

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM on November 1, 2001, at 8501 Preston Highway, Louisville, Ky. 40219 with the following people present:

Mr. Ed Hogan, Treasurer  
Mr. Jack Ragan  
Mr. Bob Hughes  
Mr. Kyle Brown  
Mr. Joe Cissell  
Mr. Irvin Maze, Attorney for the District  
Col. Richard Carlson, Chief of the District  
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Mr. William Hollister, CPA  
Mr. Bob Osborne, R.E. Osborne Co.  
Mr. John Hendershot, Nederman  
Mr. Ed Rossman, Clean Air Concepts  
Mr. Marty Stevens, Exhaustomatic  
Mr. Charlie Keyes, Keyes Architects  
Ms. Christie Coats, Keyes Architects  
Asst. Chief Keith Anderson  
Battalion Chief Cary Luker

Ed Hogan was acting chairman in the absence of Chairman Dorsey Powell. Mr. Kyle Brown was acting secretary in the absence of Secretary Madonna Flood.

## I. ADMINISTRATION

The minutes of the October 4, 2001 regular meeting and the October 11, 2001 special meeting were presented for approval. Jack Ragan made the motion to accept both minutes as presented. Bob Hughes seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motions the minutes of the October 4, 2001 meeting and the October 11, 2001 special meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.*

## II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of October, 2001 which is summarized as follows:

<b>Beginning Balance</b> as of October 1, 2001.....	\$ 19,911.34
<b>Deposits</b> as of October 31, 2001.....	\$220,905.39
<b>Withdrawals</b> as of October 31, 2001.....	\$142,459.15

**Ending Balance** as of October 31, 2001.....\$ 98,357.58

Jack Ragan made the motion to accept the treasurer's report as presented. Bob Hughes seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of October, 2001 was duly approved and made a part of the permanent records of the Okolona Fire Protection District***

**2. Audit**

Mr. William Hollister, CPA, presented the district audit for the fiscal year July 1, 2000 thru June 30, 2001. After discussion, Bob Hughes made the motion to accept the audit as presented. Jack Ragan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions the audit for the fiscal year ending June 30, 2001 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.***

**III. OLD BUSINESS**

**1. Construction Matters**

**A. Exhaust System**

Trustees Cissell, Hogan & Hughes went to the Air National Guard and look at the Nederman system that they have installed there. The Guard is well satisfied with their system. They did not visit any other stations. Based on what they saw at the Air National Guard, Joe Cissell made the motion to purchase the exhaust system that the committee recommends. Bob Hughes seconded.

Ed Rossman, Clean Air Concepts, objected to the fact that they did not visit Pleasure Ridge Park Fire Department and look at his system. Attorney Maze advised the board that they could reject all bids, or accept the bid they felt was in the best interest of the district. After discussion, Trustee Cissell withdrew his motion and Trustee Hughes withdrew his second. They agreed to look at the other systems. Joe Cissell made the motion to postpone the selection of vendor until the December meeting. Bob Hughes seconded. Board approved. There will be a special meeting on Thursday, October 8, 2001, at 7:00 PM to make a selection.

**B. Payment Request**

Charlie Keyes presented the board with a payment draw request from J-Town Construction.

Kyle Brown made the motion to pay the request as provided by Keyes Architects. Jack Ragan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions approval to pay the construction draw request submitted by Keyes Architects in the amount of \$105,855.59.***

### **C. New Office Furniture**

With the addition of the two new officers, the board is asked to approval \$7,138.09 to purchase furniture for the two new offices. Price quotes attached to these minutes. Joe Cissell made the motion to purchase the furniture from Munson in the amount of \$7,138.09. Bob Hughes seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to purchase office furniture for the two new offices from Munson, at a cost of \$7,138.09.***

### **D. Gear Racks**

We have requested 3 price quotes for gear racks for the gear ready room. Quotes attached to these minutes. Jack Ragan made the motion to purchase the gear racks from the low bidder Fire and Specialty Equipment. Joe Cissell seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to purchase the gear racks from Fire & Specialty Equipment at a cost of \$14,400.***

### **2. Safety Awards**

Trustee Brown asked for approval to spend up to \$6000 for safety awards to be given out at the annual awards banquet if the money is available in the budget and he made the motion to do so. Joe Cissell seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED that after proper motions an amount up to \$6,000 was approved for safety awards.***

### **C. Training Request**

The training bureau has requested approval to send Jim Baker to a Haz-Mat technician class. It is one of four classes he needs in order to complete his Associate Degree in Fire Science. Cost is \$205 plus books. Jack Ragan made the motion to send him to the class. Bob Hughes seconded. Board approved with no opposition.

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***IT IS HEREBY RESOLVED that after proper motions the board approved Jim Baker to attend the Haz-Mat technician class at a cost of \$205 plus books.***

#### **4. SCBA**

It was requested to purchase needed items for the self contained breathing apparatus at a cost of \$2,832.50. Kyle Brown made the motion to buy the requested items. Jack Ragan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to purchase necessary items for the self contained breathing apparatus at a cost of \$2,832.50.***

Kyle Brown made the motion to go into executive session to discuss matters of litigation. Jack Ragan seconded. Board approved with no opposition.

The meeting returned to open session. There being no further matters to come before the board of trustees of the Okolona Fire Protection District, Bob Hughes made the motion to adjourn. Joe Cissell seconded. The motion was approved with no opposition. Meeting adjourned at 8:30 PM.

Respectfully submitted,

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Kyle Brown, Acting Secretary

ATTESTED

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Ed Hogan, Acting Chairman