

MINUTES OF THE REGULAR MONTHLY MEETING OF THE OKOLONA FIRE PROTECTION DISTRICT

The regular monthly meeting, of the Okolona Fire Protection District, was held on August 5, 1999, at 7:00 PM, at 8501 Preston Highway, Louisville, Kentucky 40219. The following people were present:

Mr. Dorsey Powell, Chairman
Mr. Ed Hogan, Secretary
Mr. Mickey Raisor, Treasurer
Mr. Joe Cissell
Mr. Jerry Skinner
Mr. Jack Ragan
Mr. Irvin Maze, Attorney for the District
Col. Richard Carlson, Chief of the District
Mr. Jason McGregor, Attorney
Mrs. Judy Johnson, Fire Department Secretary

Visitors: Sgt. Michael Allendorf

I. ADMINISTRATIVE

Minutes

The minutes of the July 1, 1999 meeting were presented for approval. Mickey Raisor made the motion to accept the minutes as presented. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the minutes of the July 1, 1999 meeting were duly approved and made a part of the permanent records of the Okolona Fire Protection District.

II. FINANCE AND ACCOUNTING

The treasurer submitted his report for the month of July, 1999, which is summarized as follows:

| | |
|--|--------------|
| Beginning Balance as of July 1, 1999..... | \$ 25,983.15 |
| Deposits as of July 31, 1999..... | \$184,126.59 |
| Disbursements as of July 31, 1999..... | \$143,684.08 |
| Ending Balance as of July 31, 1999..... | \$ 66,425.66 |

Ed Hogan made the motion to accept the treasurer's report as presented. Jack Ragan seconded.

Board approved with no opposition.

IT IS HEREBY RESOLVED that after proper motions the treasurer's report for the month of July, 1999, was duly approved and made a part of the permanent records of the Okolona Fire Protection District.

Chairman Powell advised the board that we needed a resolution to take Joan McGee off of the bank records for signing of checks and to have board secretary Ed Hogan's name added to the signature records. We need to have two signatures on all checks over \$5000 and also someone to sign checks when Treasurer Raisor is unavailable. Jerry Skinner made the motion to remove Joan McGee from the bank signature records and have Ed Hogan's added to the signature records. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to have Joan McGee stricken from the bank account records and have Ed Hogan added to the bank account records for the purpose of signing checks.

III. OLD BUSINESS

1. Tax Rate Hearing

Given the projected income for the next year, we are required by state law to conduct a public hearing if we wish to maintain the same tax rate for the upcoming tax year. We have advertised, in the Courier Journal, according to state statutes. There being no members of the public present for the hearing and no further discussion, Trustee Ed Hogan made the motion to maintain the same tax rate of 10.00 (ten) cents per \$100 on real and 10.00 (ten) cents per \$100 on personal property. Mickey Raisor seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to maintain the same tax rate of 10.00 (ten) cents per \$100 of assessed value on both real and personal property for the next year.

2. Arson Squad Requests

Trustee Ragan advised that he had been researching the requests from the Jefferson County Police Arson Squad for funds from the fire service for the purpose of training and equipment for the police arson squad. He learned that there are no funds allocated in the police training budget. He will talk to Chief Caracara if the board authorizes him to do so. Chief Carlson advised that he had spoken with Major Dave Beach, of the Jefferson County Police, and he feels that this matter will probably be dropped. Irv Maze advises that fire department funds can only be used to establish, maintain and operate the fire district. Jack Ragan asked if we could lend the arson squad our training tapes, equipment to use when investigating fires in our district, etc. Attorney

Maze

advised that he felt we could. Mickey Raisor made the motion to table this matter of allocating funds for the arson squad. Joe Cissell seconded. Board approved with no opposition. Jerry Skinner suggested that if we have any training materials that would be beneficial to the squad, that we make it available for them to borrow and invite them to any trainings that we have that may be beneficial to them. Chief Carlson also advised that we probably have some equipment that we have taken out of service that they could use when investigating fires in our district. Board approved.

IV. NEW BUSINESS

1. Officers Completing Probation

The following persons have completed their probationary period as officers of the fire department and it is recommended by the officers board and the firefighters that they be appointed permanent officers:

Lieutenant Keith Durbin
Lieutenant Mike Lewis
Lieutenant Carey Luker
Lieutenant Dave Pendleton

Ed Hogan made the motion to appoint them as permanent officers. Jerry Skinner seconded. A Board approved with no opposition.

2. Educational Opportunities

The following requests have been submitted by the training bureau:

| | |
|--|-------|
| Ted Calvert - JCC Classes: | |
| Introduction to Business, Blueprint Reading | \$225 |
| Mike Allendorf - JCC Classes: | |
| Applied Management Skills | \$150 |
| Mike Allendorf - Memphis University Classes | |
| 2 Fire Science Classes | \$762 |
| Jim Baker - JCC Classes | |
| 2 Computer Classes | \$300 |
| Chris Gosnell - University of Cincinnati Classes | |
| Advanced Fire Administration | \$695 |
| Ed Hogan - University of Cincinnati Classes | |
| Fire Science Class | \$695 |

Total \$2,827 plus books.

Jerry Skinner made the motion to approve the classes contingent on their making C or better grades and the money being in the budget. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to spend \$2,827 plus the cost of books for college classes.

Trustee Raisor advised that the board had approved spanish classes for some of our people but so far no one has taken any. He feels that at least one or two people on each career crew should take these classes so they can communicate with the spanish speaking people in our district if needed. Rich Carlson will check around and see what the county police and ems folks are doing about this such as translation book, etc.

3. Fire Prevention Bureau Requests

The fire prevention bureau requests to purchase the following items to re-stock their supply of hand outs for fire safety education:

\$502.25 for 1,025 rulers

\$406 for two new fire safety trading cards and reprinting of two current sets.

Ed Hogan made the motion to purchase the rulers and trading cards. Mickey Raisor seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase rulers and fire safety trading cards for fire prevention/fire safety.

4. New Volunteer Firefighters

It is requested that the board approve the following persons to begin a probationary period as volunteer firefighters:

Frank Weber - Station One
Harry House - Station One
Shawn Wilder - Station One
T.J. Calvert - Station Two
Doug Burgett - Station One

Ed Hogan made the motion to approve the volunteer to start their probationary period. Mickey

Raisor seconded. Board approved with no opposition.

5. Rescue Tools

Ed Hogan advised the board that a couple of our rescue tools are getting old and are needing to be replaced. We used a Hurst multipurpose tool to cut up a car earlier this week and we would like to purchase this tool. The cost of the tool is \$4,731 plus the additional equipment cost of \$900. Money has been budgeted for this equipment. Jerry Skinner made the motion to purchase the tool. Joe Cissell seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase a Hurst rescue tool and equipment at a cost of approximately \$5,631.

6. Air Monitoring Equipment

We now have two Aims hazardous air monitoring devices that are having to have a lot of costly repairs and are unreliable. Only the manufacturer can make repairs. It is recommended to purchase one new unit that can be calibrated and repaired in house. The cost is \$2,500 from Orr Safety. The money is in the budget. Jack Ragan made the motion to purchase the air monitor. Ed Hogan seconded. Board approved with no opposition.

IT IS HEREBY RESOLVED after proper motions to purchase a hazardous air monitoring device at a cost of \$2,500.

The meeting went into executive session to discuss matters of personnel.

The meeting returned to open session.

Career Probationary Period

Troy Kerr, a career firefighter, has successfully completed his probationary period. It is recommended that he be made a permanent career firefighter. Ed Hogan made the motion to approve him as career firefighter. Jack Ragan seconded. Board approved with no opposition.

There being no further matters to come before the board of trustees of the Okolona Fire Protection District, Joe Cissell made the motion to adjourn. Ed Hogan seconded. Board approved with no opposition. Meeting adjourned at 7:40 PM.

Respectfully submitted,

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Okolona Fire Protection District
August 5, 1999
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Ed Hogan, Secretary

ATTESTED:

Dorsey Powell, Chairman