

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District came to order at 7:00 PM on July 5, 2001, at 8501 Preston Highway, Louisville, Ky. with the following people present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Treasurer
Mrs. Madonna Flood, Secretary
Mr. Jack Ragan
Mr. Kyle Brown
Mr. Jason McGregor, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Battalion Chief Cary Luker
 Fire Marshal Ted Calvert
 Mr. Charlie Keyes, Keyes Architects
 Ms. Criste Cates, Keyes Architects
 Mr. Thomas Aguilera, T.A. Construction Co.
 Mr. David Ross, Kelley
 Mr. Eddie Corbett, Jr., Corbett Construction Co.
 Mr. Dave Gabhart, Solar Designs
 Mr. Paul Hinson, HCI
 Mr. Kevin Henshaw, Parco Construction
 Mr. Mark Poling, The Poling Co.
 Mr. Lawrence Lambert, Terry Adams, Inc.
 Mr. Tod Gordon, J-Town Constructors
 Mr. Pat Wise, East & Westbrook
 Mr. Todd Cuenny, BCD Inc.
 Mr. Larry Heck, Cambridge Construction

Mr. Dorsey Powell has been appointed by Fiscal Court for a 3 year term as trustee. Mr. Ed Hogan has been elected by the firefighters for a 4 year term as trustee. Jason McGregor administered the oath of office to Mr. Powell & Mr. Hogan.

Election of Officers

Chairman - Joe Cissell nominated Dorsey Powell for chairman. Jack Ragan seconded. Board approved with no opposition.

Secretary - Jack Ragan nominated Madonna Flood. Ed Hogan seconded. Board approved with no opposition.

Treasurer - Madonna Flood nominated Ed Hogan. Jack Ragan seconded. Board approved with

no opposition.

I. ADMINISTRATION

The minutes of the June 7, 2001 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the June 7, 2001 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of June, 2001 which is summarized as follows:

Beginning Balance as of June 1, 2001.....	\$ 27,513.77
Deposits as of June 30, 2001.....	\$140,280.12
Disbursements as of June 30, 2001.....	\$123,793.80
Ending Balance as of June 30, 2001.....	\$ 44,000.09

Jack Ragan made the motion to accept the treasurers report for the month of June, 2001 as presented. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of June, 2001, was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Building Construction/Renovation

Contractors bids were opened for the renovation/construction of station 1 and station 2. After opening and reading the bids, the board decided to have the architect, Charlie Keyes, review all of the submitted proposals. There will be a special meeting held on July 19, 2001 at 7:00 PM to accept a proposal.

Trustee Cissell joined the meeting at 7:20 PM.

B. Equipment for Station Two

It was felt that it would be more economical for the district to purchase certain equipment for the station two project instead of having the contractors purchase it. Price quotes are attached to these minutes. Trustee Hogan advised that the washer & dryer at station one are serviced by REM and he suggested that we purchase the new ones from REM Co. Kyle Brown made the motion to purchase the extractor at a cost of \$5655 from the REM Co., a dryer at a cost of \$5651 from REM Co. and the cooking stove from Restaurant Equippers, Inc. at a cost of \$5845. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the board approved purchasing a dirt extractor at a cost of \$5655, a dryer from REM Co. at a cost of \$2550 and a cooking stove from Restaurant Equippers at a cost of \$2240. .

C. Vehicle Exhaust System

Trustee Hogan advised the board that we have received price quotes on installing a vehicle exhaust system in the bays. The cost will be \$10,000 per truck. It is a health hazard for the firefighters remaining in the bays and the staff working in the offices to have the exhaust emptying into the bays rather than outside. Jason McGregor advised that due to the cost involved we would have to advertise for bids. Joe Cissell made the motion to prepare specifications and advertise for bids. Jack Ragan seconded. Board approved with no opposition.

Chairman Powell excused himself from the meeting at 8:25 pm. Ed Hogan will be acting chairman.

D. New Fire Apparatus/Surplus Apparatus

The new engine has been delivered and is in service. The officers board recommends declaring unit 8030 surplus and advertising for sale. Kyle Board made the motion to go along with the officers board and declare unit 8030 surplus and sell. Joe Cissell seconded. Board approved.

IT IS HEREBY RESOLVED after proper motions to declare unit 8030 surplus and sell the unit.

E. Thermostats for Assembly Hall

Trustee Hogan advised that we are having problems with the thermostats that control the air conditioners in the assembly hall. We request to have them moved and have sensors installed for these units. Kyle Brown made the motion to get 3 bids for having the thermostats moved and sensors installed. Joe Cissell seconded. Chief to handle and bring back bids to the July 19th

special meeting.

F. 60th Anniversary Event

We would like to purchase golf shirts for the firefighters with a fire safety message printed on them. The fire safety message is "Smoke Detectors Save Lives" which is the message on the new truck. Kyle Brown made the motion to approve up to \$1440 for the shirts. Jack Ragan seconded. Board approved with no opposition.

It is hereby resolved after proper motions to purchase golf shirts at a cost of \$1440.

G. Sedan

The sedan that we offered for bid again last month has not been sold. We have been trying to get in touch with the previous second high bidder to see if he was still interested but have been unable to contact him. It was suggested to send the car to the car auction. Kyle Brown made the motion to send the unit to the Clark Co. Auction. Madonna Flood seconded. Board approved with no opposition.

IV. NEW BUSINESS

A. Computer for Station Two

Since we have career firefighters at station two we need to purchase a computer for them. Some of their duties will require the use of a computer. The cost of the computer will be \$3,719. Jack Ragan made the motion to purchase the computer. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase a new computer at a cost of \$3,719.

B. Radio Equipment

The radio in unit 8057 is in need of replacement. We also need to purchase EMS radios for those command cars that do not have them. Two radios for 8057 will cost \$1299. EMS radios for the command cars will total \$2,500. Madonna Flood made the motion to purchase the radios. Kyle Brown seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase two radios for unit 8057 at a cost of \$1200 and 3 EMS radios for the command cars at a cost of \$2500.

C. Hose Reel for Hurst Rescue Tool

With the rear compartment on the new apparatus larger than the old unit, we can have a second and longer pre-connected hydraulic line. It is requested to purchase a hose reel with a 100 foot long hydraulic line at a cost of \$2,905. Kyle Brown made the motion to purchase the hose reel and line. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase a hose reel and hydraulic line at a cost of \$2,905.

D. Fire Pagers

At the December 2000 trustee meeting we requested to replace our fire pagers over a three fiscal year period. We are requesting to purchase 20 pagers at this time. Price quotes are:

Radio Communications	\$486.00 each
Concept Communications	\$501.50 each
B & J Two Way	\$537.00 each

Joe Cissell made the motions to purchase the pagers from Radio Communications. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase 20 fire pagers from Radio Communications at a cost of \$9,720.

E. Light Bars

The light bars on three of the command cars are needing to be replaced. To repair these bars would cost about \$1000 per bar. To replace them with the same bar would be about \$1200 each. To switch to a different style bar would cost \$875 each. Jack Ragan made the motion to purchase the different style light bars at a cost of \$875 each. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase 3 light bars at a cost of \$875 each.

F. Probationary Firefighters

James Casey and Ben Foster have completed their 6 months probationary period. Madonna Flood made the motion to approve their becoming permanent volunteer firefighters. Joe Cissell seconded. Board approved with no opposition.

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G. Vacation & Holiday Time

Attached is a memo to the trustees concerning a need to revise the Employee Handbook with respect to vacation time and holiday time. Handbook changes need the approval of the trustees. Jack Ragan made the motion to approve the changes. Joe Cissell seconded as long as it was not going to cost any more money. Board approved with no opposition.

Miscellaneous

Kyle Brown advised the board that the firefighters asked him to relay to the board their appreciation for allowing absentee ballots for the recent firefighter trustee election.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, Joe Cissell made the motion to adjourn. Madonna Flood seconded. Meeting adjourned at 9:10 PM.

Respectfully submitted,

Madonna Flood, Secretary

ATTESTED:

Dorsey Powell, Chairman