

FIRE DEPARTMENT UNIFORMS

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Supercedes Editions:

10/01/2004; 01/01/1997

Purpose: *To promote an excellent public image, members of the fire department shall wear uniforms and accessories as prescribed below:*

Definitions:

Dress Uniform: The Dress Uniform shall consist of a navy color double-breasted polyester or polyester/wool blend dress coat, long sleeved white polyester uniform shirt, navy trousers which match the dress coat, a black four in hand necktie, black socks and black clarino shoes. The trouser belt shall be the issued black belt with clarino finish. Insignias are pinned on to the shirt and coat as appropriate. The dress coat for officers shall have gold striping attached to the sleeve according to the following: One (1) stripe for lieutenants, two (2) stripes for captains, three (3) stripes for battalion chiefs, four (4) stripes for assistant chiefs and five (5) stripes for chief. Dress hats are optional wear and must be purchased by the member. Members wishing to purchase and wear dress hats, shall contact the fire chief for hat specifications.

Class A Uniform: The Class A uniform shall consist of a navy color long or short sleeve uniform shirt, either polyester or polyester wool blend, matching navy trousers, black socks and black clarino shoes. The trouser belt shall be the issued black belt with clarino finish. Insignias are pinned on to the shirt as appropriate. The under-shirt or T shirt, must be the current navy T shirt issued by the fire department.

Chief officers, at their discretion, may wear either polyester or polyester wool blend white shirts. The under-shirt must be white.

A black four in hand necktie may be worn with long sleeved shirts.

Class A Jacket: The Class A jacket shall be the approved nylon jacket, and is optional wear with the Class A uniform.

Class B Uniform: The Class B uniform shall consist of a navy color long or short sleeve uniform shirt, either fire retardant material or 100% natural fabric with matching navy trousers, black socks and black clarino shoes. Fire department issued work boots or a black leather/nylon oxford type shoe, may be worn instead of the black clarino shoe at the member's discretion, provided they are properly shined. The trouser belt shall be black with clarino finish. Members may wear a webbed style black belt with brass buckle at their discretion. Insignias are sewn on to the shirt as appropriate. The under-shirt or T shirt, must be the current navy T shirt issued by the fire department.

Class B Jacket: The Class B jacket shall be the approved M-65 style black field jacket.

Class C Uniform: The Class C uniform is essentially the same as the Class B uniform, except that the shirt is not worn. A department issued (or other approved), navy sweatshirt may be worn.

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Summer Uniform: The summer uniform shall consist of the navy T shirt issued by the department and navy shorts issued by the department. Black socks, crew or ankle length shall be worn. The shoes shall be a black leather/nylon oxford type shoes, properly shinned. The belt shall be a webbed style black belt with brass buckle.

Chief officers, at their discretion, may wear a department issued golf shirt instead of the navy T shirt.

Belts: When the leather belt is worn, members who have a previously issued Okolona Fire Department cast buckle, may wear this buckle, otherwise firefighters wear a silver buckle; sergeants and officers wear a gold buckle.

Procedure:

Guidelines For Uniform Wear

1. The Dress Uniform is worn for ceremonial or dress occasions or as directed by the fire chief.
2. The Class A uniform is worn for special occasions as directed by appropriate authority. It is the optional duty uniform for chief officers.
3. The Class C uniform is the normal duty uniform worn by career firefighters and worn by volunteer firefighters when attending regular training. On duty career firefighters must wear the duty uniform between the hours of 0800 and 2200, except when participating in an exercise program.
4. The Class B uniform is worn by members when making scheduled contact with the public. Examples of these are tours, pre-planning and company inspections and other public meetings. Class B uniforms will be worn when directed by appropriate authority.
5. The Summer Uniform is optional wear when either the Class B or C uniform is prescribed during the summer period. The summer period begins on Memorial Day and ends on Labor Day.
6. The Summer Uniform may also be worn whenever the forecasted temperature (weather forecast on alpha-numeric pagers) will be at or above 90 degrees, regardless of time of year.
7. The Summer Uniform may also be worn during trainings involving higher physical exertion, as approved by appropriate authority, regardless of time of year.
8. Each member has the discretion as to whether long or short sleeved shirts are worn with the Class A or Class B uniform.
9. When members are required to wear T-shirts, the T-shirt must be the current T-shirt issued by the department. Previously issued T-shirts are obsolete and may not be worn.

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10. Any person failing to wear the prescribed uniform shall not be counted as present for fire department duty, training or other details.

General Uniform Information

1. Upon satisfactory completion of probationary period, and final approval of a volunteer member by the board of trustees, the volunteer member shall be issued fire department uniforms. *Exception: If adequately fitting uniforms are in stock at the fire department, probationary volunteer firefighters may be issued uniforms that may be in stock.*

Before uniforms are purchased, an attempt shall be made to find the proper size uniforms in the fire department stock room.

2. Upon hiring of career firefighters, career firefighters shall be issued fire department uniforms. Before uniforms are purchased, an attempt shall be made to find the proper size uniforms in the fire department stock room.
3. Each volunteer firefighter shall be provided with one Class A uniform. Volunteer firefighters, at their request, may also be issued one (1) long sleeved Class A uniform shirt.
4. Each volunteer firefighter shall be provided with one Class B uniform. A volunteer may purchase a long sleeved shirt, which will be the property of the member.
5. Each career firefighter shall be provided with one Class A uniform. Those career firefighters whose duties provide for regular contact with the public, may be provided with up to three sets of Class A uniforms as approved by the fire chief. Career firefighters, at their request, may also be issued one (1) long sleeved Class A uniform shirt.
6. Each career firefighter shall be provided with three Class B uniforms.
7. Career firefighters shall wear class B uniforms during scheduled duty hours. When approved by the fire chief, career firefighters may wear Class A uniforms during scheduled duty hours, and other occasions. After 10:00 PM, career firefighters may wear fire department issued T shirts, or comparable sweat shirts (or other approved sweat shirt) along with navy or black shorts or sweat pants, as wearer comfort dictates.
8. Each member shall be provided with one pair of uniform shoes: Black, low cut with Clarino finish. Career firefighters shall be provided with one additional pair of shoes or boots, having safety toes. Shoes shall become the property of firefighters upon leaving the fire department. Such shoes are to be worn only with fire department uniforms.
10. Each member shall be provided with one clarion uniform belt.

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11. Each member shall provide his/her or own socks.
12. Except shoes, all uniforms provided by the fire department shall be returned to the fire department when the member leaves the fire department. No one is to wear fire department uniforms in a manner which would cause unreasonable wear and tear.
13. Career firefighters shall be issued one of each type of jacket. Issued jackets shall remain the property of the fire department.
14. Volunteer members shall purchase their own jackets, one of each type. Jackets purchased by members shall remain the property of the member, except that upon leaving the department, the members shall remove and return to the department, the insignia for the jacket.
15. Volunteer members receive clothing allowances, and the cost of the jackets shall be deducted from the member's reimbursement account.
16. Previously issued chill chaser jackets may continue to be worn, as long as they are presentable and in good repair. Chill chaser jackets shall not be replaced.
17. Members are responsible for the cleaning and pressing of their uniforms. When worn, uniforms shall be clean and pressed. Shoes shall be neatly shined.
18. Any repairs needed to fire department provided uniforms shall be reported to the personal equipment officer for repair at fire department expense.
19. Replacement of fire department issued uniforms shall be done as needed, at the expense of the fire department, except in cases of misuse or abuse.
20. If due to weight loss, uniforms no longer fit the member properly, the member is to contact the personal equipment officer. If there are properly fitting uniforms in stock, the member will be issued them. If there are not, then new uniforms will be purchased.

If due to weight gain, the member may be issued proper sized uniforms which may be in stock. Otherwise, the member shall be responsible for the purchase of properly fitting uniforms.

Alteration of uniforms shall be done whenever practical, rather than replacement.

21. Any unreasonable damage to the uniform shall be paid for by the member.
22. Firefighters shall wear O.F.D. collar insignia on uniform shirts. These shall be placed parallel with the top of the shirt collar. They are to be at a midpoint between the top and bottom of the collar.
23. Officer and sergeants shall wear pin on insignia on the Class A uniform shirt. Members shall refer to their Class B shirts for proper placement of pin on insignia. The insignia should be approximately one inch (1") from the edge of the shirt color.
24. Officers and sergeants shall wear their rank insignia on the epaulets of the winter jackets. These insignias may be embroidered or pin on.

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25. All uniform shirts shall have the Okolona Fire Department emblem sewn on the left sleeve, and the Jefferson County Fire emblem on the right sleeve.
26. Any insignias not issued by the fire department shall not be worn, unless the member has received permission from the fire chief.
27. Metal name plates and embroidered name strips shall be placed above the right shirt pocket. If the member is wearing numerous accessories, then the name plate may be placed upon the pocket flap. Firefighters shall have silver colored name plates, officers, sergeants and fire prevention members shall have gold colored name plates. Embroidered name strips shall be gold regardless of rank.
28. Metal buttons shall be worn with the Class A uniform shirt. The buttons shall be the "Commonwealth of Kentucky" style. Such buttons shall be the color of their metal name plates and shall not be tarnished.
29. Gold service stars, 1 star for each 3 complete years of service may be worn on jackets or coats. They are to be sewn on the left sleeve, near the wrist.
30. Approved baseball style caps may be worn with Class B or Class C uniforms only.
31. Members of the fire department may purchase at their expense, and wear dress uniform hats with the Class A uniform. Such hats shall be round at the top. The chin strap shall be silver for firefighters, and gold for sergeants and other officers. Chief officers may have gold flame embroidery on the hat bill. The chief and assistant chiefs may have gold flame embroidery on the black hat band.
32. Sweaters are optional wear, and members may choose to purchase them at their expense. Black knit, commando style sweaters either crew or V-neck may be worn with either Class A or Class B uniforms. Sewn on emblems will be provided to those members who purchase optional clothing.
33. Members may also purchase black rain coats, and pin-on insignia may be worn. Such rain coats may be worn with either Class A or Class B uniforms.
34. The following shall be the order of preference for medal ribbons which have been awarded to members: Medal of Valor; Life Saving - Fire; Live Saving - EMS; Distinguished Service Award; Chief's Award; Meritorious Service Award; Fire Prevention Award. Ribbons are to be arranged so that the highest level is at the top left side, and the lowest is at the bottom right side. The right side is the sleeve side, the left side is the zipper side.

Ribbons may be worn with Class A uniforms and are to be placed above the right pocket, the name plate being placed upon the pocket flap. Wearing of ribbons is optional except when the wearing of white T-shirts has been specified.
35. The following awards, and qualification badges shall be worn above ribbons - Safety Driving Awards and Emergency Medical Technician badges. EMT qualification pins must be worn with all uniforms. Other fire department issued insignias shall be worn near the qualification badges.

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36. Non fire department issued insignias shall be worn on the pocket flap when approved by the fire chief. No more than three (3) non fire department issued insignias may be worn at one time.
37. Those members who have been awarded merit bars, may wear the merit bar on the left pocket flap, under their badge. Members who have been awarded the Meritorious Service Award may NOT wear merit bars.
38. Members may purchase American Flag pins, and wear these above all accessories above the right pocket.
39. Volunteer members shall be issued one (1) short-sleeved "T" shirt.
40. Volunteer members shall also be issued one (1) sweat-shirt.
41. Career firefighters shall be issued three (3) short-sleeved "T" shirts.
42. Career firefighters shall be issued a total of three (3) cold weather shirts for Class B uniforms. Cold weather shirts are long-sleeved "T" shirts, long-sleeved Class B shirts and sweat-shirts. These shirts may be a combination.
43. Uniform components (shirts, trousers, T-shirts, sweat-shirts, etc., shall be replaced only when they are worn-out as determined by the personal equipment officer.
44. Members may purchase and wear "hooded" style sweat shirts (pullover or zip-up) as optional uniform components when issued sweat shirts are approved for wear. These sweat shirts shall be marked the same as issued sweat shirts.
45. Any deviations from this procedure must have written approval from the fire chief.

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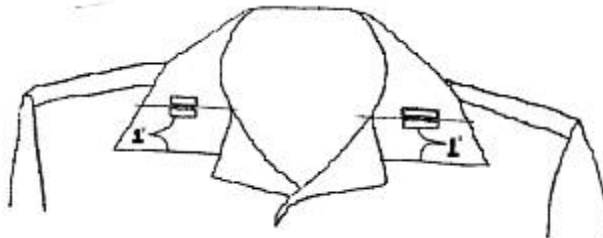
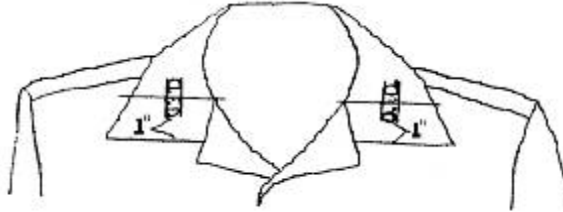
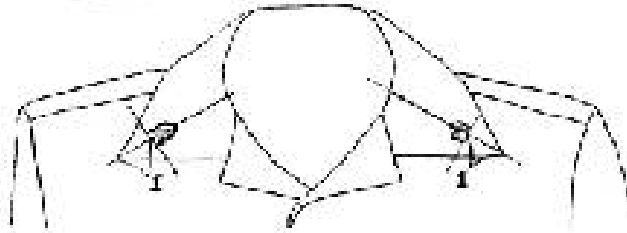
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46. The following illustrate the proper position of collar insignia:



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