

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting of the Okolona Fire Protection District, came to order at 7:10 pm, at 8501 Preston Hwy., Louisville, Ky. 40219 on January 6, 2000. The following people were present:

Dorsey Powell, Chairman
Ed Hogan, Secretary
Mickey Raisor, Treasurer
Jack Ragan
Joe Cissell
Jerry Skinner
Mr. Irvin Maze, Attorney for the District
Col. Richard Carlson, Chief of the District
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Sgt. Jim Baker
Sgt. Robb Sheffer
Batt. Chief Keith Anderson
Capt. Chris Gosnell

I. ADMINISTRATION

The minutes of the December 2, 1999 meeting were presented for approval. Jack Ragan made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the December 2, 1999 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of December, 1999, which is summarized as follows:

Beginning Balance as of December 1, 1999.....	\$ 73,770.18
Deposits as of December 31, 1999.....	\$671,401.19
Withdrawals as of December 31, 1999.....	\$ 80,237.15
Ending Balance as of December 31, 1999.....	\$574,889.08

Jack Ragan advised that there was an error on check number 14481. The name should read Joe

Cranmer. Mr. Ragan made the motion to accept the report with the above correction. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of December 1999, was duly approved with the noted correction and made a part of the permanent records of the Okolona Fire Protection District.

III. OLD BUSINESS

A. Report from Hiring Committee

Joe Cissell reported that the hiring committee had met and had made some changes in the interviewing process. The committee met with the applicants and recommends that Firefighter Mark Burns be hired as a career firefighter. Jerry Skinner made the motion to hire Mark Burns. Ed Hogan seconded. An executive session was requested to discuss personnel matters. Jerry Skinner withdrew his motion. Ed Hogan withdrew his second. Ed Hogan made the motion to go into executive session. Mickey Raiser seconded. Board approved. The meeting went into executive session. The meeting came back to open session at 7:45 pm. Ed Hogan made the motion to hire Mark Burns. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to hire Mark Burns as career firefighter.

B. Self Contained Breathing Apparatus

As information to the board, the new SCBA has arrived and we are making preparations to train the firefighters on the use, and to place this equipment on the apparatus.

C. Employee Handbook

Trustee Cissell and the Chief have discussed Trustee Cissell's concerns with the revision to the employee handbook. All of Trustee Cissell's concerns have been addressed, except for the one which requires those employees who are seeking new employment to advise the department. If this requirement is to be removed, it should be agreeable to a majority of the board members. The chief does not have a major objection to this. Joe Cissell made the motion to have this matter stricken from the handbook and approve the other changes. Jack Ragan seconded. Board approved with no opposition.

D. Laptop Computers

We discussed laptop computers at the last meeting. Firefighter Jim Baker has gotten prices on these computers. (See attached). Ed Hogan asked if one of these would be put in one of the trucks. Rich Carlson advised that it would. Dorsey Powell asked if the money was budgeted. Chief Carlson advised that the money from the sale of the surplus vehicles would be used to purchase the computers. Mickey Raisor made the motion to spend up to \$4000 for two computers plus the cost of service contracts on both. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend up to \$4000.00 to purchase two laptop computers plus the cost of service contracts for both.

E. Safety Awards

Trustee Raisor advised that in years past we have bought safety awards for the members and given them at the annual awards banquet. This year we did not give awards although \$6000 was budgeted for them. He would like to retain this \$6000 and add it to next years \$6000 budgeted amount and purchase a really nice safety award for the members. Joe Cissell made the motion to add the 1999 budgeted \$6000 to the 2000 budgeted \$6000 for safety awards. Jack Ragan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to add the \$6000 that was budgeted in 1999 for safety awards to the \$6000 that will be in the next budget for the 2000 safety awards.

F. Old Air Packs

Trustee Hogan asked how the department wanted to dispose of the old air packs. He has had several departments requesting them and the Survivair representative wants to purchase them. Attorney Maze advised that they are non-compliant under the new regulations and if we give them to another department or sell them we could be in some liability. Whoever receives the air packs would have to sign a release. We should specify that these packs should be used for training purposes only.

IV. NEW BUSINESS

A. Surplus Equipment

We should consider declaring the old treadmill surplus, as it is no longer in use. Jerry Skinner made the motion to declare the treadmill surplus and take bids. Mickey Raisor seconded. Board approved with no opposition. Last month we opened bids on the two lamps. Scott Shofner bid \$5 each but has not picked up the lamps. It was the decision of the board to give him one week

to get the lamps. If he does not take them Trustee Cissell will purchase.

B. Educational Opportunities

The training bureau submitted several requests for educational opportunities for members. See attached. Mickey Raisor made the motion to approve the educational opportunities. Jerry Skinner seconded. Board approved with no opposition. A passing grade is required or the department will be refunded tuition.

IT IS HEREBY RESOLVED after proper motions to approved \$7,375.60 for classes and conferences for members.

C. Roof Leaks at Station One

Several years ago the roof at station one was replaced with a rubberized system with a 10 year warranty. We have never been leak free since the replacement. Many different measures have been taken but the leaks still persist. Capt. Chris Gosnell has led the efforts to get the necessary repairs. Chris advised that he had been in contact with the warranty company this date and they are sending a roofing company, from Cincinnati, Monday to meet with him. They are supposed to make a thorough inspection and give the warranty company a report. Chris is to ask for a copy of the report. We may turn this over the Attorney Maze to handle.

D. Volunteer Firefighter Completing Probation

David Abner has completed his probationary period and is recommended to the board for appointment. Jerry Skinner made the motion to appoint him to be a firefighter. Mickey Raisor seconded. Board approved with no opposition.

V. Executive Session

The meeting went into executive session at 8:30 pm, to discuss matters of personnel. The meeting returned to open session. Ed Hogan made the motion to give the Chief a 3 1/2% salary increase. Mickey Raisor seconded. Board approved unanimously.

IT IS HEREBY RESOLVED after proper motions to give Chief Carlson a 3 1/2% salary increase.

There being no further matters to come before the board of trustees, of the Okolona Fire Protection District, motion was made, seconded and approved to adjourn.

Respectfully submitted,

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Ed Hogan, Secretary

ATTESTED:

Dorsey Powell, Chairman