incidents per year. The Central Hardin Fire Department protects 20,000 persons and responds to 210 calls per year.

The chief advised the board that Unit 8030 is out of service, and has been stripped of its equipment, pending disposition. Additionally with the construction and renovation work which is on-going, the unit is in the way.

Ed Hogan moved that sealed bids for the sale of Unit 8030 be opened at the March 2002 board meeting, and that any bids from a governmental agency be considered. During the period of time until the next board meeting, Unit 8030 be loaned to the Central Hardin Fire Department provided that our liability be properly insured and that those who would be operating this unit be trained and qualified to do so, to the satisfaction of Okolona. Motion seconded by Jack Ragan. Board approved with no opposition.

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There being no further matters to be brought before the board of trustees, the motion to adjourn was made by Ed Hogan and seconded by Joe Cissell at 8:09 p.m.

Respectfully submitted,

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Jack Ragan, Acting Secretary

Attested:

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Dorsey Powell, Chairman