

APPARATUS AND TOOL CLEANING RESPONSIBILITIES

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Purpose: *Clean fire apparatus and tools improve efficiency of the fire department by setting the stage for neat and orderly operations. Presentable fire apparatus is essential to maintain a high professional image in the community. This procedure establishes responsibilities for cleaning of fire apparatus including all tools and equipment on the apparatus. It does not address apparatus or tool repair/maintenance issues, however cleaning of apparatus may lead to the discovery of needed repairs in which case other procedures are in place to address these needs.*

Procedure:

1. Apparatus, tools and equipment that becomes soiled from response to incidents or during training shall be cleaned upon return to the fire station.
 - A. The cleaning of apparatus may be postponed during periods of rain. Upon cessation of rain, the on-duty crew shall then wash the apparatus. If washing of the apparatus has not been accomplished by 10:00 pm, the on-duty crew may defer washing to their relieving crew. The relieving crew must wash the soiled apparatus at their earliest convenience. It should be noted that rinsing down an apparatus with water prior to its being housed may preclude the need for washing.
 - B. The cleaning of apparatus may be postponed during periods of snow, or when snow covers roadways, however the apparatus shall be rinsed with water (with particular attention to wheel wells) prior to its being housed to remove accumulation of salt, so as to reduce corrosion potential. After the majority of snow has melted from roadways, the on-duty supervisor shall ensure that soiled apparatus is washed.
2. A detailed cleaning of each apparatus, tools and equipment shall be done at least once per calendar month. Except when prior approval has been given from the fire chief, the detailed cleaning shall be accomplished on the Saturday (or Sunday) when the assigned crew is working. Generally speaking day-long public involvement details may preclude cleaning. Any detailed cleaning not done on a Saturday (or Sunday) shall be accomplished the following Tuesday (or Wednesday). So as to avoid all three first out units being out of service at the same time, Station 2 First Platoon and Station 3 First Platoon shall do their detailed cleaning on Sunday.
3. The following are the apparatus and crew assignments for monthly detailed cleaning:

<u>First Platoon</u>	<u>Second Platoon</u>	<u>Third Platoon</u>
8051 and 8091	8031 and 8090	8037 and 8084
8032	8035 and 8092	8052 and 8072
8033	8053	8038 and 8093
4. Station four apparatus shall be cleaned as follows: First Tuesday of the month, 8034; Second Tuesday of the month, 8044; Third Tuesday of the month, 8094.
5. After the monthly apparatus, tool and equipment cleaning is completed, a notation of the cleaning shall be entered in the apparatus' service record log shall be entered.

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