

# MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 pm, on June 7, 2001, at 8501 Preston Highway, Louisville, Kentucky 40219 with the following people present:

Mr. Dorsey Powell, Chairman  
Mr. Ed Hogan, Treasurer  
Mrs. Madonna Flood, Secretary  
Mr. Jack Ragan  
Mr. Bob Hughes  
Mr. Joe Cissell  
Mr. Kyle Brown  
Mr. Irvin Maze, Attorney for the District  
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Sgt. Mike Allendorf  
Mrs. Laura Lindsey  
Fire Marshal Ted Calvert  
Capt. Billy Mattingly

## I. ADMINISTRATION

The minutes of the May 3, 2001 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Bob Hughes seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motions the minutes of the May 3, 2001 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.*

## II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of May 2001 which is summarized as follows:

|   |              |
|---|--------------|
| <b>Beginning Balance</b> as of May 1, 2001..... | \$ 45,643.26 |
| <b>Deposits</b> as of May 31, 2001.....         | \$147,852.22 |
| <b>Disbursements</b> as of May 31, 2001.....    | \$165,981.71 |
| <b>Ending Balance</b> as of May 31, 2001.....   | \$ 27,513.77 |

Jack Ragan made the motions to accept the treasurer's report for the month of May, 2001, as presented. Bob Hughes seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the*

*month of May, 2001 was duly approved and made a part of the permanent records of the Okolona Fire Protection District.*

### **III. OLD BUSINESS**

#### **1. Bids on Surplus Vehicles**

Bids were opened for the purchase of the surplus pick-up truck and sedan. Bids as follows:

|                 |   |
|-----------------|---|
| Pick-up Truck - | Mike Mudd - \$2,650<br>Jack Woods - \$625 |
| Crown Vic -     | Andy Peek - \$1,100                       |

Ed Hogan made the motion to sell the pick-up truck to Mike Mudd for \$2,650 and motion to contact previous bidder list for the second highest bidder and see if they are still interested. If not interested then sell the vehicle to Mr. Peek for \$1,100. Kyle Brown seconded. Board approved with no opposition.

#### **2. Auditor**

We need to select an auditor to do the year end audit. Joe Cissell made the motion to hire Mr. Williams Hollister to do the annual audit. Jack Ragan seconded. Board approved with no opposition.

*IT IS HEREBY RESOLVED after proper motions to hire Mr. William Hollister to do the audit.*

#### **3. Career Salary Review**

Salary reviews were moved to the end of the meeting.

#### **4. Trustee Election**

Kyle Brown advised the board that the firefighter trustee election was to be held on June 23. The firefighters asked him to request that absentee ballots be allowed. There was a list, signed by approximately 23 firefighters requesting absentee ballots be allowed. After discussion, Kyle Brown made the motion on behalf of the firefighters to have absentee ballots for the firefighter trustee election. Ed Hogan seconded. Joe Cissell objected to Ed Hogan seconding the motion. Attorney Maze advised that it would probably be best if he did not vote. Ed Hogan withdrew his second. Jack Ragan seconded the motion. There were 4 no votes, 1 yes vote, Ed Hogan

abstained, Chairman Powell did not vote. Motion did not pass.

### **5. Cellphone**

Trustee Cissell advised the board that he had been having a problem with his cell phone bill thru Cingular Wireless. He was being charged for calls made from another cel lphone. Cingular has not resolved the issue and he intends on bring suit against them. Since the phone was originally received through the fire district name he wanted to the board to know of his intentions.

### **6. Air Conditioners**

Ed Hogan asked Trustee Cissell if he was able to get anyone to check out the air conditioners. Trustee Cissell advised that he had not be able to as yet.

## **IV. NEW BUSINESS**

### **1. AutoCad Training Class**

Approval to send 2 career firefighters to a class on the use of the AutoCad software that we use for streetbooks and pre-planning for major construction. Currently we only have one career firefighter who is knowledgeable about this software and he is overwhelmed and needs help. The classes are held at the University of Louisville and the cost is \$549 per person. Ed Hogan made the motion to approve the class. Jack Ragan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to send two people to the AutoCad class at University of Louisville at a cost of \$549 each.***

### **2. Training Opportunities**

Approval is requested to spend \$525 for three fire prevention bureau members to attend a fire investigation class which will be held August 22-24. Additionally, Mike Allendorf has requested to attend a CPR instructor update class and an AED instructor class. The total cost is \$65. Joe Cissell made the motion to approve the trainings. Bob Hughes seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to approve the above trainings.***

### **3. University of Cincinnati**

Ed Hogan, Mike Allendorf and Chris Gosnell have requested to attend University of Cincinnati classes. One that Chris will attend is a week long residency class. Total cost, less books is

\$2,756. Joe Cissell made the motion to approve the classes. Jack Ragan seconded. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to approve the University of Cincinnati classes for Ed Hogan, Mike Allendorf & Chris Gosnell at a cost of \$2745.***

#### **4. 60<sup>th</sup> Anniversary**

Ted Calvert presented a plan for the 60<sup>th</sup> anniversary celebration. It will be held on July 15, 2001. He requested several items to be purchased as follows: Golf shirts, T-shirts, mugs, pens, ball caps, plastic cups. See attached for prices. The board approved the t-shirts as long as there was a fire prevention message on the shirts. The board approved the golf shirts as long as the shirts were sold & the board reimbursed for the expenditure unless the shirts were made a part of the uniform for at least a year. The board rejected the mugs and the ball caps. The plastic cups were approved and the pens were approved as long as there was a fire prevention slogan on all.

After discussion Kyle Brown made the motion to accept Ted's proposal for the anniversary celebration with the above corrections. Jack Ragan seconded. Board approved with no opposition.

#### **5. Absentee Ballots**

Trustee Brown requested that the issue of the trustee ballots be revisited. Battalion Chief Cary Luker and Firefighter Tommy Burgett joined the meeting and would like to speak. Cary Luker advised the board that he had to work on Saturdays and we have an injured firefighter that cannot attend the election. They would both like to vote in the election. Attorney Maze advised the board that the statutes state the board governs the election. The by-laws state no absentee ballots. If it is the decision of the board to allow absentee ballots for this election there must be specific criteria for being permitted to submit an absentee ballot such as work, illness or injury, out of town, death in family, etc. that would prohibit a firefighter from coming to the firehouse to vote. Joe Cissell will be the person that the firefighter will need to contact to approve the absentee ballots. Bob Hughes made the motion to resend the earlier motion and to allow absentee ballots to be used for this election, June 23, 2001, only. Jack Ragan seconded. Ed Hogan abstained. Board approved with no opposition.

#### **6. Striping on New Apparatus**

Trustee Hogan advised the board that we found that we could have the striping done locally at a cheaper price than having Pierce do it. At some point the board will see a cost for this in the treasurer's report.

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Bob Hughes made the motion to go into executive session to discuss matters of personnel. Ed Hogan seconded. Meeting went into executive session.

After returning to open session, Joe Cissell made the motion to give the paid employees a 4% pay increase plus a \$1.00 per hour increase for the two captains and the two majors. Bob Hughes seconded the motion. Board approved with no opposition.

***IT IS HEREBY RESOLVED after proper motions to give the paid employees a 4% pay increase plus a \$1.00 per hour increase for the two captains and the two majors.***

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, proper motions were made to adjourn.

Respectfully submitted,

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Madonna Flood, Secretary

ATTESTED:

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Dorsey Powell, Chairman