

**OKOLONA  
Fire Department**

8501 Preston Highway  
Louisville, KY 40219 (502) 964-5111 Fax: (502) 966-8388

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**MEMO**

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To: Health Care Professional  
From: Rich Carlson, Fire Chief  
Re: Availability of Limited/Light Duty

An Okolona Fire Department employee has been under your care for an illness or injury for a period of time longer than stated in district procedures concerning sick leave. It is the desire of the fire department to return employees to some degree of productivity as soon as medically feasible, even if it is in a light duty capacity.

While firefighting activity can be physically demanding, there are many other supporting tasks requiring minimal physical exertion. We believe we can accommodate most any limitations placed on your patient/our employee.

We ask that you complete the bottom of this memo.

Thank you for your assistance.

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Employee Name: \_\_\_\_\_

The employee can/cannot (circle) return to work in a limited/light duty capacity.

If the employee can return to work in a limited/light duty capacity, please list the restrictions:

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If the employee is unable to return to work in any capacity, when do you anticipate he/she may return to work, even in a light duty capacity? \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_